#### A.O.B.

abbr. used at the end of the list of subjects to be discussed at a meeting or conference

Forms: any other business

#### **AOL**

abbr. American corporation headquartered in Virginia, owner and operator of on line and interactive computer services

Forms: America Online

#### **ASAP**

abbr. quickly; immediately; swiftly; speedily; fast

Forms: as soon as possible (asap, a.s.a.p., A.S.A.P.)

#### a m

abbr. morning; time before noon; hours between midnight and noon

Forms: ante meridiem (am, A.M, AM)

# abbreviation

n. shortened form of a word or word combination

Forms: plural: abbreviations

### abide

v. to comply; to obey; to conform; to stay; to tolerate

Forms: abided; abided; abiding

# ability

n. skill; talent; aptitude; capacity; power

Forms: plural: abilities

#### able

adj. competent; talented; apt

#### abolish

v. to cancel; to revoke

Forms: abolished; abolished; abolishing

### abound

v. to be plentiful; to be filled with; to overflow with

Forms: abounded; abounding

# above

prep. over; higher than; more than

### above

n. something previously mentioned or indicated

Forms: no plural

### above

adj. mentioned earlier in the same text

#### above

adv. overhead; over; in a higher place

#### abreast

adv. side by side; in alignment; on top of; up-to-date; well-informed

### abroad

adv. in another country; outside; widely

### absence

n. failure to appear; state of being away; state of being not present

Forms: no plural

### absent

adj. preoccupied; lost in thought

#### absorb

v. to suck up; take up; take in

Forms: absorbed; absorbed; absorbing

### absorbed

adj. treated as an expense

#### abundant

adj. plentiful; copious; profuse; full abounding with

#### abuse

v. to injure; to harm; to mistreat

Forms: abused; abused; abusing

### abuse

n. maltreatment; corrupt practice; foul language

Forms: no plural

#### accelerate

v. to hasten; to increase the speed of something; to speed something up

Forms: accelerated; accelerated; accelerating

### accelerator

n. gas pedal of a motor vehicle

Forms: plural: accelerators

### accept

v. to receive; to agree; to consent

Forms: accepted; accepted; accepting

### acceptance

 n. act of receiving; approval; state of believing in something

Forms: no plural

### access

v. to gain entrance to; to get at

Forms: accessed; accessed; accessing

### access

n. approach; entry; permission to enter a computer system or network and/or retrieve data

Forms: no plural

# accident

n. casualty; misadventure; mishap; failure

Forms: plural: accidents

### accommodate

v. to adapt oneself; to host guests; to provide lodging

Forms: accommodated; accommodating

# accommodation

n. housing; residence; lodging; arrangement; adjustment

Forms: no plural

### accompany

v. to go along with; to go together with; to join; to attach

Forms: accompanied; accompanied; accompanying

### accomplish

v. to complete; to achieve; to attain; to perform

Forms: accomplished; accomplished; accomplishing

# accomplishment

n. fulfillment; realization; attainment; achievement

Forms: plural: accomplishments

### accord

v. to give; to match; to fit; to complement

Forms: accorded; accorded; according

#### accord

n. agreement; settlement; harmony

Forms: no plural

#### accordance

n. conformity; agreement; coordination; suitability

Forms: no plural

#### account

v. to explain; to give a report; to cause; to regard

Forms: accounted; accounted; accounting

### account

n. business arrangement; client; funds deposited in a

bank

Forms: plural: accounts

#### accountant

n. a person who keeps financial records; a person who conducts financial audits

Forms: plural: accountants

# accounting

n. a system of recording and analyzing financial transactions; auditing; a detailed financial statement

Forms: no plural

### accredit

v. to certify; to recognize; to assign; to license

Forms: accredited; accrediting

#### accrue

v. to compile; to increase; to accumulate; to grow

Forms: accrued; accrued; accruing

### accuracy

n. preciseness; exactness

Forms: no plural

# achieve

v. to obtain; to attain; to perform; to accomplish

Forms: achieved; achieved; achieving

#### achievement

n. performance; operation; attainment; mission; success

Forms: plural: achievements

### acquaint

v. to make familiar; to present someone; to introduce someone

Forms: acquainted; acquainted; acquainting

### acquaintance

n. person that you have met but do not know well; knowledge of something; familiarity

Forms: plural: acquaintances

### acquainted

adj. familiar; close; intimate; informed; aware

# acquire

v. to buy; to obtain; to purchase; to attain

Forms: acquired; acquired; acquiring

# acquisition

n. purchase; something that has been purchased or

obtained

Forms: plural: acquisitions

### acronym

n. a word which is formed from the first letters of several

words; i.e. TOEIC or NATO

Forms: plural: acronyms

# actual

adj. substantial; real; tangible; current

### ad

n. informal word for a commercial announcement

Forms: plural: ads

### ad

pref. toward; at

#### adamant

n. something unyielding; something hard; stone similar to

diamond

Forms: plural: adamants

### adamant

adj. unyielding; firm; hard; unbending

# adapt

v. to conform; to change; to make suitable; to match; to fit n. devotion to a certain habit; dependency

Forms: adapted; adapted; adapting

# addiction

Forms: plural: addictions

# addition

n. supplement; mathematical operation

Forms: plural: additions

# additional

adj. extra; supplemental

# additive

n. supplement

Forms: plural: additives

# address

v. to direct to; to speak to; to direct to a specific

destination; to refer to

Forms: addressed; addressing

### address

n. location; description of a location

Forms: plural: addresses

### adept

adj. proficient; skilled; expert

### adept

n. person who is an expert; person who is skilled

Forms: plural: adepts

# adequate

adj. sufficient; suitable; appropriate; proper

#### adhere

v. to stick to; to cling to; to be devoted to (an idea, group, organization etc.)

Forms: adhered; adhered; adhering

### adjourn

v. to postpone; to delay; to end a meeting; to move to another place

Forms: adjourned; adjourning

### adjust

v. to modify; to adapt; to fit; to arrange; to settle

Forms: adjusted; adjusting

# adjustable rate

n. an interest percentage that changes over time

Forms: plural: adjustable rates

# adjustment

n. adaption; settlement of an insurance claim

Forms: plural: adjustments

# administer

v. to manage; to supervise; to supply; to dispense

Forms: administered; administered; administering

### administration

n. management; supervisors; leadership

Forms: plural: administrations

#### administrative

adj. managerial; executive

### admirable

adj. worthy of adoration; impressive; wonderful;

marvelous

# admiration

n. enchantment; affection; adoration

Forms: no plural

### admission

n. entrance; permission to enter; confession

Forms: no plural

### admit

 $\ensuremath{\text{v}}.$  to confess to something; to allow entrance; to accept

as valid

Forms: admitted; admitting

### admonish

v. to warn; to scold; to reprove

Forms: admonished; admonished; admonishing

#### ado

n. commotion; flurry; excitement

Forms: no plural

### adopt

v. to form a relationship with another person

Forms: adopted; adopting

### adorn

v. to decorate; to beautify

Forms: adorned; adorned; adorning

### adroit

adj. alert; clever; ingenious; skillful; adept

#### adult

n. opposite of child; a grown-up; a mature person

Forms: plural: adults

#### adult

adj. mature; full grown

#### advance

adj. beforehand

### advance

n. progress; modernization; promotion

Forms: plural: advances

### advance

v. to progress; to promote; to make a payment before it is

due

Forms: advanced; advanced; advancing

#### advancement

n. forward movement; progress; promotion

Forms: plural: advancements

# advantage

n. benefit; profit; utility; avail

Forms: plural: advantages

# advantage

v. to help; to assist; to promote; to be beneficial to

Forms: advantaged; advantaging

# adverse opinion

n. one of several separate payments into which a debt

has been divided; section; portion

Forms: plural: adverse opinions

# adversely

adv. unfavorably; in a manner that works against; antagonistically

# adversity

n. misfortune; hardship; distress; suffering

Forms: plural: adversities

### advert

v. to refer to; to comment on; to draw attention to

Forms: adverted; adverting

### advert

n. public announcement or printed notice designed to attract attention

Forms: plural: adverts

### advertise

v. to promote; to draw attention to; to publicize

Forms: advertised; advertising

# advertisement

n. commercial information designed to attract attention;

commercial

Forms: plural: advertisements

### advice

n. counsel; guidance; specific information; hint

Forms: no plural

# advise

v. to counsel; to offer guidance; to notify; to inform

Forms: advised; advising

### advisor

n. a person who provides guidance; consultant; counselor v. to influence

Forms: plural: advisors; other spelling version: adviser

### affect

Forms: affected; affecting

# affiliate

n. partner company; distributor

Forms: plural: affiliates

### affiliate

v. to join with; to connect to; to become attached to

Forms: affiliated; affiliated; affiliating

### affiliation

n. connection; attachment

Forms: plural: affiliations

### affinity

n. attraction; closeness; liking; likeness

Forms: plural: affinities

# afford

v. to be able to pay for; to supply; to provide

Forms: afforded; afforded; affording

### age

n. period; era; generation

Forms: plural: ages

# age

v. to grow older; to mature

Forms: aged; aged; aging

# agency

n. office; bureau; institution; franchise; method

Forms: plural: agencies

# agenda

n. schedule; calendar; outline of things to be done

Forms: plural: agendas

# agent

n. representative; rep; factor; cause

Forms: plural: agents

# aggregate

v. to accumulate; to gather; to collect; to assemble

Forms: aggregated; aggregating

# aggregate

adj. collective; total; taking all units as a whole

### aggregate

n. combination; conjunction; group; mixture

Forms: plural: aggregates

# aging schedule

n. a list of accounts receivable

Forms: plural: aging schedules

### agree

v. to consent; to concur; to suit; to have the same

opinion; to fit

Forms: agreed; agreeing

# agreement

n. pact; contract; accord; consent; concurrence

Forms: plural: agreements

### ahead

adv. forward; in advance

#### aid

v. to help; to assist

Forms: aided; aided; aiding

### aid

n. help; assistance; accessory

Forms: plural: aids

### aim

n. purpose; goal; objective; target

Forms: plural: aims

### aim

v. to try or to intend to achieve something; to direct; to

plan; to aspire

Forms: aimed; aimed; aiming

### aircraft

n. any vehicle which can be flown (i.e. helicopter)

Forms: no plural

# airport

n. place used by planes for takeoff and landing

Forms: plural: airports

### airways

n. route through traveled by vehicles above ground level

Forms: no plural

#### aisle

n. passage; walkway (between rows of seats or shelves)

Forms: plural: aisles

# alert

adj. ready; attentive; quick; agile

# alert

n. warning; alarm; attitude of readiness

Forms: plural: alerts

### alert

v. to warn; to put on standby; to alarm

Forms: alerted; alerted; alerting

#### alive

adj. active; attentive

# allay

v. to relieve; to calm; to alleviate pain

Forms: allayed; allayed; allaying

#### alleviate

v. to allay; to soothe; to relieve; to soften; to lessen

Forms: alleviated; alleviating

### alliance

n. pact; treaty; connection; relationship

Forms: plural: alliances

#### allot

v. to give out; to distribute; to ration; to set aside for a special purpose

opoolal parpood

Forms: allotted; allotted; allotting

### allow

v. to permit; to enable

Forms: allowed; allowed; allowing

### allowance

n. grant; pocket money; stipend; discount; deduction

Forms: plural: allowances

# already

adv. previously; before a certain time

### alter

v. to change; to modify

Forms: altered; altered; altering

#### alternate

adj. rotating; one after the other; interchanging

### alternate

v. to interchange; to take turns; to rotate; to substitute

Forms: alternated; alternated; alternating

# alternative

n. choice; option

Forms: plural: alternatives

### although

conj. despite the fact that; in spite of the fact that

### altitude

n. height; distance above sea level

Forms: plural: altitudes

# ambiguity

n. vagueness; lack of clarity

Forms: plural: ambiguities

# ambiguous

adj. open to dispute; obscure; vague

### ambition

n. aspiration; hope; goal; dream

Forms: plural: ambitions

### ambitious

adj. aspiring; desirous of success; requiring great effort

### ambivalence

n. state of having both positive and negative feelings towards a subject

Forms: no plural

### amend

v. to change; to alter; to improve

Forms: amended; amended; amending

#### amortization

n. gradual payment of debt; the reduction of the value of

an asset

Forms: plural: amortizations

### amount

v. to come to a sum; to become; to total

Forms: amounted; amounted; amounting

### amount

n. quantity; sum

Forms: plural: amounts

### ample

adj. much; plenty; large; spacious

### analysis

n. process of breaking down a subject and studying it; examination

Forms: no plural

# analyze

v. to examine; to break down into parts and study (as in a subject)

Forms: analyzed; analyzed; analyzing

# anchor

v. to attach firmly; to fasten tightly

Forms: anchored; anchoring

### anchor

n. newsreader; broadcaster

Forms: plural: anchors

# anger

v. to irritate; to infuriate; to enrage

Forms: angered; angered; angering

# anger

n. rage; fury

Forms: no plural

### angle

v. to bend; to turn sharply in a different direction

Forms: angled; angled; angling

### angle

n. point of view; perspective

Forms: plural: angles

### anniversary

n. yearly date commemorating a special event; birthday

Forms: plural: anniversaries

### announcement

n. declaration; notice; the act of informing the public

Forms: plural: announcements

### annoy

v. to bother; to trouble; to disturb; to upset

Forms: annoyed; annoyed; annoying

# annoying

adj. bothersome; troublesome; worrisome; harassing

#### annual

adj. occurring once a year; yearly

### anticipate

v. to expect; to predict; to assume

Forms: anticipated; anticipated; anticipating

### anticipation

n. expectation; hope; intuition

Forms: plural: anticipations

### anxious

adj. fearful; worried; worrisome; eager; keen

### anyhow

adv. in some way

# anyway

adv. in whatever manner; however

### apart

prep. besides; but; excluding

### apart

adv. separately; aside; into pieces

# apartment

n. flat

Forms: plural: apartments

# apologize

v. to express regret; to say sorry

Forms: apologized; apologizing

# apology

n. expression of regret or sorrow; excuse; defense;

justification

Forms: plural: apologies

# apparatus

n. device; system; machine; gadget; appliance

Forms: plural: apparatuses

# apparel

v. to dress; to adorn wear

Forms: appareled; appareled; appareling

# apparel

n. clothing; garments; clothes; garb

Forms: plural: apparels

# apparently

adv. evidently; obviously; allegedly; seemingly

# appeal

v. to plead; to request; to petition for a new trial or judgment

Forms: appealed; appealed; appealing

### appeal

n. request; plea; petition for a new trial or judgment

Forms: plural: appeals

# appealing

adj. begging; attractive; interesting

### appear

v. to come into view; to show up; to seem

Forms: appeared; appearing

### appearance

n. impression; the way a person looks; image; semblance

Forms: no plural

### appliance

n. tool; gadget; device; apparatus

Forms: plural: appliances

### applicant

n. candidate; nominee

Forms: plural: applicants

### application

n. software program; written request; formal letter;

implementation

Forms: plural: applications

# apply

v. to make a request; to implement; to realize; to put into

practice

Forms: applied; applied; applying

# appoint

v. to nominate; to designate

Forms: appointed; appointed; appointing

### appointment

n. official date; meeting; interview; nomination

Forms: plural: appointments

### appreciate

v. to esteem; to regard highly; to become more valuable

Forms: appreciated; appreciating

### approach

v. to come near to; to tackle (a problem or situation)

Forms: approached; approaching

# approach

n. access; method; system; procedure

Forms: plural: approaches

# appropriate

adj. suitable; fitting

# appropriate

v. to set aside; to allot; to adapt; to embrace; to accept

Forms: appropriated; appropriating

# approval

n. confirmation; endorsement; positive opinion

Forms: plural: approvals

Forms: plural: articles

approve	approved list
v. to agree; to concur; to confirm; to endorse	n. inventory of legal investments for savings banks and
	trust funds
Forms: approved; approving	Forms: plural: approved lists
approximately	apt
adv. nearly; about; around; circa	adj. suitable; appropriate; intelligent; savvy; capable
aptitude	arbitrary
n. ability; skill; talent	adj. optional; uncertain; changeable; open; unrestricted
Forms: plural: aptitudes	
area	argue
n. region; domain; field; category	v. to dispute; to claim; to give reasons
Forms: plural: areas	Forms: argued; arguing
argument	arrange
n. dispute; claim; rationale; cause	v. to organize; to settle; to structure; to order; to systematize
Forms: plural: arguments	Forms: arranged; arranged; arranging
arrangement	array
n. organization; order; selection; range; assortment	n. display; layout; clothing; menu
Forms: plural: arrangements	Forms: plural: arrays
arrest	arrest
n. detention; imprisonment	v. to detain; to slow down; to capture; to imprison
Forms: plural: arrests	Forms: arrested; arresting
arrival	arrive
n. reaching a destination; incoming; opposite of departure	v. to reach a destination; to return; to come back; to succeed
Forms: plural: arrivals	Forms: arrived; arriving
article	article
n. item; object; piece of text; paragraph of a contract	v. to bind with a contract

Forms: articled; articled; articling

#### articulate

adj. lucid; eloquent; expressed using clear and distinct words; able to speak

### articulate

v. to express in a fluent and clear manner

Forms: articulated; articulated; articulating

# artificial

adj. not genuine; simulated; unreal

### artisan

n. creator; craftsman; skilled workman

Forms: plural: artisans

#### ascertain

v. to clarify; to confirm; to reinforce; to verify

Forms: ascertained; ascertaining

### aspect

n. facet; outlook; direction; issue; point

Forms: plural: aspects

### assemble

v. to gather; to collect; to converge; to arrange; to meet

Forms: assembled; assembled; assembling

### assembly

n. meeting; conference; set; group of people

Forms: plural: assemblies

#### assess

v. to estimate; to gauge; to evaluate; to measure

Forms: assessed; assessed; assessing

#### assessment

n. estimation; appraisal; measurement

Forms: plural: assessments

### asset

n. something of value (property, equipment, goods, etc.); item of quality; something beneficial

Forms: plural: assets

### assign

v. to allot; to apportion; to give somebody a task or responsibility; to delegate; to appoint

Forms: assigned; assigned; assigning

### assignment

n. task; duty; responsibility; role; obligation

Forms: plural: assignments

### assimilate

v. to incorporate; to take in; to absorb

Forms: assimilated; assimilated; assimilating

### assist

v. to aid; to help; to support; to guide; to direct

Forms: assisted; assisted; assisting

### assistance

n. aid; help; support; direction; upkeep

Forms: no plural

assistant  n. person who gives support to a superior; aide; helper  Forms: plural: assistants	assistant adj. serving as an aide; helpful; supportive; auxiliary
associate	associate
n. partner; fellow worker; co-worker; friend	v. to share company; to connect; to relate to; to combine
Forms: plural: associates	Forms: associated; associating
association	assort
n. organization; society; union; coalition; foundation	v. to classify; to categorize; to systematize; to structure
Forms: plural: associations	Forms: assorted; assorting
assortment	assume
n. variety; collection; selection; range; mixture	v. to suppose; to take on a position or duty; to accept an idea
Forms: plural: assortments	Forms: assumed; assuming
assure	attach
v. to give confidence; to promise; to pledge; to encourage	v. to fasten; to link to; to add; to ascribe to; to connect to
Forms: assured; assuring	Forms: attached; attached; attaching
attachment	attain
n. connection; confiscation; file sent via email	v. to reach; to achieve; to fulfill; to realize (a goal, purpose, etc.)
Forms: plural: attachments	Forms: attained; attaining
attainment	attempt
n. achievement; fulfillment; ability	n. try; assay; test; trial
Forms: plural: attainments	Forms: plural: attempts
attempt	attend
v. to try to; to assay	v. to be present in a place; to care for; to serve; to
	accompany
Forms: attempted; attempting	Forms: attended; attended; attending

### attendance

n. being physically present; act of accompanying or serving

Forms: no plural

# attendant

n. steward; stewardess; person who serves others; person who accompanies others

Forms: plural: attendants

### attendant

adj. present; opposite of absent; accompanying

### attendee

n. person who takes part in a particular event such as a conference or seminar; participant

Forms: plural: attendees

### attention

n. concentration; consideration; focus; care; acknowledgment; recognition

Forms: no plural

### attentive

adj. concentrated; focused; observant; polite; caring

#### attentiveness

n. concentration; ability to concentrate on an issue

Forms: no plural

n. dress; clothing; apparel

Forms: no plural

# attire

v. to dress; to put on clothes

Forms: attired; attired; attiring

### attitude

n. position; opinion; viewpoint; outlook; perspective

Forms: plural: attitudes

# attn.

abbr. directed to a particular person (generally used when addressing a letter or message) or issue

Forms: attention

# attorney

n. lawyer; barrister; advocate; solicitor

Forms: plural: attorneys

# attract

v. to draw attention; to captivate; to fascinate

Forms: attracted; attracted; attracting

# attribute

n. quality; factor; characteristic; feature

Forms: plural: attributes

### attribute

v. to ascribe to; to link to; to associate with; to relate to

Forms: attributed; attributed; attributing

### auction

n. public sale where goods are sold to the highest bidder (such as eBay)

Forms: plural: auctions

### auction

v. to sell something through a bidding system

Forms: auctioned; auctioned; auctioning

### audience

n. group of people who attend a seminar, a talk, etc.

Forms: plural: audience

### audio

adj. pertaining to hearing and listening; sound

#### audit

n. examination of financial accounts; internal investigation

Forms: plural: audits

### audit

v. to examine accounts and other financial records

Forms: audited; auditing

#### auditorium

n. large room used for lectures; talks, performances and

other events

Forms: plural: auditoriums

# augment

v. to increase; to enlarge; to enhance; to multiply

Forms: augmented; augmenting

### authority

n. official institution; agency; power; control; jurisdiction

Forms: plural: authorities

### authorize

v. to permit; to approve; to empower

Forms: authorized; authorized; authorizing

# autograph

v. to write one's name by hand; to sign one's name

Forms: autographed; autographing

# autograph

n. a person's handwritten signature

Forms: plural: autographs

# automobile

n. car; vehicle; ride

Forms: plural: automobiles

#### avail

v. to be useful; to help; to facilitate

Forms: availed; availing

#### avail

n. advantage; profit; help; benefit

Forms: plural: avails

# availability

n. accessibility; attainability; obtainability

Forms: no plural

# availability float

n. the time or amount of money that defined by checks that have been deposited but not cleared yet

Forms: plural: availability floats

# available

adj. ready for use; attainable; present; vail

### average

adj. immediate; common; usual; standard

# average

n. mean; median

Forms: plural: averages

# average

v. to have a mean of a certain amount

Forms: averaged; averaging

### avoid

v. to escape; to keep away from; to prevent; to keep from

happening; to evade

Forms: avoided; avoiding

### award

n. prize; grant; arbitration

Forms: plural: awards

# award

v. to give; to grant; to judge; to rule

Forms: awarded; awarding

# aware

adj. attentive; conscious of

### awareness

n. consciousness

Forms: no plural

# awesome

adj. impressive; inspiring; great; frightening

В back back n. part of a chair; rear part of the human body v. to support; to assist; to strengthen Forms: plural: backs Forms: backed; backed; backing back back adj. behind; after; rear; hind adv. to the rear; to the past back door back order n. the U.S. treasury n. ordered merchandise that is not currently in stock but will be supplied in the future Forms: no plural Forms: plural: back orders background back up v. to support; to solidify; to strengthen n. setting; biography Forms: backed up; backed up; backing up Forms: plural: backgrounds backlash backup n. rebound; recoiling; sudden movement to the rear n. copying of data for safety purposes; substitute; reserve; spare Forms: plural: backlashes Forms: plural: backups badge baggage n. luggage; cargo; things to take on a trip; equipment n. tag; sign; identification tag Forms: plural: badges Forms: no plural balance balance v. to make equal n. leveling; harmony; stability; rest; remainder Forms: balanced; balanced; balancing Forms: plural: balances bank bank v. to deposit money; in a money institution; to count on; to n. institution for saving and borrowing money; cashier depend upon Forms: banked; banked; banking Forms: plural: banks

# bank draft

n. check

Forms: plural: bank drafts

# banknote

n. bill; money made of paper

Forms: plural: banknotes

# bankrupt

adj. lacking; deficient; insolvent; unable to pay debts

# bankrupt

n. a person who was unable to repay their debts

Forms: plural: bankrupts

#### bankrupt

v. to ruin financially; to go bust; to go broke; to collapse

Forms: bankrupted; bankrupting

# bankruptcy

n. state of losing property to one's creditor's due to unpaid debts; insolvency

Forms: plural: bankruptcies

### banquet

n. celebration; feast; dinner; drinking

Forms: plural: banquets

### banquet

v. to hold a party; to feast; to dine; to drink

Forms: banqueted; banqueting

# barbed wire

n. metal cord with sharp projecting points

Forms: plural: barbed wires

### barely

adv. hardly; scarcely

### bargain

n. good deal; agreement; item that has been bought at a specially low price

specially low price

Forms: plural: bargains

# bargain

v. to negotiate; to arrive at an agreement

Forms: bargained; bargaining

### barometer

n. commercial and market information that indicates overall economic trends

Forms: plural: barometers

# barren capital

n. money which is not generating profit

Forms: no plural

### barrier

n. border; limit; obstacle; barricade

Forms: plural: barriers

# barter

n. exchanging of goods and services; trade

Forms: plural: barters

### barter

v. to exchange goods and services

Forms: bartered; bartering

#### base

v. to establish; to found; to set up; to place on

Forms: based; based; basing

base

adj. low; despicable; ignoble

base

n. foundation; principal element; fundamental part

Forms: plural: bases

basis

n. foundation; grounding

Forms: no plural

bearer

n. person who holds a money order

Forms: plural: bearers

bearer instrument

n. a signed money order which is payable on demand to

the holder

Forms: plural: bearer instruments

become

v. to turn into; to develop into; to grow into

Forms: became; become; becoming

becoming

adj. appropriate; noble

behalf

n. representing; in support of

Forms: no plural

behavio(u)r

n. manner of acting; conduct

Forms: plural: behavio(u)rs

behind

n. rear; end; seat

Forms: plural: behinds

behind

adv. late; tardy

behind

prep. after; in back of

beige book

n. report on current economic conditions, published by

the Federal Reserve Board

Forms: plural: beige books

belief

n. opinion; creed; religion; faith; conviction

Forms: plural: beliefs

believe

v. to have faith in; to assume; to suppose

Forms: believed; believed; believing

below

prep. under; beneath; underneath

below

adv. at a further point

benchmark

n. criterion; measure; point of reference for comparison

Forms: plural: benchmarks

В

beneath beneath adv. under; below prep. under; underneath beneficial beneficent adj. kind; good adj. advantageous; pleasurable; enjoyable benefit benefit v. to profit; to gain; to be advantageous n. advantage; profit; aid; stipend Forms: benefited; benefiting Forms: plural: benefits between between adv. amid; in the middle prep. intermediate to; common; shared beverage beyond n. drink; refreshment prep. further; more distant Forms: plural: beverages beyond bias adv. past; further than v. to prejudice; to influence opinions Forms: biased; biased; biasing bill n. prejudice; tendency; leaning v. to charge; to announce; to advertise Forms: plural: biases Forms: billed; billing birth rate bill n. number of babies that are born per year per thousand n. banknote; invoice; proposed law Forms: plural: bills Forms: plural: birth rates blame blame v. to accuse; to denounce n. guilt; responsibility; liability Forms: blamed; blamed; blaming Forms: plural: blames

# blanket

v. to cover; to coat

Forms: blanketed; blanketing

# blanket

adj. comprehensive; inclusive

### blanket

n. bed covering; quilt

Forms: plural: blankets

# blue sky laws

n. rules introduced by the government to regulate the trade of securities and mutual funds

Forms: only plural

### blunder

n. gross error; stupid mistake

Forms: plural: blunders

# blunder

v. to make a stupid mistake; to move back and forth in a

clumsy manner

Forms: blundered; blundering

### board

n. management committee; food

Forms: plural: boards

### board

v. to accommodate; to house; to enter (a plane, ship, bus,

etc.)

Forms: boarded; boarded; boarding

# boiler room

n. a fraud scheme involving cold calling

Forms: plural: boiler rooms

#### bond

v. to store in a warehouse

Forms: bonded; bonded; bonding

# bond

n. link; connection; obligation; grasp; certificate of debt

Forms: plural: bonds

# bonded

adj. secured in a warehouse

# bonus

n. dividend; perk; monetary gift

Forms: plural: bonuses

#### book

v. to record; to order in advance; to inscribe; to indicate

Forms: booked; booked; booking

### book

n. printed work which is bound together; bundle

Forms: plural: books

# bookcase

n. shelves used to store printed items

Forms: plural: bookcases

### boost

v. to raise; to push; to urge; to lift

Forms: boosted; boosted; boosting

#### boost

n. push; lift; incentive; encouragement

Forms: plural: boosts

### border

v. to be adjacent to

Forms: bordered; bordering

# border

n. boundary; edge; limit

Forms: plural: borders

#### borrow

v. to take on loan; to copy; to steal

Forms: borrowed; borrowing

#### bother

 $\ensuremath{\text{v}}.$  to annoy; to harass; to worry; to make an effort; to be

concerned

Forms: bothered; bothering

# bother

n. effort; nuisance

Forms: plural: bothers

# bothersome

adj. annoying; irritating

# bottom

n. base; foot; seat of a chair

Forms: plural: bottoms

### bottom

v. to establish; to construct; to base; to provide a

foundation

Forms: bottomed; bottoming

### bottom

adj. lower; under

#### bound

n. limit; border

Forms: plural: bounds

### bound

v. to jump; to leap

Forms: bounded; bounding

# bound

adj. obligated; certain; fastened; tied

#### box

v. to fight with fists; to put crates

Forms: boxed; boxed; boxing

#### box

n. case; crate; punch; hit

Forms: plural: boxes

# brake

v. to stop a vehicle; to slow down a vehicle

Forms: braked; braked; braking

### brake

n. device which is used to slow or stop a vehicle

Forms: plural: brakes

#### branch

v. to fork; to divide into parts or sections

Forms: branched; branched; branching

### branch

n. affiliate; office; industry; trade; business unit

Forms: plural: branches

#### brand

v. to mark with an iron; to disgrace; to condemn

Forms: branded; branding

#### branc

n. trademark; type; make; variety; product name

Forms: plural: brands

#### breadth

n. width; broadness

Forms: plural: breaths

### break

v. to shatter; to crack; to be cut off; to cancel

Forms: broke; broken; breaking

#### break

n. fracture; pause; rest; opportunity; alteration

Forms: plural: breaks

#### break down

v. to fail; to collapse; to defeat; to overthrow; to descend

Forms: broke down; broken down; breaking down

### breakdown

n. collapse; crash; incident

Forms: plural: break downs

# breakthrough

n. progress; reaching a new level; removal of a barrier;

penetration

Forms: plural: breakthroughs

# brief

n. abstract; summary; concise report; instructions

Forms: plural: briefs

# brief

v. to make a summary; to give a report; to inform; to

instruct somebody

Forms: briefed; briefed; briefing

#### brief

adj. short; concise

### briefcase

n. small container for documents; tool for synchronizing

files between two computers

Forms: plural: briefcases

### briefing

n. short meeting; summarizing; giving and receiving

instructions; reporting

Forms: plural: briefings

### broadcast

v. to transmit over the radio; to publicize; to advertise

Forms: broadcast; broadcasting

### broadcast

n. transmission; dispatch; radio program

Forms: plural: broadcasts

### brochure

n. leaflet; booklet; printed product information

Forms: plural: brochures

#### broker

v. to act as a middleman; to buy and to sell property for other people

Forms: brokered; brokered; brokering

#### broker

n. middleman; agent who buys and sells property or shares etc. for other people

Forms: plural: brokers

#### brokered

adj. negotiated by an intermediary; settled through a middleman

### browse

v. to leaf through a book; to surf Internet websites

Forms: browsed; browsing

#### browser

n. program used for viewing websites on the Internet

Forms: plural: browsers

### bubble

n. blister; gas-filled sac

Forms: plural: bubbles

### budge

v. to move; to be moved

Forms: budged; budged; budging

### budget

n. financial framework; financial plan

Forms: plural: budgets

# budget

v. to prepare a financial plan; to make financial arrangements

Forms: budgeted; budgeted; budgeting

# budget

adj. inexpensive; cheap; of or relating to a financial plan

# build

v. to construct; to create; to increase intensity; to energize

Forms: built; built; building

# building

n. house; dwelling; structure; premises

Forms: plural: buildings

### bulk

n. volume; mass; main part; most

Forms: plural: bulks

### bulk

v. to inflate; to play an important role

Forms: bulked; bulked; bulking

# bulk

adj. relating to or designed for the mass of people; largescale; widespread; popular

# bulk transfer

n. the sale of all or most of a company's inventory or assets to another company

Forms: plural: bulk transfers

# bullion

n. bars of gold; bars of silver

Forms: no plural

# buoyant

adj. floating; light; lively; cheerful

# **business**

n. company; enterprise; trade; commerce; issue

Forms: plural: businesses

# butcher

n. meat cutter; meat slaughterer; owner of a meat shop

Forms: plural: butchers

### **button**

v. to fasten; to connect

Forms: buttoned; buttoning

### button

n. switch; icon to click on

Forms: plural: buttons

# buyer

n. person who purchases something; client; customer;

shopper; purchaser

Forms: plural: buyers

#### C.C.

abbr. secondary email address; copy of a document, message, or email that is sent to a third party

Forms: carbon copy (cc, CC)

### C.C.O.

abbr. person who is responsible for ensuring that a company and its employees are in compliance with government regulations and internal policies

Forms: Chief Compliance Officer (CCO)

#### C.E.O.

abbr. head manager of a corporation, company or large organization

Forms: Chief Executive Officer (CEO)

### C.F.O.

abbr. treasurer; person who is responsible for all financial aspects of a company

Forms: Chief Financial Officer (CFO)

### C.I.O.

abbr. Chief Information Officer; person who is responsible for a company's internal information systems

Forms: Chief Information Officer (CIO)

### C.O.D.

abbr. cash payment to be made upon receipt of products or goods

Forms: cash on delivery (COD, c.o.d.)

### C.O.O.

abbr. head manager of a company or large organization

Forms: Chief Operating Officer (COO)

### C.S.O.

abbr. top executive rank; person who is responsible for the security of a company's communications and business systems

Forms: Chief Security Officer (CSO)

# C.T.O.

abbr. top executive rank; person who is responsible for research and development and possibly for new product plans

Forms: Chief Technology Officer (CTO)

# C.V.

abbr. resume; chronological description of one's employment and educational history; biography

Forms: Curriculum Vitae (CV)

### cab

n. taxi; carriage; driver's compartment

Forms: plural: cabs

### cabinet

n. small room; piece of office furniture; office; part of a government

Forms: plural: cabinets

### calculate

v. to estimate; to compute; to depend upon

Forms: calculated; calculated; calculating

### calculator

n. small machine that makes computations

Forms: plural: calculators

### calendar

v. to write down in a timetable; to register

Forms: calendared; calendaring

### calendar

n. chart showing the months of a year (including days and weeks); schedule; timetable

Forms: plural: calendars

#### call

v. to invite; to speak loudly; to visit; to phone

Forms: called; called; calling

### call

n. telephone conversation; visit; invitation; claim; need

Forms: plural: calls

# campaign

v. to conduct a series of activities organized to accomplish a goal

Forms: campaigned; campaigned; campaigning

### campaign

n. series of activities organized to accomplish a goal

Forms: plural: campaigns

#### cancel

v. to call off; to annul; to terminate; to stop

Forms: canceled; canceled; canceling

### cancellation

n. nullification; termination; revocation

Forms: plural: cancellations

### candid

adj. honest; straightforward; open; frank

#### candidate

n. applicant; nominee; examinee

Forms: plural: candidates

### canvass

v. to examine; to debate; to scrutinize; to solicit votes or opinions

Forms: canvassed, canvassed; canvassing

### canvass

n. examination; careful inspection; debate

Forms: no plural

### capability

n. ability; skill; trait; characteristic; quality

Forms: plural: capabilities

### capable

adj. skilled; able; proficient; adept

### capacity

n. volume which can be contained or received; function;

role; feature; potential

Forms: plural: capacities

### capex

n. refers to the cost of developing a product or system

Forms: CAPital EXpenditures

### capital

n. property; financial means; assets; main city of a

country of region

Forms: plural: capitals

# capital

adj. main; major; chief; principal

# capital requirement

n. the level of monetary funding a company needs to run

smoothly

Forms: plural: capital requirements

# capitalization

n. process of turning money into profit

Forms: plural: capitalizations

### capitalize

v. to turn into money; to turn profit; to finance

Forms: capitalized; capitalized; capitalizing

### capture

v. to copy; to photograph; to snapshot

Forms: captured; capturing

#### car

n. automobile; elevator; vehicle; ride

Forms: plural: cars

### card

v. to ask for an identification (i.e. in a bar)

Forms: carded; carded; carding

### card

n. thin and flat object

Forms: plural: cards

### care

v. to be concerned with; to look out for; to watch over; to

like; to be fond of

Forms: cared; cared; caring

# care

n. attention; concern; caution; supervision; management

Forms: no plural

# career

v. to evolve; to make to progress; to grow professionally;

to develop; to speed

Forms: careered; careering

### career

n. profession; development; progress; gradual growth

Forms: plural: careers

### careful

adj. cautious; particular; concentrated; meticulous

### cargo

n. freight; luggage; baggage; load

carpenter

n. a person who makes things out of wood such as

furniture

Forms: plural: carpenters

Forms: plural: cargos

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### carpet

v. to cover or to furnish with textile materials; to reprimand; to scold

Forms: carpeted; carpeting

# carpet

n. rug; fabric floor covering

Forms: plural: carpets

# carriage

n. coach; buggy; transportation

Forms: plural: carriages

# carrier

n. person or company that ships things; shipping

company; truck

Forms: plural: carriers

### carry

v. to transport; to continue; to bear

Forms: carried; carried; carrying

### carry out

v. to put into practice; to accomplish; to perform; to

conduct

Forms: carried out; carried out; carrying out

### cart

v. to drag or to carry by force

Forms: carted; carted; carting

#### car

n. car; wagon; coach; carriage; trolley

Forms: plural: carts

### case

v. to pack; to crate; to box

Forms: cased; cased; casing

# case

n. occasion; instance; situation; bag

Forms: plural: cases

# cash

v. to exchange a check (or another money order) for coins and bank notes; to redeem

Forms: cashed; cashed; cashing

### cash

n. money in the form of coins and bank notes

Forms: no plural

### cash reserves

n. bank deposits that are available on a short-term basis;

treasury bills

Forms: only plural

# cast

n. throw; team of actors; squint (of the eye)

Forms: plural: casts

# cast

v. to throw; to project; to form; to shape

Forms: cast; cast; casting

### catalog

n. itemized list; index; directory

Forms: plural: catalogs

### catalog

v. to make an itemized list; to index; to classify

Forms: cataloged; cataloged; cataloging

# categorize

v. to arrange in groups; to classify; to sort; to structure

Forms: categorized; categorized; categorizing

### category

n. class; division; section; segment

Forms: plural: categories

#### cater

v. to provide; to supply (food, etc.); to care for

Forms: catered; catering

### catering

n. business of supplying and servicing food

Forms: plural: caterings

#### cause

n. reason; purpose; principle; factor; basis for a legal

case

Forms: plural: causes

#### cause

v. to make happen; to bring about

Forms: caused; caused; causing

### caution

n. notice; warning; caveat; carefulness; premonition

Forms: no plural

### caution

v. to warn; to notify of danger

Forms: cautioned; cautioning

### cautious

adj. careful; wary; suspicious

### caveat

n. caution; warning; admonition; suspension of

proceedings (law)

Forms: plural: caveats

# cement

v. to reinforce; to bind together; to strengthen a connection

Forms: cemented; cemented; cementing

### cement

n. concrete; mortar; bonding agent; filling (for teeth)

Forms: no plural

### central

adj. main; principal; major

# central

n. telephone exchange; operator; main bureau or office

Forms: plural: centrals

# century

n. period of one hundred years

Forms: plural: centuries

### ceremony

n. rite; ritual; formality

Forms: plural: ceremonies

### certain

adj. sure; definite; particular; specific

### certainly

adv. of course; surely; doubtlessly; definitely; absolutely

#### certificate

n. official document; license; reference; attestation

Forms: plural: certificates

### certificate

v. to confirm; to license; to authorize

Forms: certificated; certificated; certificating

### certify

v. to confirm to be true; to authorize

Forms: certified; certified; certifying

#### chain

n. group of stores, outlets, banks etc., under one management

Forms: plural: chains

#### chain

v. to tie down

Forms: chained; chaining

# challenge

n. difficult situation; something which tests one's ability to handle difficult tasks

Forms: plural: challenges

### challenge

v. to dare; to invite to engage in a contest; to stimulate; to test one's ability

Forms: challenged; challenging

# change

n. replacement; alteration; shift; coins; money received back after paying for goods

Forms: plural: changes

### change

v. to alter; to replace; to become different

Forms: changed; changing

# changeable

adj. arbitrary; fickle; flexible

### chapter

n. part of a book; phase; stage; local branch of an organization

Forms: plural: chapters

### character

n. nature; disposition; attitude; figure; person; statement of qualities

Forms: plural: characters

# characteristic

n. trait; feature; ability; distinguishing quality; attribute

Forms: plural: characteristics

# characteristic

adj. typical; distinctive

### characterize

v. to describe; to depict; to portray; to outline

Forms: characterized; characterized; characterizing

#### charge

n. price; cargo; responsibility

Forms: plural: charges

### charge

v. to entrust; to order; to command; to supply with power

Forms: charged; charging

#### chart

n. graph; diagram

Forms: plural: charts

### chart

v. to make a graph; to draw; to diagram

Forms: charted; charted; charting

#### cheap

adj. opposite of expensive; inexpensive

#### cheap

adv. inexpensively

### check

 $n.\ examination;\ money\ order;\ payment\ order;\ restaurant$ 

bill

Forms: plural: checks

### check

v. to examine; to investigate; to inspect; to scrutinize

Forms: checked; checked; checking

# chef

n. professional cook; head cook in a restaurant of hotel

cheque

n. written order directing a bank to pay a specific amount

of money

Forms: plural: cheques

# choice

n. option; selection; variety

Forms: plural: choices

Forms: plural: chefs

# choice

adj. select; fine; excellent

# choose

v. to select; to prefer; to pick; to make a choice

Forms: chose; chose; chosen

### chop

n. seal; trademark

Forms: plural: chops

### chop

v. to cut; to cut down; to cut into pieces; to mince

Forms: chopped; chopped; chopping

# chore

n. routine job; unpleasant task

Forms: plural: chores

circle

v. to surround

Forms: circled; circled; circling

circle

n. ring-shaped geometric figure; round figure; group;

society

Forms: plural: circles

circumspect

adj. careful; cautious

circumstance

v. to place in particular situations

Forms: circumstanced; circumstanced; circumstancing

circumstance

n. condition; influencing factor; situation

Forms: plural: circumstances

circumvent

v. to by-pass; to side-step; to evade

Forms: circumvented; circumvented; circumventing

citation

n. quotation; official praise; summons to a court of law

Forms: plural: citations

citizen

n. resident; native of a country

Forms: plural: citizens

citizenship

n. right to live in a country; condition of being a member

of a country

Forms: plural: citizenships

city

n. town; large urban area

Forms: plural: cities

civic

adj. pertaining to a city; pertaining to citizenship

claim

n. lawsuit; request; right

Forms: plural: claims

clarify

v. to make clear; to explain

Forms: clarified; clarifying

classify

v. to arrange systematically; to structure; to group; to sort;

to make confidential

Forms: classified; classified; classifying

clause

n. paragraph; section in a document; part of a contract

Forms: plural: clauses

clear

v. to clarify; to explain; to approve

Forms: cleared; clearing

### clear

adj. pure; obvious; easy to understand; comprehensible

### clear

n. deletion; act of unmarking; removal of a mark from a check box (Computers)

Forms: no plural

#### clearance

n. release; approval; washing

Forms: no plural

# clearly

adv. obviously; apparently; unmistakably

### clerk

v. to work as an employee (i.e. in the legal or bank

business)

Forms: clerked; clerked; clerking

# clerk

n. minor office worker; book-keeper; bureaucrat

Forms: plural: clerks

#### client

n. customer; buyer; computer that serves as a terminal

Forms: plural: clients

#### climate

 $n.\ weather\ conditions;\ surrounding\ conditions;$ 

atmosphere; setting

Forms: plural: climates

### climb

 $\ensuremath{\text{v.}}$  to ascend; to up; to slope upward; to move upward

gradually

Forms: climbed; climbed; climbing

### climb

n. ascent

Forms: plural: climbs

# clip

v. to cut off; to curtail; to trim off

Forms: clipped; clipped; clipping

# clip

n. clamp; fastener; shred; segment of video

Forms: plural: clips

# clipping

n. article cut from a newspaper

Forms: plural: clippings

### clock

v. to measure time; to register on a time piece

Forms: clocked; clocked; clocking

### clock

n. timepiece; device for telling time

Forms: plural: clocks

### close

adv. nearby

close

n. end; conclusion; plug

Forms: plural: closes

close

v. to shut; to be shut; to finish; to complete

Forms: closed; closed; closing

close

adj. near; adjacent; careful

clout

n. pull; influence; power; weight

Forms: plural: clouts

coach

v. to train; to teach; to instruct; to guide; to counsel

Forms: coached; coached; coaching

coach

n. trainer; tutor; teacher; bus

Forms: plural: coaches

coal

n. fuel made from carbon; cinder; ember

Forms: plural: coals

coalition

n. alliance; union; agreement

Forms: plural: coalitions

code

v. to cipher

Forms: coded; coded; coding

code

n. cipher; collection of instructions of the law

Forms: plural: codes

cognition

n. awareness; perception

Forms: plural: cognitions

coherent

adj. sticking together; consistent

cohesive

adj. sticking together; forming a unit or union; united;

related to each other

coin

v. to mint; to invent a new word or phrase

Forms: coined; coined; coining

coin

n. metal money; piece of stamped metal currency (as

opposed to paper bills)

Forms: plural: coins

coincidence

n. chance occurrence; unforeseen event

Forms: plural: coincidences

## collaborate

v. to work together; to cooperate

Forms: collaborated; collaborated; collaborating

## collaboration

n. working together; cooperation

Forms: plural: collaborations

#### collate

v. to compare in a critical manner; to verify; to collect; to compile

Forms: collated; collated; collating

## collateral

adj. of secondary importance; insignificant; corresponding

## collateral

n. security deposit

Forms: plural: collaterals

## colleague

n. fellow worker; cowoker

Forms: plural: colleagues

# collect

adj. having the receiver pay the charges (for a phone call)

# collect

v. to gather; to garner; to assemble; to accumulate; to take payments

Forms: collected; collecting

## collectible

adj. payable; subject to or requiring payment especially

as specified

## collectible

n. rare object

Forms: plural: collectibles

# collection

n. selection; choice; assortment; accumulation

Forms: plural: collections

# college

n. institution of higher education that grants degrees; type of school; council

Forms: plural: colleges

## collide

v. to crash; to meet head on; to come together with solid or direct impact

Forms: collided; collided; colliding

# colloquial

adj. conversational; not used in formal speaking or writing; informal

## combination

n. joining; union; an ordered sequence

Forms: plural: combinations

## combine

v. to unite; to join; to come together; to become one

Forms: combined; combining

## combine

n. harvesting machine

Forms: plural: combines

## come across

v. to happen upon; to find by chance; to discover; to see

Forms: came across; come across; coming across

## come along

v. to accompany someone; to appear; to advance; to succeed

Forms: came along; come along; coming along

#### comfort

v. to bring relief; to encourage; to console

Forms: comforted; comforted; comforting

## comfort

n. relief; consolation; coziness

Forms: no plural

## comfortable

adj. easy; relaxing; cosy; financially well to do

## comforting

 $adj.\ consoling;\ encouraging;\ reassuring;\ brining\ relief;$ 

heartening

# command

v. to rule; to control; to be in charge; to be in authority

Forms: commanded; commanded; commanding

## command

n. order; direction; control; domination; headquarters

Forms: plural: commands

#### comment

v. to make a remark; to explain; to write an explanatory note

Forms: commented; commenting

# comment

n. remark; note; statement; explanation

Forms: plural: comments

# commentary

n. series of remarks; explanation (often written in essay or book form)

Forms: plural: commentaries

## commerce

n. trade; business; transactions; exchange of products/services and money

Forms: no plural

# commercial

adj. pertaining to business; pertaining to buying and selling

# commercial

n. television or radio advertisement

Forms: plural: commercials

## commission

v. to contract; to empower; to authorize; to confer

Forms: commissioned; commissioned; commissioning

## commission

n. percentage of profits earned by a salesperson

Forms: plural: commissions

## commit

v. to perform; to do; to engage

Forms: committed; committed; committing

#### commitment

n. obligation; promise

Forms: plural: commitments

#### committed

adj. obligated; engaged; industrious; ambitious; loyal

## commodity

n. merchandise; goods; item that is bought and sold;

something useful

Forms: plural: commodities

## common

adj. shared; ordinary; mediocre; average; public

#### common

n. open public area in a city or town; park; square

Forms: plural: commons

## communication

n. exchange of information or ideas; transfer; passing

along; letter; message

Forms: plural: communications

## commute

v. to exchange; to replace; to convert; to travel back and

forth regularly (i.e. to work)

Forms: commuted; commuted; commuting

#### commuter

n. person who travels back and forth between home and

work

Forms: plural: commuters

# company

n. corporation; firm; ensemble; association with another

Forms: plural: companies

# comparatively

adv. relatively

## compare

v. to show how (people or things) are alike or different; to

consider to be similar

Forms: compared; comparing

## compare

n. contrast

Forms: plural: compares

## comparison

n. pointing out of similarities and differences; similarity;

likeness

Forms: plural: comparisons

## compartmentalize

v. to separate into sections; to partition

Forms: compartmentalized; compartmentalized;

compartmentalizing

# compatible

adj. congruous

# compatible

n. piece of equipment which can be used with other machines without alternation

Forms: plural: compatibles

# compel

v. to force; to coerce; to influence; to impose; to demand

Forms: compelled; compelling

# compensate

v. to reward; to reimburse; to pay back; to make up for

Forms: compensated; compensating

## compensation

n. repayment; something done to make up for (a loss, deficiency or fault)

Forms: plural: compensations

## compete

v. to contest; to contend against another; to participate in a contest

Forms: competed; competing

## competent

adj. adept; capable; suitably skilled; well qualified; experienced

# competition

n. rivalry; contest; act of competing against another

Forms: plural: competitions

# competitive

adj. involving rivalry; tending to contest

# competitor

n. rival; (i.e. Coca Cola and Pepsi); person who participates in a contest

Forms: plural: competitors

# complacent

adj. content; self-satisfied; comfortable; smug

# complain

v. to find fault; to express displeasure; to protest

Forms: complained; complaining

## complaint

n. finding fault; act of expressing displeasure; pleading entered by a plaintiff (Law)

Forms: plural: complaints

## complete

adj. whole; perfect; finished

## complete

v. to make whole; to finish; to perfect

Forms: completed; completed; completing

## completion

n. finishing; finalizing

Forms: no plural

## complex

n. compound; various objects that for m a unit

Forms: plural: complexes

# compliant

adj. obedient; submissive; obliging; yielding; acquiescent

## complicate

v. to confuse; to make hard to understand; to make difficult; to make complex

Forms: complicated; complicated; complicating

## complicated

adj. confusing; hard to understand; difficult; complex

# compliment

n. expression of admiration; word of praise for someone

Forms: plural: compliments

# comply

v. to submit; to consent; to obey; to agree with

Forms: complied; complied; complying

# component

n. ingredient; single piece which forms part of a larger unit; part; constituent; element

Forms: plural: components

## compose

v. to create; to write; to relax; to calm oneself; to settle

Forms: composed; composing

## composition

n. make-up; constitution; essay

Forms: plural: compositions

## composure

n. serenity; self-control; calmness; coolness

Forms: no plural

## comprehend

v. to understand; to contain; to grasp; to absorb; to perceive

Forms: comprehended; comprehending

# comprehensive

adj. including a lot; large in scope; extensive

## comprise

v. to include; to contain; to consist

Forms: comprised; comprised; comprising

## compromise

v. to establish an agreement; to settle a dispute

Forms: compromised; compromised; compromising

## compromise

n. agreement; settling of a disagreement by making mutual concessions

Forms: plural: compromises

## compute

v. to calculate; to figure; to estimate

Forms: computed; computed; computing

#### conceal

v. to hide; to keep secret; to cover up

Forms: concealed; concealed; concealing

## conceive

v. to understand; to comprehend; to grasp

Forms: conceived; conceiving

#### concentrate

v. to focus; to pay attention

Forms: concentrated; concentrating

## concept

n. plan; idea; thought; structure; system

Forms: plural: concepts

## conceptualize

v. to plan; to design; to imagine; to conceive; to envision

Forms: conceptualized; conceptualizing

#### concern

v. to involve; to affect; to worry; to interest; to relate to

Forms: concerned; concerning

#### concern

n. worry; issue; problem; group of companies; large

corporation

Forms: plural: concerns

# concerning

prep. about

## conclude

v. to finish; to infer; to deduce; to make a decision

Forms: concluded; concluded; concluding

#### conclusion

n. end; deduction; cognition; final decision

Forms: plural: conclusions

## concoct

v. to invent; to create; to contrive; to think up

Forms: concocted; concocted; concocting

# concrete

adj. tangible; real; substantial; solid

# concrete

n. cement; something tangible (idea, object, etc.)

Forms: no plural

# concrete

v. to solidify

Forms: concreted; concreting

## concur

v. to agree; to harmonize; to coincide; to collaborate; to

consent

Forms: concurred; concurred; concurring

# condition

n. situation; requirement; circumstance; stipulation

Forms: plural: conditions

## condition

v. to train; to accustom; to adapt; to stipulate; to prepare

Forms: conditioned; conditioning

## conduct

n. behavior; management

Forms: no plural

#### conduct

v. to behave; to manage; to carry out; to transmit

Forms: conducted; conducted; conducting

#### conference

n. meeting; seminar; convention

Forms: plural: conferences

# confidence

n. trust; certainty; faith in oneself; secret

Forms: no plural

#### confident

adj. certain; sure of oneself; composed

#### confidential

adj. classified; secret; strictly private

#### confirm

v. to approve; to verify; to ascertain

Forms: confirmed; confirmed; confirming

## confirmation

n. formal approval; proof; verification; religious ceremony

Forms: plural: confirmations

#### confuse

 $\ensuremath{\text{v}}.$  to embarrass; to mix up; to muddle up; to be wilder; to

startle

Forms: confused; confused; confusing

# confusion

n. disorder; embarrassment; bewilderment

Forms: plural: confusions

# congruent

adj. identical; corresponding; in agreement; harmonious

# conjunction

n. connection; link; uniting; joining

Forms: plural: conjunctions

## conjure

v. to appeal; to summon; to invoke; to implore

Forms: conjured; conjured; conjuring

# connote

v. to imply; to suggest; to hint

Forms: connoted; connoting

# conscientious

adj. careful; wanting to do what is right

## conscientiously

adv. dutifully; with care; thoroughly

## conscious

adj. aware; awake; attentive

## consciously

adv. knowingly; with awareness

# consciousness

n. awareness; cognition; ability to perceive

Forms: no plural

#### consecutive

adj. sequential; following one after another

# consequently

adv. as a result; therefore

#### conservative

adj. resisting change; desiring to preserve traditions; cautious

#### conservative

n. person who is resistant to change; person who favors traditional political parties

Forms: plural: conservatives

## conserve

v. to protect; to guard from harm

Forms: conserved; conserved; conserving

#### conserve

n. marmalade; jam

Forms: plural: conserves

# consider

v. to think over; to believe; to regard; to take into account

Forms: considered; considered; considering

# consideration

n. payment; thoughtfulness; respectfulness; careful attention

Forms: plural: considerations

# considering

prep. taking into account; in light of

# consignment

n. delivery; dispatch; conveyance

Forms: plural: consignments

# consist

v. to be composed of; to be made up of

Forms: consisted; consisted; consisting

## consistency

n. material coherence; firmness; persistence;

steadfastness

Forms: no plural

## consistent

adj. coherent; steadfast; firm

## consistently

adv. regularly; persistently; steadily; stably

# consortium

n. partnership; association

Forms: plural: consortiums

# constant

n. number with a fixed value; factor

Forms: plural: constants

## constant

adj. firm; faithful; persistent; unbending; adamant

## constrain

v. to compel; to reinforce; to oblige; to coerce

Forms: constrained; constraining

#### constraint

n. restriction; force; limitation; limit

Forms: plural: constraints

#### construction

n. building; structure; the industry of erecting buildings

Forms: plural: constructions

#### construe

v. to interpret; to see; to perceive

Forms: construed; construed; construing

## consultancy

n. the practice of giving expert advice within a particular

Forms: plural: consultancies

## consultant

n. advisor (adviser); counselor; coach; person who gives professional advice

Forms: plural: consultants

# consume

v. to eat or drink; to use up; to destroy

Forms: consumed; consumed; consuming

## consumer

n. buyer; client

Forms: plural: consumers

## consumption

n. using up

Forms: no plural

## contact

v. to establish communication; to make a connection; to

link to; to connect with

Forms: contacted; contacted; contacting

# contact

n. link; connection; touch; interface

Forms: plural: contacts

## contain

v. to include; to hold back; to restrain; to keep under

control

Forms: contained; containing

# contemporary

adj. modern; current

# contemporary

n. person living at about the same time as another person adj. satisfied; pleased

Forms: plural: contemporaries

# content

content

n. substance; component; all that is inside of something

Forms: plural: contents

content

v. to satisfy; to please; to meet a request

Forms: contented; contented; contenting

contest

v. to fight for; to challenge; to appeal

Forms: contested; contesting

contest

n. competition

Forms: plural: contests

context

n. connection; overall situation; background

Forms: plural: contexts

continue

v. to go on; to keep doing something; to last; to

perpetuate

Forms: continued; continued; continuing

continuity

n. stability; consistency; continuousness; unbroken

succession

Forms: no plural

continuous

adj. successive; uninterrupted; permanent

contract

v. to create a formal agreement; to bind legally; to obtain

Forms: contracted; contracting

contract

n. agreement; pact; deal

Forms: plural: contracts

contractor

n. person or company that does a particular job or

assignment

Forms: plural: contractors

contrary

adv. in opposition; against; counter

contrary

n. something which is opposite

Forms: plural: contraries

contrary

adj. opposed

contrive

v. to devise; to invent; to dream up; to design (often in a

negative way)

Forms: contrived; contrived; contriving

control

n. rule; command; supervision; restraint

Forms: plural: controls

# controlling

adj. ruling; supervising; regulating; managing; restraining

## convenience

n. comfort; fitness or suitability for performing an action

Forms: plural: conveniences

#### convenient

adj. comfortable; useful; serviceable

## convention

n. conference; routine; custom; treaty

Forms: plural: conventions

## conventional

adj. customary; routine; formal

## converge

v. to meet; to assemble to gather; to get together

Forms: converged; converged; converging

#### conversant

adj. well-versed; proficient; skilled

#### conversation

n. talk; dialog; discussion; verbal exchange

Forms: plural: conversations

# convey

v. to carry; to impart or to communicate by statement, suggestion, gesture or appearance

Forms: conveyed; conveying

# conveyance

n. the act of transferring a property title from one person to another

Forms: plural: conveyances

## conviction

n. acknowledgment; strong persuasion or belief; condemnation

Forms: plural: convictions

# convince

v. to persuade; to influence; to prove

Forms: convinced; convinced; convincing

#### cook

v. to prepare food by heating; to falsify account records

Forms: cooked; cooked; cooking

# cook

n. a person who prepares food

Forms: plural: cooks

# cooperation

n. collaboration; working together

Forms: plural: cooperations

## coordinate

adj. equal; equivalent; of equal rank or authority

## coordinate

n. reference point; geographical location

Forms: plural: coordinates

## coordinate

v. to arrange in proper order

Forms: coordinated; coordinated; coordinating

#### cope

v. to manage in spite of difficulty; to struggle successfully

Forms: coped; coping

## сору

v. to duplicate; to imitate

Forms: copied; copied; copying

## copy

n. duplicate; photostat

Forms: plural: copies

# cordially

adv. in a friendly manner; warmly

#### corner

v. to hold at bay; to gain advantage on the market; to

approach; to catch; to trap

Forms: cornered; cornered; cornering

## corner

n. place where two surfaces meet; angle

Forms: plural: corners

# corp.

abbr. large company; firm; business

Forms: corporation

# corporate

adj. common; shared; collective

## correct

adj. right; proper; exact; accurate

# correct

v. to make right; to amend

Forms: corrected; correcting

## correlation

 $n. \ mutual \ connection \ (between \ two \ or \ more \ things);$ 

similarity; parallel

Forms: plural: correlations

# corrupt

adj. spoiled; immoral; dishonest; perverted

# corrupt

v. to cause to be dishonest; to pervert; to spoil

Forms: corrupted; corrupted; corruption

# corruption

n. dishonesty; immorality; irregularity; unlawfulness;

illegality

Forms: no plural

cost

v. to have a price; to require payment; to set a price

Forms: cost; cost; costing

cost

n. price; expense

Forms: plural: costs

council

n. assembly; board; group of people (gathered to advise,

plan, etc.)

Forms: plural: councils

counsel

v. to advise; to instruct; to coach; to advocate

Forms: counseled; counseled; counseling

counsel

n. advice; person who gives advice; attorney; lawyer

Forms: plural: counsels

counter

pref. against; opposed

counter

n. bar; counting device

Forms: plural: counters

counter

v. to oppose; to retaliate; to react; to strike back

Forms: countered; countered; countering

counter

adv. against; in contrast to

counterbalance

v. to act against; to oppose (with an equal weight, force

etc.)

Forms: counterbalanced; counterbalanced;

counterbalancing

counterbalance

n. equal weight or power acting in opposition

Forms: plural: counterbalances

couple

v. to connect; to join; to link

Forms: coupled; coupled; coupling

couple

n. pair; group of two

Forms: plural: couples

coupon

n. printed form that entitles the holder to certain rights

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such as in a discount

Forms: plural: coupons

courier

50

n. messenger; company that delivers messages,

documents, parcels, etc.

Forms: plural: couriers

course

v. to hunt; to pursue; to run over; to race

Forms: coursed; coursed; coursing

**PHOTOCOPIABLE** 

#### course

n. direction; series of lessons or training units; layer; part

Forms: plural: courses

## court

v. to seek to please; to flatter; to seek to gain the affections of someone

Forms: courted; courted; courting

#### court

n. yard; formal reception; place where legal trials take

place

Forms: plural: courts

# courteously

adv. politely; respectfully; graciously

## courtesy

n. politeness; good manners; cordiality; civility

Forms: plural: courtesies

## cover

v. to encase; to review; to protect; to include; to insure

Forms: covered; covering

#### cover

n. insurance; shelter; casing; front; lid

Forms: plural: covers

## coverage

n. survey; review; news reporting; insurance

Forms: no plural

## craft

v. to shape with skill

Forms: crafted; crafted; crafting

## craft

n. trade; skill; occupation; boat; plane

Forms: plural: crafts

# crafted

adj. produced; made; manufactured

## crate

v. to pack in a box

Forms: crated; crated; crating

## crate

n. wooden box; old car; old plane

Forms: plural: crates

#### create

v. to produce; to design; to make; to manufacture

Forms: created; created; creating

# creative

adj. inventive; innovative; artistic

# creativity

n. innovativeness; inventiveness

Forms: no plural

# credible

adj. reliable; trustworthy; dependable

## credit

v. to believe; to have faith in; to supply goods by deferred payment

Forms: credited; credited; credited

## credit

n. money (in a bank account); trust; confidence; respect

credit risk

n. the prospect that a bond issuer will fail to make

required debt payments

Forms: plural: credits

Forms: plural: credit risks

## creditor

n. person or organization that lends something; lender;

loaner; moneylender

Forms: plural: creditors

## crew

n. group of people working together; team

Forms: plural: crews

## criterion

n. standard against which something is measured; factor;

discipline

Forms: plural: criteria

# critical

adj. judgmental; important; crucial; vital

## criticize

v. to disapprove; to censure; to find fault

Forms: criticized; criticizing

## crop

n. harvest; produce (Agriculture); group; whip; short

haircut

Forms: plural: crops

# crop

v. to harvest; to cut short; to clip

Forms: cropped; cropping

# crowd

n. public; large group of people; gathering

Forms: plural: crowds

## crowd

v. to gather together; to group together; to press in

Forms: crowded; crowded; crowding

# crowded

adj. full; packed; crammed together

## crucial

adj. very important; critical; decisive; vital

## cruise

n. traveling on a ship; sea voyage; sailing

Forms: plural: cruises

cruise

v. to sail; to move at a moderate speed; to travel; to

coast; to drive along slowly

Forms: cruised; cruised; cruising

crux

n. heart of the matter; main point

Forms: plural: cruces or cruxes

cuisine

n. style of cooking; national food

Forms: plural: cuisines

cure

n. method or course that restores health; prescribed

treatment for an illness

Forms: plural: cures

cure

v. to restore to health; to make well; to correct a bad

habit; to preserve food

Forms: cured; cured; curing

curious

adj. inquisitive; desiring to know and understand; odd;

strange; rare

currency

n. national money of a country; circulation; custom;

prevalence

Forms: plural: currencies

current

n. flow (of water, electricity, etc.); process; tendency;

direction

Forms: plural: currents

current

adj. recent; common; prevalent; present; popular

curt

adj. brief; blunt; rude

Forms: curter; curtest

curtly

adv. briefly; bluntly; rudely

Forms: plural: customers

cushion

n. pillow; soft padded object

Forms: plural: cushions

cushion

v. to reduce; to protect; to soften; to upholster

Forms: cushioned; cushioned; cushioning

custom

n. habit; tradition; convention

Forms: plural: customs

customer

n. client; buyer; person who buys a product or service

customize

v. to make or to fit according to individual needs or

desires; to personalize; to individualize

Forms: customized; customized; customizing

# customs n. government department responsible for collecting taxes on imports Forms: only plural cycle v. to ride a bike Forms: cycled; cycled; cycled; cycling cutback n. reduction; curtailing; decrease Forms: plural: cutbacks cycle n. series (of stories, articles, reports etc.); recurring period of time Forms: cycled; cycled; cycling Forms: plural: cycles

## daily

n. newspaper that is published 5 to 7 times a week

Forms: plural: dailies

## daily

adj. occurring on a regular basis

## damage

n. injury; harm

Forms: plural: damages

# damage

v. to cause harm; to cause injury; to destroy partly

Forms: damaged; damaged; damaging

# danger

n. risk; peril; hazard

Forms: plural: dangers

#### dash

n. hyphen; drop; pinch; rush; sprint

Forms: plural: dashes

#### dash

v. to move with sudden speed; to bolt; to shatter; to hurl;

to cast

Forms: dashed; dashed; dashing

## date

n. day, month and year according to the calendar;

interview; meeting

Forms: plural: dates

# deadline

n. time when a project; assignment; task or job must be completed or turned in

Forms: plural: deadlines

## deal

n. agreement; business transaction; exchange; amount

Forms: plural: deals

## deal

 $\mbox{v.}$  to provide; to offer; to distribute; to supply; to sell; to

trade

Forms: dealt; dealing

## dealer

n. supplier; seller; merchant; agent; sales representative

Forms: plural: dealers

## dealing

n. manner of doing business; behavior; distribution; giving

out

Forms: plural: dealings

## debate

n. argument; dispute; discussion; conversation

Forms: plural: debates

## debate

v. to argue; to discuss; to consider; to ponder

Forms: debated; debated; debating

#### debris

n. rubble; ruins; wreckage; fragments

Forms: no plural

#### debt

n. obligation; something owed (i.e. money)

Forms: plural: debts

## debut

n. opening of a show; first public appearance

Forms: plural: debuts

#### debut

v. to perform for the first time; to make one's premiere performance

Forms: debuted; debuted; debuting

## decade

n. ten years; group of tens

Forms: plural: decades

## decide

v. to choose; to select from several options; to conclude; to resolve

Forms: decided; decided; deciding

## decision

n. determination; resolution; ruling (especially in court)

Forms: plural: decisions

#### declaration

n. statement; proclamation; announcement

Forms: plural: declarations

#### declare

v. to proclaim; to make a statement; to make a full statement of (one's taxable or dutiable property)

Forms: declared; declared; declaring

## decline

n. downward; descent; slope; ebb

Forms: plural: declines

# decline

v. to refuse; to go down; to decrease; to fall

Forms: declined; declined; declining

# decrease

n. decline; reduction; lessening

Forms: plural: decreases

## decrease

v. to reduce; to lessen; to decline

Forms: decreased; decreasing

# dedicate

v. to devote to; to set apart for; to inscribe (a book, poem, song, story, etc.) to someone

Forms: dedicated; dedicated; dedicating

# dedication

n. setting apart; devotion; inscription (in a book, poem,

Forms: plural: dedications

## deed of surrender

n. a legal document that temporarily transfers a property from one individual to another

Forms: plural: deeds of surrender

# default

v. to fail to perform a duty; to fail to pay on time; to fail to appear in court

Forms: defaulted; defaulting

## default

n. failure to perform a duty; option on a computer which is v. to desert; to abandon; to change sides

automatically selected

Forms: plural: defaults

#### defect

Forms: defected; defecting

## defect

n. deficiency; flaw

Forms: plural: defects

## defend

v. to protect; to secure; to vindicate

Forms: defended; defended; defending

## defense

n. protection; security; rampart; shield

Forms: plural: defenses

## define

v. to explain; to clarify; to limit; to set boundaries

Forms: defined; defined; defining

## definition

n. explanation; meaning; interpretation (as of a word or

term)

Forms: plural: definitions

## degree

n. rank; extent; university certificate

Forms: plural: degrees

## delay

v. to postpone; to hinder; to linger; to move slowly; to

loiter

Forms: delayed; delayed; delaying

## delay

n. postponement; hindrance; hold-up; stopping; lingering

Forms: plural: delays

# delegate

v. to authorize; to appoint as representative; to pass a duty or responsibility on to someone else

Forms: delegated; delegated; delegating

# delegate

n. representative; deputy; agent; participant of a conference, convention, seminar etc.

Forms: plural: delegates

## delete

v. to remove totally; to erase; to eliminate

Forms: deleted; deleted; deleting

# deliberately

adv. intentionally; purposefully; methodically

## delicious

adj. tasty; having a pleasant taste or smell

## deliver

v. to convey; to give; to bring; to distribute; to express

Forms: delivered; delivered; delivering

# delivery

n. distribution; liberation; transference

Forms: plural: deliveries

## demand

v. to claim; to require; to request strongly

Forms: demanded; demanded; demanding

#### demand

n. claim; requirement; strong request

Forms: plural: demands

#### demeanor

n. behavior; conduct; bearing; appearance

Forms: plural: demeanors

## demographics

n. study of the statistical characteristics of a population

Forms: only plural

## demolish

v. to destroy; to ruin; to tear down; to remove

Forms: demolished; demolished, demolishing

#### demonstrate

v. to present; to show or illustrate something through example, or physical demonstrations

Forms: demonstrated; demonstrated; demonstrating

#### demonstration

n. exhibition; explanation; showing

Forms: plural: demonstrations

## denial

n. refusal to accept; refusal to believe; refusal to recognize

Forms: plural: denials

## denominator

n. shared characteristic; common feature

Forms: plural: denominators

## dense

adj. compact; having a high mass per unit volume; close

# density

n. compactness; closeness

Forms: plural: densities

## deny

v. to say that something is not true; to refuse; to renounce v. to leave; to go away; to go in a different direction; to

depart

die

Forms: departed; departing

# department

n. division of a company; section; area

Forms: plural: departments

Forms: denied; denied; denying

## departmental

adj. arranged in divisions; divisional; concerning an office

# departure

n. leaving; going away; opposite of arrival

Forms: plural: departures

# depend

v. to rely on; to trust; to be supported by

Forms: depended; depending

## dependent

adj. relying on; needing (the help or support of another person); conditional; contingent

## dependent

n. one who relies on another especially for financial support

Forms: plural: dependents

## depict

v. to describe; to illustrate; to characterize; to portray; to elucidate

Forms: depicted; depicting

## deploy

v. to speak out; to move into a position of readiness and availability

Forms: deployed; deployed; deploying

## deposit

v. to put a sum of money in a bank for safekeeping; to pay in part; to set down

Forms: deposited; depositing

# deposit

n. sum of money that has been put in a bank for safekeeping; partial payment; pledge

Forms: plural: deposits

# deregulation

n. transferal of ownership from government to private hands; privatization

Forms: plural: deregulations

# describe

v. to illustrate; to explain; to characterize; to elucidate

Forms: described; describing

# description

n. explanation; illustration; instruction

Forms: plural: descriptions

## deserve

v. to be worthy of; to have a right to

Forms: deserved; deserving

## design

v. to create; to conceive; to produce; to conceptualize

Forms: designed; designed; designing

## design

n. plan; sketch; model; layout; structure

Forms: plural: designs

## desk

n. office table

Forms: plural: desks

## despite

prep. notwithstanding

## destination

n. place where one is going; the purpose for which something is destined

Forms: plural: destinations

# destroy

v. to demolish; to ruin; to destruct; to erase

Forms: destroyed; destroying

#### destruction

n. ruin; desolation; annihilation

Forms: plural: destructions

## detail

v. to list; to describe; to specify; to assign

Forms: detailed; detailed; detailing

## detail

n. item; piece of information; part of a whole

Forms: plural: details

# detailed

adj. itemized; marked by thoroughness in treating small items or parts

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#### detect

v. to discover; to discern; to find out

Forms: detected; detecting

## determine

v. to decide; to define; to conclude; to cause; to affect

Forms: determined; determining

# develop

v. to build; to create; to design; to grow

Forms: developed; developing

## developer

n. person who creates something; chemical substance used in photography

Forms: plural: developers

# development

n. evolvement; gradual growth; evolution; maturation;

progression

Forms: plural: developments

# device

n. apparatus; appliance; gadget; trick; scheme

Forms: plural: devices

## devise

v. to plan; to invent; to design

Forms: devised; devised; devising

#### dia

v. to press buttons; to place a phone call by pressing

buttons

Forms: dialed; dialed; dialed; dialed; dialed; dialed;

## dial

n. rotatable disk on a telephone

Forms: plural: dials

## diary

n. written account of daily events and occurrences;

journal; daily calendar; log book; blog

Forms: plural: diaries

## dictate

v. to say something aloud for someone to write down; to command; to order; to impose

Forms: dictated; dictated; dictating

## dictate

n. ruling principle; command; decree

Forms: plural: dictates

## diet

v. to limit the amount of food eaten; to eat only certain kinds of food

Forms: dieted; dieted; dieting

# diet

n. nourishment; nutrition; food and drink; regimen; weight loss plan

Forms: plural: diets

## dietician

n. nutritionist; expert on nutrition

Forms: plural: dieticians

## difference

n. distinction; unusual quality; disagreement; remainder

Forms: plural: differences

#### different

adj. not the same; unusual; distinctive

#### difficult

adj. hard; troublesome; complicated; complex

# difficulty

n. problem; challenge; hardship; trouble

Forms: plural: difficulties

# digital

adj. using numbers; with numbers

# dignity

n. respected position; honor; nobility

Forms: no plural

# diligent

adj. ambitious; industrious; hard-working

# direct

adj. straight; forthright; clear

# direct

adv. clearly; in a straightforward manner

#### direct

v. to guide; to lead; to instruct; to manage; to supervise

Forms: directed; directed; directing

#### direction

n. guidance; supervision; conducting; management

Forms: plural: directions

# directly

conj. immediately following; the moment that; as soon as

# directly

adv. clearly; straight; frankly; immediately; soon

## director

n. boss; supervisor; manager; head

Forms: plural: directors

# directory

n. guidebook; library; catalog

Forms: plural: directories

## disagree

v. to have different opinions; to differ

Forms: disagreed; disagreeing

## disappear

v. to go out of sight; to become extinct; to cease to exist;

to vanish

Forms: disappeared; disappearing

## discard

v. to throw away; to get rid of

Forms: discarded; discarded; discarding

## discard

n. garbage; refuse; scrap

Forms: plural: discards

#### discern

v. to distinguish; to perceive; to recognize; to discriminate

Forms: discerned; discerned; discerning

# discipline

n. training

Forms: plural: disciplines

## disclaim

v. to deny connection with; to renounce; to repudiate; to

disavow

Forms: disclaimed; disclaiming

## disclaimer

n. statement which denies responsibility or affiliation;

repudiation; denial

Forms: plural: disclaimers

## discount

v. to reduce the price of; to mark down; to ignore

Forms: discounted; discounted; discounting

# discount

n. price reduction; rebate

Forms: plural: discounts

## discourage

v. to cause to lose heart; to deter; to dissuade; to show disapproval of; to derail

Forms: discouraged; discouraging

## discouraged

adj. deprived of hope or confidence; dissuaded from

# discouragement

n. derailment; feeling of despair in the face of obstacles

Forms: plural: discouragements

## discover

v. to find out; to come across; to get information about something

Forms: discovered; discovering

## discrete

adj. separate; individual; discontinuous

## discretion

n. caution; wisdom; careful judgment

Forms: no plural

#### discuss

v. to talk about; to debate; to converse

Forms: discussed; discussed; discussing

#### discussion

n. debate; conversation; talk; dispute; argument

Forms: plural: discussions

#### disease

n. sickness; illness

Forms: plural: diseases

#### disembark

v. to go ashore from a boat; to leave a plane or vehicle; to

land

Forms: disembarked; disembarking

# disk

n. flat circular object

Forms: plural: disks

# dislodge

v. to extricate; to remove; to evict; to oust; to expel

Forms: dislodged; dislodging

## dismal

adj. gloomy; cheerless; bad; depressing; sad

#### dismiss

v. to send away; to fire; to release; to free

Forms: dismissed; dismissed; dismissing

# disparate

adj. markedly different; contrasting

# dispatch

n. sending off; shipment; message; communication;

promptness

Forms: plural: dispatches

## dispatch

v. to send off quickly; to dismiss; to conclude with speed and efficiency; to eliminate

Forms: dispatched; dispatching

## dispense

n. expenditure; pardon

Forms: plural: dispenses

## dispense

v. to do without; to give up; to distribute; to give out; to hand out

Forms: dispensed; dispensing

## display

n. presentation; show; screen; monitor; exposure; exhibition

Forms: plural: displays

# display

v. to put out for others to see; to show; to exhibit; to

Forms: displayed; displaying

# disposal

n. getting rid of; arranging

Forms: plural: disposals

# dispose

v. to control; to arrange; to put in order

Forms: disposed; disposed; disposing

# disposition

n. character; nature; trait; arrangement; placement

Forms: plural: dispositions

## dispute

n. quarrel; disagreement; argument

Forms: plural: disputes

## dispute

v. to argue; to debate; to contest; to oppose; to fight against

Forms: disputed; disputed; disputing

## disrupt

v. to upset; to disturb; to divide

Forms: disrupted; disrupting

# dissipate

v. to scatter; to spread out; to be scattered

Forms: dissipated; dissipating

## distinctive

adj. special; unique; different

# distinguish

v. to mark as different; to see as different; to discern; to recognize

Forms: distinguished; distinguished; distinguishing

# distract

v. to disturb; to confuse; to worry; to divert; to amuse

Forms: distracted; distracting

# distributor

n. person, company or organization that markets a commodity, product or service; wholesaler; dealer

Forms: plural: distributors

## disturb

v. to bother; to interrupt; to confuse; to worry

Forms: disturbed; disturbed; disturbing

# diverse

adj. different; varied

## diversification

n. process of becoming varied; sale of a variety of products and services

Forms: plural: diversifications

## diversify

v. to make different; to invest one's assets in various securities

Forms: diversified; diversifying

# diversity

n. variety; difference; unlikeness

Forms: plural: diversities

## divert

v. to distract; to entertain; to turn in a different direction;

to deflect

Forms: diverted; diverted; diverting

## divide

n. separation; ridge between drainage areas; watershed

Forms: plural: divides

## divide

v. to separate into parts; to part; to share; to apportion

Forms: divided; divided; dividing

## division

n. partitioning; department; faculty; ranking; level

according to difficulty

Forms: plural: divisions

## doctor

n. person who is licensed to practice medicine (i.e. physician, surgeon etc.)

Forms: plural: doctors

## doctor

v. to provide medical treatment; to fix; to repair; to mend

Forms: doctored; doctoring

#### document

n. certificate; written file

Forms: plural: documents

## document

v. to record for evidence; to write down; to substantiate

Forms: documented; documenting

## documentation

n. collection of written records; use of written records as

evidence

Forms: plural: documentations

# dollar drain

n. a situation in which the imports of a country from the USA are larger than their exports to the USA

Forms: no plural

# domestic

adj. pertaining to home; pertaining to family; tame (about an animal)

# domestic

n. housemaid; servant; housekeeper

Forms: plural: domestics

# dominate

v. to control; to rule; to command

Forms: dominated; dominated; dominating

## donate

v. to give; to contribute; to grant; to bestow

Forms: donated; donated; donating

## donation

n. gift; contribution

Forms: plural: donations

#### dot

v. to stud; to constellate

Forms: dotted; dotted; dotting

## dot

n. spot; speck; part (the point) in an Internet web address

Forms: plural: dots

#### dotted

adj. spotted; speckled; composed of a series of small dashes (about a line)

## doubt

v. to be uncertain; to have misgivings

Forms: doubted; doubted; doubting

## doubt

n. misgiving; lack of certainty

Forms: plural: doubts

# download

v. to copy files from a distant computer onto another computer through an Internet connection

Forms: downloaded; downloading

#### downsize

adj. of a smaller version or dimension

#### downsize

v. to reduce the size of; to make smaller; to cut the number of employees

Forms: downsized; downsized; downsized

# downsizing

n. bringing something down to a smaller scale; lowering expenses

Forms: plural: no plural

## downtown

n. commercial center of a city; business distract

Forms: plural: downtowns

## downtown

adj. pertaining to the commercial center of a city

## downtown

adv. into the city center; into the the town

## downturn

n. negative tendency (especially in economy or business)

Forms: plural: downturns

## downward

adv. towards a lower place, position or section

## downward

adj. descending

## draft

v. to make an outline; to draw up in written form; to conscript; to draw out and separate

Forms: drafted; drafted; drafting

#### draft

n. rough outline; sketch; written order for payment; conscription

Forms: plural: drafts

## drastic

adj. extreme; intense; severe

# drastically

adv. intensely; in an extreme manner; severely

## draw

v. to attract; to pull; to sketch; to depict with lines; to conclude

Forms: drew; drawn; drawing

## draw

n. attraction; lottery; contest which ends in a tie; natural channel; gully

Forms: plural: draws

## dress code

n. formally or socially imposed standards of attire

Forms: plural: dress codes

#### drill

v. to bore a hole; to practice; to train; to sow seeds in rows

Forms: drilled; drilled; drilling

n. practice; training; furrow; seeding machine; row of seeds in a furrow

Forms: plural: drills

## drive

v. to travel in a car; to transport in a vehicle; to compel

Forms: drove; driven; driving

## drive

n. trip in a vehicle; type of computer hardware; combined effort to accomplish a goal (i.e. fund raiser)

Forms: plural: drives

## driver

n. chauffeur; program which enables an operating system to communicate with a particular device

Forms: plural: drivers

# drop

v. to fall; to make fall; to bring down; to go down; to omit; to abandon

Forms: dropped; dropping

# drop

n. small globule of liquid; drip; very small amount; pendant

Forms: plural: drops

## due

adj. owed; payable; right; fitting; suitable; adequate

## due

n. something which legally or rightfully belongs to an individual; payment; fee

Forms: plural: dues

# duplicate

n. copy; photocopy; exact replica; reproduction

Forms: plural: duplicates

# duplicate

v. to copy; to replicate; to photocopy

Forms: duplicated; duplicating

# duplicate

adj. double; identical; matching

# durable

adj. sturdy; long lasting

# duration

n. period of time that something continues

Forms: plural: durations

## duress

n. intimidation; constraint; pressure; coercion

Forms: no plural

# during

prep. while; throughout

# duty

n. obligation; responsibility; assignment; customs tax

Forms: plural: duties

# dynamic

adj. forceful; energetic; vigorous; spirited; alive

## eager

adj. strongly desiring; keen; fervently interested

#### earn

v. to receive as a result of work or other service performed; to profit; to be eligible; to be worthy

Forms: earned; earning

#### earnest

n. seriousness; industriousness

Forms: no plural

#### earnest

adj. serious; sober; sincere; fervent; eager

## earnings

n. money gained; salary; revenue; profit; income

Forms: only plural

## easy

adj. mild; slight; comfortable; simple

#### easy

adv. comfortably; without great difficulty or effort

## economize

v. to save; to cut back; to be thrifty; to be frugal

Forms: economized; economized; economizing

# economy

n. management of resources (i.e. money, goods, etc.); thrift; careful spending

Forms: plural: economies

# edge

n. line at which a surface ends; thin sharp side of a blade; excitement

Forms: plural: edges

## edge

v. to sharpen; to provide with a border; to advance gradually or furtively

Forms: edged; edged; edging

## edge

adj. at or constituting a place where two surfaces meet

## edit

v. to revise; to alter; to make changes and corrections prior to printing

Forms: edited; edited; editing

#### edito

n. person or organization that prepares printed matter for publication

Forms: plural: editors

## education

n. learning; instruction; imparting of knowledge; upbringing

Forms: no plural

#### effect

n. result; outcome; impact; trick; natural phenomenon

Forms: plural: effects

#### effect

v. to accomplish; to put into action; to execute; to do

Forms: effected; effecting

## effective

adj. productive; in operation; impressive; striking

#### efficient

adj. done without waste (of time, resources, etc.)

#### effort

n. physical or mental exertion; labor; attempt; organized operation

Forms: plural: efforts

## effusive

adj. overflowing; unreserved; unrestrained; exuberant

## either

adj. one of two

#### either

adv. also; too; as well

# either

conj. precedes two or more coordinate words or phrases

#### elaborate

v. to provide additional details; to plan carefully and with great detail; to produce; to develop

Forms: elaborated; elaborating

## elaborate

adj. detailed; complicated; carefully planned; worked out in great detail

#### elaboration

n. painstaking labor; careful planning; adding of extra details; act of improving; production

Forms: plural: elaborations

#### elect

v. to choose; to vote for; to prefer; to decide

Forms: elected; elected; electing

# elect

adj. chosen for office but net yet formally installed

## election

n. choosing; time when people vote for a political candidate

Forms: plural: elections

# electrician

n. person who installs or maintains wiring systems

Forms: plural: electricians

# element

n. main component; something which is a part of a complex whole

Forms: plural: elements

## elemental

adj. simple; basic

# elementary

adj. basic; fundamental

#### elevation

n. height of something; altitude above sea or ground level; raising; lifting up; grandeur

Forms: plural: elevations

## elevator

n. lift; mechanical apparatus for moving people or items from floor to floor within a building

Forms: plural: elevators

## elicit

v. to extract from; to bring out; to draw out

Forms: elicited; elicited; eliciting

# eligible

adj. suitable; worthy of; qualified; entitled to; allowed

## eliminate

v. to remove; to get rid of

Forms: eliminated; eliminated; eliminating

## elucidate

v. to explain; to clarify; to describe; to depict

Forms: elucidated; elucidated; elucidating

## elude

v. to avoid; to escape; to shrink

Forms: elude d; eluded; eluding

# embark

v. to go on board a ship; to put on board a ship; to begin; to become involved in an enterprise

Forms: embarked; embarking

## embrace

n. hug; act of wrapping one's arms around another

person or thing

Forms: plural: embraces

#### embrace

v. to accept; to belief; to hug; to hold tight

Forms: embraced; embraced; embracing

# emerge

v. to appear; to come out; to be revealed

Forms: emerged; emerged; emerging

# emergency

n. sudden need demanding immediate action

Forms: plural: emergencies

## emergency

adj. in the event of sudden need

# empathy

n. entering into the feelings of another; sympathy; vicarious emotion; understanding

Forms: plural: empathies

# emphasis

n. importance that is attached to something; accent or stress that is placed on a word or words

Forms: no plural

# emphasize

v. to stress; to show the importance of

Forms: emphasized; emphasizing

## employ

v. to hire as a worker; to activate; to operate; to use

Forms: employed; employed; employing

# employee

n. worker; person who works for a company or an

individual

Forms: plural: employees

# employer

n. boss; person or company that hires people to do work

Forms: plural: employers

# employment

n. work; occupation; keeping busy

Forms: no plural

# empty

n. container devoid of contents

Forms: plural: empties

## empty

v. to remove the contents of

Forms: emptied; emptied, emptying

## empty

adj. containing nothing; without people; without contents; hollow; meaningless

## emulate

v. to imitate; to try to equal or excel; to take after; to copy

Forms: emulated; emulated; emulating

#### enclose

v. to surround; to confine; to close in; to place an additional document or letter within another

Forms: enclosed; enclosed; enclosing

## enclosure

n. confinement; additional document or letter placed within another

Forms: plural: enclosures

# encounter

n. chance meeting

Forms: plural: encounters

# encounter

 $\ensuremath{\text{v}}.$  to meet by chance; to face; to meet with (difficulties,

hardships, etc.)

Forms: encountered; encountering

## encourage

v. to support; to inspire; to give hope

Forms: encouraged; encouraged; encouraging

## encroach

v. to advance beyond proper limits; to infringe

Forms: encroached; encroaching

## endorsement

n. signature on a money order such as a check

Forms: plural: endorsements

## endure

v. to put up with something or somebody unpleasant

Forms: endured; endured; enduring

#### engage

v. to keep busy; to occupy; to employ; to commit

Forms: engaged; engaged; engaging

# engagement

n. commitment; obligation; period of employment

Forms: plural: engagements

#### engine

n. machine which supplies force and motion; motor; truck; v. to design; to plan (i.e. machinery, roads, etc.) part of a program which handles certain types of date

Forms: plural: engines

## engineer

Forms: engineered; engineering

## engineer

n. person who designs and plans (machinery, roads, etc.)

Forms: plural: engineers

#### enhance

v. to increase; to intensify; to improve; to raise the value of

Forms: enhanced; enhanced; enhancing

## enlarge

v. to become bigger; to expand

Forms: enlarged; enlarged; enlarging

# enlargement

n. expansion; increase in size; magnification

Forms: plural: enlargements

## enlighten

v. to instruct; to provide with intellectual or spiritual understanding

Forms: enlightened; enlightened; enlightening

# enlightenment

n. state of intellectual or spiritual awareness

Forms: no plural

# enlist

v. to draft into military service; to voluntarily join a cause

Forms: enlisted; enlisted; enlisting

# enough

n. adequate amount; sufficient degree

Forms: plural: enoughs

## enough

adj. sufficient; adequate

## enough

adv. quite; sufficiently; fairly

#### enrich

v. to improve; to make better

Forms: enriched; enriched; enriching

#### enrichment

n. enhancement; refinement; improvement

Forms: plural: enrichments

#### enroll

v. to register; to sign up; to join up; to enter one's name

Forms: enrolled; enrolled; enrolling

#### ensure

v. to make certain; to guarantee; to make secure

Forms: ensured; ensured; ensuring

#### enter

v. to go into; to join; to record; to inscribe

Forms: entered; entered; entering

# enterprise

n. company; firm; undertaking; business; endeavor

Forms: plural: enterprises

#### entertain

v. to interest; to amuse; to host

Forms: entertained; entertaining

#### entertainer

n. host; performer; comedian

Forms: plural: entertainers

#### entertainment

n. something interesting or amusing; fun; hospitality

Forms: plural: entertainments

## enthuse

v. to express excitement; to motivate

Forms: enthused; enthused; enthusing

#### enthusiasm

n. excitement; great interest

Forms: no plural

#### enthusiastic

adj. excited; passionate; ardent; fervent

## entire

adj. whole; including every part; complete; full

# entirely

adv. totally; completely; absolutely

# entitle

v. to give a heading or name to (i.e. a book, painting, etc.); to grant a right; to claim something

Forms: entitled; entitled; entitling

#### entitled

adj. allowed; eligible; having the right to something

# entrance

v. to hypnotize; to enthrall

Forms: entranced; entranced; entrancing

### entrance

n. way into a building or other structure; gate; doorway

Forms: plural: entrances

## entrust

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v. to give to for safekeeping; to empower someone with a responsibility or duty

Forms: entrusted; entrusted; entrusting

#### entry

n. opening; record; information or item in a book, dictionary, catalog, list, directory, etc.

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Forms: plural: entries

#### environment

n. surroundings; conditions in which someone or something lives

Forms: plural: environments

#### environmental

adj. pertaining to the world and nature around us

#### envision

v. to imagine to oneself; to picture; to visualize

Forms: envisioned; envisioned; envisioning

# episode

n. event; occurrence; one of a group of loosely connected stories

Forms: plural: episodes

## equal

n. person or thing that is the same

Forms: plural: equals

## equal

v. to match; to correspond; to resemble; to be similar to

Forms: equaled; equaling

## equal

adj. same; identical; able; capable

# equality

n. sameness; uniformity

Forms: no plural

#### equip

v. to provide with the required supplies, tools and items

Forms: equipped; equipping

#### equipment

n. supplies; necessary items; tools, instruments or other objects for completing a task

Forms: plural: equipments

# equity

n. honesty; fairness; justice

Forms: no plural

# equivalent

adj. same in worth or value; same in importance;

corresponding

## equivalent

n. something that is the same of the same level

Forms: plural: equivalents

## erase

v. to rub off; to remove totally; to delete

Forms: erased; erased; erasing

#### erasure

n. rubbing out; deletion; eradication

Forms: plural: erasures

#### error

n. mistake; something that is incorrect

Forms: plural: errors

## especially

adv. particularly

## essence

n. inherent nature of something; central or outstanding characteristic

Forms: plural: essences

#### essential

adj. necessary; needed; fundamental; crucial; very important

## establish

v. to set up; to found; to base; to build

Forms: established; established; establishing

#### establishment

n. anything that is set up; institution (i.e. business, church, authority, government, etc.)

Forms: plural: establishments

#### estate

n. extensive piece of land usually with a large house on it; person's property; wealth; possessions

Forms: plural: estates

#### esteem

v. to respect; to honor; to admire; to value

Forms: esteemed; esteeming

#### esteem

n. admiration; respect

Forms: no plural

# estimate

v. to judge an object's value; to appraise; to assess; to guess

Forms: estimated; estimated; estimating

## estimate

n. judgment of an object's worth; appraisal; opinion; judgment

Forms: plural: estimates

# etc.

adv. and so on; and so forth

# etc.

abbr. Latin for and so on; and so forth

Forms: etcetera

## evade

v. to avoid; to run away; to shrink

Forms: evaded; evaded; evading

# evaluate

v. to appraise; to judge the worth or quality; to assess; to gauge

Forms: evaluated; evaluating

#### evaluation

n. appraisal; estimation; assessment

Forms: plural: evaluations

#### evasive

adj. avoiding; tending to shrink; elusive

#### even

adj. smooth; straight; level; parallel; equal; consistent

#### even

v. to make level; to smooth; to balance

Forms: evened; evened; evening

#### event

n. occurrence; happening; contest; campaign; promotion

Forms: plural: events

#### eventual

adj. final; occurring as a result

#### evict

v. to expel a tenant by legal process; to turn out

Forms: evicted; evicted; evicting

#### evidence

n. proof; something which proves or disproves

Forms: plural: evidences

#### evidence

v. to offer proof; to prove; to show to be true

Forms: evidenced; evidenced; evidencing

#### evident

adj. clear; obvious; apparent

#### evoke

v. to arouse; to bring out; to summon; to wake

Forms: evoked; evoked; evoking

#### exact

v. to demand; to require; to insist upon; to force

Forms: exacted; exacted; exacting

#### exact

adj. precise; meticulous; extremely accurate

## exaggerate

v. to overstate; to make something seem greater or more

important than it really is

Forms: exaggerated; exaggerating

#### examination

n. test; quiz; investigation; inquiry

Forms: plural: examinations

#### examinee

n. person who is tested; candidate

Forms: plural: examinees

## examiner

n. person who gives a test

Forms: plural: examiner

## example

n. model; pattern; something which serves as an

illustration

Forms: plural: examples

#### exceed

v. to surpass; to pass; to go beyond; to outdo

Forms: exceeded; exceeding

#### excel

v. to be talented; to do very well; to surpass; to do better

Forms: excelled; excelled; excelling

#### excellent

adj. superior; extraordinary; outstanding

## except

prep. but; besides

# except

conj. but; only

#### except

v. to exclude; to leave out; to skip; to protest; to object

Forms: excepted; excepting

# exception

n. something that is out of the ordinary; anomaly; objection; opposition

Forms: plural: exceptions

## exchange

n. conversion; stock market; trade; barter; conversation

Forms: plural: exchanges

# exchange

v. to give one thing in return for another; to replace one thing with another; to trade; to barter

Forms: exchanged; exchanged; exchanging

#### excite

v. to stir up; to arouse feelings; to provoke; to stimulate

Forms: excited; excited; exciting

## exclude

v. to leave out; to keep out; to prevent from happening or being; to reject

Forms: excluded; excluded; excluding

## exclusion

n. prevention; rejection; leaving out; keeping out; shutting

out

Forms: plural: exclusions

## exclusive

n. news story publicized in only a newspaper or television/radio station

Forms: plural: exclusives

# exclusive

adj. sole; limited to a selected few; incompatible; fashionable; unique

## exclusively

adj. in a manner which shuts out all others; solely; in a limited manner

# execute

v. to perform; to carry out; to put into practice

Forms: executed; executed; executing

#### executive

adj. administrative; operational; having the power to execute laws and policy

## executive

n. manager; person or group of persons having administrative authority within an organization

Forms: plural: executives

#### exert

v. to exercise; to use; to make an effort

Forms: exerted; exerted; exerting

## exertion

n. putting to use; putting into action; effort; struggle; strain

Forms: plural: exertions

#### exhibit

n. something presented as evidence in a court of law;

display; show

Forms: plural: exhibits

## exhibit

v. to show; to display; to demonstrate; to present

Forms: exhibited; exhibiting

#### exhibition

 $n.\ display;\ show;\ public\ presentation\ of\ work\ or\ skills;\\$ 

trade fair

Forms: plural: exhibitions

## exist

v. to live; to be

Forms: existed; existed; existing

## existence

n. living; state of being; life

Forms: plural: existences

# exit

n. passage that leads out

Forms: plural: exits

# exit

v. to leave; to go out

Forms: exited; exited; exiting

# expand

v. to grow larger; to broaden; to increase; to enlarge; to

add to

Forms: expanded; expanding

# expansion

n. enlargement; increase; spread; development

Forms: plural: expansions

#### expect

v. to assume; to anticipate; to hope

Forms: expected; expected; expecting

## expectancy

n. hope; anticipation; assumption

Forms: plural: no plural

## expectation

n. anticipation; longing or waiting for; hope

Forms: plural: expectations

## expedite

v. to speed up; to accelerate; to facilitate; to dispatch

Forms: expedited; expediting

## expel

v. eject; drive out; banish

Forms: expelled; expelled; expelling

## expenditure

n. spending; disbursement; outlay (especially financial)

Forms: plural: expenditures

#### expense

n. cost; price; payment

Forms: plural: expenses

#### expensive

adj. costly; precious; opposite of cheap

#### experience

n. knowledge obtained by doing; something that one has

lived through

Forms: plural: experiences

## experience

v. to try; to live through; to feel; to endure

Forms: experienced; experienced; experiencing

## experiment

n. attempt to discover or test something; trial; research

Forms: plural: experiments

## experiment

v. to attempt to discover or test something; to try; to venture; to research

Forms: experimented; experimenting

#### expert

n. person skilled in a particular area; specialist

Forms: plural: experts

#### expert

adj. skilled; knowledgeable; highly sophisticated; very experienced

# expertise

n. proficiency; skill; specialist knowledge and information

Forms: no plural

## expiration

n. termination; end

Forms: plural: expirations

## expire

v. to come to an end; to finish; to terminate

Forms: expired; expired; expiring

## explain

v. to illustrate; to elucidate; to interpret; to describe; to

define

Forms: explained; explaining

## explanation

n. interpretation; something that clarifies; description; definition

Forms: plural: explanations

#### explore

v. to travel to unknown regions; to investigate; to examine; to research

Forms: explored; explored; exploring

## explorer

n. researcher; investigator; software program for file management

Forms: plural: explorers

## export

n. shipping of goods to other countries

Forms: plural: exports

## export

v. to ship; to send abroad; to sell goods and products

overseas

Forms: exported; exported; exporting

#### expose

v. to reveal; to uncover; to disclose; to abandon

Forms: exposed; exposed; exposing

## exposure

n. denouncement; revealing; photograph; abandoning; placement

Forms: plural: exposures

# express

v. to declare; to say; to send quickly; to squeeze; to extract

Forms: expressed; expressing

# express

adj. clear; exact; precise; quick

# express

n. system for prompt transportation of people or parcels; dispatch conveyed by special messenger

Forms: plural: expresses

## expression

n. putting into words; phrase; word; manifestation

Forms: plural: expressions

#### extend

v. to stretch; to enlarge; to lengthen; to reach out

Forms: extended; extended; extending

#### extension

n. expansion; branch of a telephone network;

supplement; reprieve

Forms: plural: extensions

# extensive

adj. spreading over a large area; comprehensive

#### extent

n. scope; range; scale; size; measure; degree

Forms: plural: extents

# extract

n. substance obtained from a plant; essence; text paragraph; passage

Forms: plural: extracts

# extract

v. to remove; to take out; to squeeze; to press; to elicit

Forms: extracted; extracting

# extradite

v. to hand over to another nation or judicial authority

Forms: extradited; extraditing

# extraordinary

adj. unusual

#### fabric

n. textile; weave; structure; framework; construction

Forms: plural: fabrics

#### facilitate

v. to make easy; to assist; to forward; to promote; to expedite

Forms: facilitated; facilitated; facilitating

#### facilitator

n. person or thing which promotes; expeditor

Forms: plural: facilitators

## facility

n. device; tool; convenience; talent; ability; building

Forms: plural: facilities

#### factor

n. cause; agent; broker; financier; money lender

Forms: plural: factors

## factory

n. plant; any location which mass-produces one type of product

Forms: plural: factories

#### fade

v. to wither; to die out; to bleach; to disappear

Forms: faded; faded; fading

#### fail

v. to be unsuccessful; to not do; to disappoint; to go bankrupt; to be used up

Forms: failed; failed; failing

#### failure

n. inability to succeed; lack of success; lack; bankruptcy; downfall

Forms: plural: failures

#### fair

n. festival; exhibition; show; market; bazaar

Forms: plural: fairs

#### fair

adj. just; reasonable; handsome; light colored; clean; clear

#### fair

adv. justly; equitably; directly; completely; really

## faith

n. belief in a particular thing or person; religion; trust; confidence; loyalty

Forms: plural: faiths

## fall off

v. to separate; to be separated; to decrease; to become smaller

Forms: fell off; fallen off; falling off

## false

adj. not true; counterfeit; deceitful; wrong; artificial; not faithful

## falter

v. to hesitate; to stumble; to sway; to totter; to be unstable

Forms: faltered; faltered; faltering

#### fame

n. notoriety; renown; good reputation

Forms: no plural

## familiar

n. good friend; acquaintance

Forms: plural: familiars

#### familiar

adj. ordinary; skilled; close; intimate; well-known

#### familiarize

v. to cause to be acquainted; to accustom; to make something well known; to publicize

Forms: familiarized; familiarized; familiarizing

## famous

adj. well-known; excellent; wonderful

#### fare

n. cost for traveling (on a bus, train, etc.)

Forms: plural: fares

#### fare

v. to travel; to go; to journey; to happen; to eat and drink

Forms: fared; fared; faring

#### favorable

adj. positive; approving; likable; helpful; encouraging; desirable

#### favorite

adj. preferred; beloved; liked

#### fax

n. device for electronically transmitting written material; electronically transmitted document

Forms: plural: faxes

# fax

v. to transmit document electronically

Forms: faxed; faxed; faxing

#### fear

n. fright; horror; concern; terror

Forms: plural: fears

## fear

v. to be frightened; to be concerned; to be afraid of; to have respect for

Forms: feared; feared; fearing

# feasibility

n. capability of being carried out; capability of being achieved; likelihood; probability

Forms: no plural

#### feasible

adj. able to be carried out; achievable; possible; likely

#### feature

n. characteristic; function; capability (of a product, machine, device, software etc.)

Forms: plural: features

#### feature

v. to characterize; to depict; to describe; to present; to emphasize

Forms: featured; featured; featuring

## fee

n. toll; payment for services rendered; cost of admission; commission; feudal estate

Forms: plural: fees

#### fee

v. to pay to; to hire; to employ

Forms: feed; feed; feeing

#### feed

n. meal; nourishment; material supplied; act of inserting into a machine (especially of putting paper into a printer)

Forms: plural: feeds

#### feed

v. to supply; to support; to send; to move into a machine

Forms: fed; fed; feeding

## feedback

n. response; critique; information about the results of a certain procedure or performance

Forms: plural: feedbacks

#### fellow

n. friend; member of an academic organization; suitor

Forms: plural: fellows

#### ellow

adj. having membership in; belonging to (a group, academic organization, etc.); of the same type

#### fence

n. railing; hedge; ability to argue; person who sells stolen

goods

Forms: plural: fences

## fence

v. to protect; to guard; to evade a question; to respond in a vague manner

Forms: fenced; fenced; fencing

# ferry

n. boat for crossing a body of water; shuttle

Forms: plural: ferries

#### ferry

v. to convey passengers or cargo by boat across a small body of water

Forms: ferried; ferried; ferrying

#### fertilize

v. to impregnate; to inseminate; to enrich the soil by the addition of organic or chemical substances

Forms: fertilized; fertilized; fertilizing

#### fertilizer

n. organic or chemical substance added to soil to enrich it (i.e. manure)

Forms: plural: fertilizer

#### fetch

v. to go after and bring back; to pick up; to charm

Forms: fetched; fetched; fetching

#### few

n. not many; some; several; small number of

Forms: plural: no plural

#### few

adj. little; not many; some

#### field

n. area; domain; range; piece of land; surface

Forms: plural: fields

#### field

v. to answer adequately or successfully

Forms: fielded; fielded; fielding

## figure

n. number; image; character; price; human shape; symbol

Forms: plural: figures

## figure

v. to calculate; to think; to assume; to portray; to depict; to express verbally

Forms: figured; figured; figuring

## file

n. dossier; collection of documents on a subject; tool for smoothing surfaces; line; queue

Forms: plural: files

#### file

v. to arrange papers methodically for preservation and reference; to submit in a formal way

Forms: filed; filed; filing

#### fill out

v. to insert written information into the gaps on a form

Forms: filled out; filled out; filling out

# final

n. end; conclusion; last edition of a newspaper

Forms: plural: finals

#### fina

adj. at the end; last; ultimate; decisive; conclusive; definitive

## finalize

v. to end; to sum up; to complete; to conclude

Forms: finalized; finalized; finalizing

# finance

n. money management (including investment, banking etc.); science of money management

Forms: plural: finances

#### finance

v. to raise money for; to provide with funds; to fund; to pay for

Forms: financed; financed; financing

## fine

n. monetary penalty; punishment which involves the payment of specified sum of money

Forms: plural: fines

#### fine

v. to impose a tax upon; to purify; to make thin or thinner;

to reduce; to clarify

Forms: fined; fined; fining

#### fine

adj. delicate; thin; flimsy; handsome; top-quality; excellent

#### fine

adv. very well; excellent

#### finish

n. end; completion; conclusion; polish; something which completes or perfects

Forms: plural: finishes

#### finish

v. to terminate; to end; to destroy; to defeat; to complete

Forms: finished; finished; finishing

#### firm

n. company; commercial business; corporation

Forms: plural: firms

#### firm

v. to solidify; to become solid; to stabilize; to become stable

Forms: firmed; firmed; firming

#### firm

adj. strong; solid; stable; fixed; immovable; determined

## firm

adv. sturdily; steadily; assertively; in a determined manner

## fiscal

adj. of public funds; of or pertaining to money matters

#### fix

n. embarrassing situation; predicament; location; position (i.e. of a ship or individual)

Forms: plural: fixes

#### fix

v. to determine; to stabilize; to arrange; to repair; to prepare

Forms: fixed; fixed; fixing

## fixture

n. something which is permanently or securely attached; set date for a sporting event

Forms: plural: fixtures

#### fizzle

n. failure; fiasco; sputtering which gradually fades into silence

Forms: plural: fizzles

# fizzle

v. to fail after starting well; to make a hissing noise which gradually fades into silence

Forms: fizzled; fizzled; fizzling

## flat money

n. banknote printed by a government as legal tender which is not redeemable and which lacks economic value

Forms: no plural

#### flaw

v. to crack; to become defective; to become cracked

Forms: flawed; flawing

#### flaw

n. defect; imperfection; crack; strong gust or wind

Forms: plural: flaws

#### flawed

adj. defective; imperfect; cracked

#### flawless

adj. perfect; impeccable

#### fleet

v. to move quickly; to pass quickly

Forms: fleeted; fleeted; fleeting

#### fleet

adj. swift; fast

## fleet

n. group of ships, cars, trucks or other vehicles

Forms: plural: fleets

# flexibility

n. elasticity; ability to adapt to new circumstances; pliability

Forms: plural: no plural

#### flexible

adj. elastic; easily bent; adroit; adept; pliable

# flight

n. flying; aviation; trip on an airplane; escape

Forms: plural: flights

# floor

v. to knock down; to astound; to shock

Forms: floored; floored; flooring

# floor

n. flat surface at the bottom of the room on which you walk; story; level of a building

Forms: plural: floors

## florist

n. owner of a flower shop; person who makes flower

arrangements

Forms: plural: florists

Forms: plural: fluctuations

# fluctuate

fluency

v. to vacillate; to waver; to vary; to change

Forms: fluctuated; fluctuated; fluctuating

#### fluctuation

n. vacillation; instability; wavering; inconstancy; change

n. ability to speak and write easily; eloquence; articulateness; gracefulness

Forms: no plural

#### fluent

adj. articulate; eloquent; able to read and write with ease; graceful; flowing

#### focus

v. to make clear; to concentrate

Forms: focussed; focussed; focusing

#### focus

n. center; hub; concentration

Forms: no plural

#### fold

v. to bend; to crease; to wrap; to envelop; to clasp

Forms: folded; folded; folding

#### fold

n. bend; crease; depression in the ground; hollow between two hills; yard

Forms: plural: folds

#### folder

n. dossier for storing papers; directory

Forms: plural: folders

#### food

n. nourishment; substance which provides the body with nutrients; sustenance

Forms: plural: foods

#### forecast

v. to predict a future event or condition; to foretell

Forms: forecast; forecast; forecasting

# forecast

adj. predicted; expected; anticipated

## forecast

n. prediction of a future event or condition (i.e. development of the economy)

Forms: plural: forecasts

# forecaster

n. person who foretells future events; weatherman

# foreign

adj. strange; unfamiliar; from or of another place; pertaining to dealings with another country

Forms: plural: forecasters

## foremost

adv. first in place or rank; primary; leading; main

## foresee

v. to predict; to prophesy; to foretell

Forms: foresaw; foreseen; foreseeing

#### form

v. to shape; to create; to design; to arrange; to be created

# form

n. shape; image; framework; document with blank spaces to be filled in; fitness; type

Forms: formed; formed; forming Forms: plural: forms

#### formal

adj. ceremonious; conventional; according to custom; stiff; strict; symmetrical

## formal

n. occasion which requires fancy dress (dance, ball, etc.); evening gown

Forms: plural: formals

#### format

v. to design the appearance of; to arrange; to prepare a diskette or hard disk for use

Forms: formatted; formatting

#### format

n. structure; pattern; design; organization; pattern of data organization

Forms: plural: formats

#### formatted

adj. arranged in a particular way; prepared for reading and writing

#### formula

n. set way of saying or doing something; principle; pattern

Forms: plural: formulas

#### formulate

v. to devise; to conceive; to develop; to plan

Forms: formulated; formulated; formulating

#### fortunate

adj. lucky; successful; opportune

#### fortune

n. luck; wealth; chance; success; riches

Forms: plural: fortunes

## forward

v. to send; to convey; to transmit; to promote; to advance

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Forms: forwarded; forwarding

# forward

adj. advanced; ahead; ready; brash; of the future; progressive

#### forward

adv. ahead; to the front

## forward

n. player positioned at the front of the offensive line (Sports)

Forms: plural: forwards

## foster

adj. entrusted to the care

## foster

v. to encourage; to nurture; to promote; to raise; to care

for

90

Forms: fostered; fostered; fostering

# found

adj. discovered

#### found

v. to establish; to create; to build; to set up; to start a company

Forms: founded; founded; founding

#### foundation

n. base; fundament; substructure; establishing; institution

Forms: plural: foundations

#### founder

v. to fill with water and sink; to fall; to fail; to stumble; to cause to sink

Forms: foundered; foundering

## founder

n. establisher; organization or channel; person who gives authorization to operate a channel

Forms: plural: founders

#### fraction

n. product of the division of one number by another; part of a whole; segment; fragment; quotient

Forms: plural: fractions

#### frame

v. to contrive false evidence against; to set up; to construct; to build; to fashion; to formulate

Forms: framed; framed; framing

#### frame

n. casing; skeleton; structure; body structure; mood

Forms: plural: frames

#### framework

n. support; skeleton; structure; system

Forms: plural: frameworks

# franchise

v. to grant a license to an individual or group; to grant the right to vote

Forms: franchised; franchised; franchising

# franchise

n. license to market a company's goods or services; business which has been granted a license

Forms: plural: franchises

#### franchisor

n. person who has the right to grant a license

Forms: plural: franchisors

#### frank

v. to deliver without charge

Forms: franked; franked; franking

## frank

adj. honest; sincere; straightforward; open; candid

#### frank

n. mark or signature which allows a letter or package to be sent free of charge

Forms: plural: franks

#### fraud

n. swindle; deceit; cheating; forgery; embezzlement

Forms: plural: frauds

# fraudulent

adj. guilty; dishonest

## fraught

adj. full of or accompanied by; charged with; laden with

## freight

v. to load with goods; to load; to weigh down; to send as cargo

Forms: freighted; freighted; freighting

## freight

n. cargo or goods that are shipped for a fee; shipping cost; transportation; conveyance; shipment

Forms: plural: freights

# frequency

n. quality of occurring regularly; rate at which a function reoccurs

Forms: plural: frequencies

## frequent

adj. happening often; regular; common; usual

## frequent

v. to go regularly to (a certain place); to patronize

Forms: frequented; frequenting

## frequently

adv. regularly; often

## frisky

adj. energetic; full of life; playful; lively

## fuel

v. to provide with a combustible substance that provides energy

Forms: fueled; fueled; fueling

#### fuel

n. substance burned to create energy (petrol, gasoline, gas, wood, coal, etc.)

Forms: plural: fuels

#### fueled

adj. filled with petrol, gas or another substance that produces energy

## fulfill

v. to realize; to make a reality; to accomplish; to complete; to execute

Forms: fulfilled; fulfilled; fulfilling

## fulfillment

n. realization; performance; completion; gratification; satisfaction

Forms: plural: fulfillments

## function

v. to work; to act; to operate; to perform

Forms: functioned; functioning

## function

n. duty; role; purpose; feature; convention

Forms: plural: functions

## fund

v. to finance; to supply with money; to allocate financial sums; to extend a short-term obligation

Forms: funded; funded; funding

## fund

n. amount of money set aside for a specific purpose;

supply

Forms: plural: funds

# fundamental

adj. basic; elemental; essential

#### fundamental

n. principle; basis; essential

Forms: plural: fundamentals

# funnel

v. to channel; to centralize

Forms: funneled; funneled; funneling

## funnel

n. device with a wide opening at the top which narrows as adj. channeled; centralized

it reaches the bottom

Forms: plural: funnels

## funnelled

#### furniture

n. movable articles for use in a home or office (i.e. chairs,

desks, cabinets, closets, etc.)

Forms: no plural

# further

adj. more distant; additional

## further

adv. to a greater distance; more; in addition

# further

v. to advance; to encourage; to promote; to assist

Forms: furthered; furthered; furthering

# fussy

adj. exacting; choosy; ornate; nagging; annoying

#### G.D.P.

abbr. total goods and services produced by nation during one year excluding payments on foreign investments

Forms: Gross Domestic Product (GDP)

#### G.N.P.

abbr. total value of goods and services produced by a country in a given period (generally one year)

Forms: Gross National Product (GNP)

#### gain

n. profit; assets; achievement; increase; benefit; advantage

Forms: plural: gains

#### gain

v. to acquire; to earn; to purchase; to obtain; to profit

Forms: gained; gained; gaining

# gap

n. opening; breach; hiatus; space; great difference; disparity

Forms: plural: gaps

## garbage

n. something that is discarded; rubbish; trash; junk; waste

Forms: no plural

## garment

n. piece of clothing; outer covering

Forms: plural: garments

## garner

n. place where grain is stored; granary; storehouse;

collection; store

Forms: plural: garners

# garner

v. to collect; to gather; to accumulate; to store; to place in

reserve

Forms: garnered; garnering

# gasoline

n. flammable liquid mixture derived from petroleum (used

as fuel, etc.)

Forms: plural: gasolines

# gate

n. portion of a wall or fence that opens and closes; any barrier which opens and closes; entrance; entryway

Forms: plural: gates

# gather

n. drawing together; fold; pucker

Forms: plural: gathers

#### gather

 $\ensuremath{\text{v}}.$  to assemble; to collect; to accumulate; to conclude; to

deduce

Forms: gathered; gathering

# gathering

n. assembly; meeting; convention; cluster; collection

Forms: plural: gatherings

# gauge gauge n. standard of measure; device for measuring (pressure, v. to measure; to evaluate; to determine; to estimate amount, distance, etc.) Forms: plural: gauges Forms: gauged; gauging general general n. high ranking military officer adj. inclusive; of all things Forms: plural: generals generation generate v. to create; to produce; to bring into being n. production; creating; group of people born around the same time Forms: generated; generating Forms: plural: generations genuine generous adj. benevolent; giving; unselfish; abundant; plentiful adj. original; real; true; natural; honest; sincere germane get adj. pertinent; relevant; connected v. to receive; to obtain; to purchase; to bring; to persuade Forms: got; gotten; getting get into get on with v. to continue v. to enter Forms: got into; gotten into; getting into Forms: got on with; gotten on with; getting on with get through with get over v. to recover v. to finish; to complete Forms: got over; gotten over; getting over Forms: got through with; gotten through with; getting through with gift gifted n. present; talent; offering adj. talented; skilled; having great natural ability Forms: plural: gifts global give up adj. worldwide; universal; of the whole world v. to surrender; to quit; to stop doing

Forms: gave up; given up; giving up

## globe

n. ball; sphere; planet Earth; world

Forms: plural: globes

## glossary

n. list of terms and definitions (usually at the end of a book); dictionary of technical or specific terms

Forms: plural: glossaries

## glossy

adj. shiny; polished; smooth

## glove

n. protecting covering for the hand; padded covering for the hand

Forms: plural: gloves

#### go after

v. to try to get; to attempt to get

Forms: went after; gone after; going after

## go along with

v. to comply; to conform; to follow; to agree

Forms: went along with; gone along with; going along

with

## go through

v. to experience; to endure

Forms: went through; gone through; going through

# goal

n. target; aim; purpose; objective; destination

Forms: plural: goals

#### good

adj. excellent; pleasant; valid; competent; skilled; positive

## good

adv. nice; excellent; of high quality

# good

n. product; item; asset; benefit

Forms: plural: goods

# government

n. ruling of a country or area; political control; authority

Forms: plural: governments

## grade

v. to give a mark to; to classify; to make level; to

evaluate; to assess

Forms: graded; graded; grading

## grade

n. mark; level; degree; rank; type; extend; class (in a

school)

Forms: plural: grades

# gradually

adv. progressively

#### graduate

v. to complete a course of study and receive a degree or diploma

Forms: graduated; graduating

## graduate

adj. having a degree or diploma; concerning studies beyond a bachelor's degree

# graduate

n. person who has completed a course of study and received a degree or diploma

Forms: plural: graduates

#### grain

v. to crumble into granules

Forms: grained; graining

#### grain

n. cereal; seed; granule; particle; texture; weave

Forms: plural: grains

## grant

v. to agree; to give; to bestow; to answer to; to donate

Forms: granted; granted; granting

#### grant

n. award; gift; present; contribution; donation

Forms: plural: grants

#### graph

v. to represent by chart; to draw a curve representing a given function

Forms: graphed; graphed; graphing

#### graph

n. diagram; chart

Forms: plural: graphs

#### grasp

v. to seize; to grip; to comprehend; to understand; to realize

Forms: grasped; grasping

#### grasp

n. hold; understanding; knowledge; realization

Forms: plural: grasps

# grateful

adj. thankful; appreciative; expressing thanks

# gratitude

n. thankfulness; appreciation

Forms: no plural

#### gratuity

n. tip; bonus; recompense

Forms: plural: gratuities

#### great

adj. large; important; huge; immense; wonderful; exciting

## greenhouse

n. structure built mainly of glass in which plants are cultivated out of season

cultivated out of season

Forms: plural: greenhouses

## grit

v. to grind the teeth together; to abrade; to grind; to make a harsh grinding noise

Forms: gritted; gritted; gritting

#### grit

n. small rough granules or particles (i.e. sand); bravery;

pluck; endurance

Forms: plural: grits

#### grocer

n. person who owns and operates a food store

Forms: plural: grocers

#### groceries

n. foods and other goods sold at a small supermarket or

store

Forms: only plural

#### grocery

n. store which sells food and other household goods

Forms: plural: groceries

# groom

v. to tend carefully; to take care of; to make clean and

tidy; to prepare for

Forms: groomed; grooming

## grooming

n. process of making neat and attractive

Forms: plural: no plural

## gross

v. to make or earn a total of (before taxes and other

expenses)

Forms: grossed; grossed; grossing

# gross

adj. inclusive; complete; total; general; without deductions

# gross

n. 12 dozen; 144

Forms: plural: grosses

#### grow

v. to become larger; to cultivate; to be changed; to turn

into

Forms: grew; grown; growing

# growth

n. development; progress

Forms: no plural

# guarantee

v. to vouch for; to give a warranty; to assure; to promise

Forms: guaranteed; guaranteeing

## guarantee

n. security; warranty; pledge; assurance

Forms: plural: guarantees

## guess

v. to suppose; to hypothesize; to conjecture

Forms: guessed; guessed; guessing

#### guess

n. conjecture; supposition; hypothesis

Forms: plural: guesses

#### guide

v. to direct; to lead; to instruct

Forms: guided; guided; guiding

# guide

n. instructor; director; escort; leader; manual; handbook

Forms: plural: guides

# guideline

n. instructions; manual; handbook; indication of acceptable conduct or procedure

Forms: plural: guidelines

# guilt

n. state of having committed a crime or offense;culpability; feeling of having done something wrong

Forms: plural: no plural

# guilty

adj. deserving of punishment; responsible

# gymnasium

n. building for indoor sports and exercise; fitness center

Forms: plural: gymnasiums

#### H.R.

abbr. manpower; personnel; human work force; human labor; staff

Forms: Human Resources (HR)

#### **HTML**

abbr. language used to write pages and sites for the Internet

Forms: hypertext markup language

#### habit

n. custom; something that one is used to doing; part of a routine; behavior pattern

Forms: plural: habits

#### hallmark

n. identifying characteristic

Forms: plural: hallmarks

#### halt

n. temporary stop; standstill; break or pause in a march or journey

Forms: plural: halts

#### halt

v. to stop; to cause to stop; to pause; to hesitate; to be uncertain

Forms: halted; halted; halting

## handbook

n. manual; guide; guideline; document containing instructions

Forms: plural: handbooks

#### handle

n. part of an object designed to be gripped by the hand; fist name; nickname; code name; title

Forms: plural: handles

# handle

v. to manage; to process; to deal in; to do business with;

to treat

Forms: handled; handled; handling

# handling

n. care; treatment; procedure; system; touch

Forms: plural: handlings

# hard

adj. difficult; complicated; rigid; stiff

#### hard

adv. strenuously; with great effort; to the full extent; intently; to the extreme limit

#### harmful

adj. injurious; causing damage

#### harmonize

v. to agree; to reconcile; to be in concert with

Forms: harmonized; harmonized; harmonizing

## harmony

n. unity; agreement; accord; pleasing balance; symmetry

# harness

n. straps and other parts by which a draft animal is attached to a vehicle

Forms: no plural

Forms: plural: harmonies

#### harness

v. to use; to apply; to employ; to control; to channel

Forms: harnessed; harnessed; harnessing

#### harvest

n. reaping; gathering in of crops; outcome; product

Forms: plural: harvests

#### harvest

v. to reap; to gather in ripe crops; to catch; to gather

Forms: harvested; harvesting

#### hazard

n. danger; risk; game of chance

Forms: plural: hazards

#### hazard

v. to endanger; to imperil; to dare; to venture

Forms: hazarded; hazarding

## hazardous

adj. dangerous; risky; perilous

#### haze

n. fog; mist; obscurity; vagueness

Forms: plural: hazes

#### haze

v. to treat someone new in a humiliating manner; to

harass; to humiliate

Forms: hazed; hazed; hazing

#### head

adj. chief; leading; main; principal

#### head

n. mind; understanding; leader; person in authority; top

Forms: plural: heads

## head

v. to lead; to be in charge; to direct; to be at the front; to go in a certain direction

Forms: headed; heading

## headquarter

v. to set up a center of operations; to be set up in a center of operations

Forms: headquartered; headquartering

#### headquarters

n. main office; central office of a company; center of

operation

Forms: only plural

#### headway

n. progress; advance

Forms: no plural

#### health

n. physical or mental well-being; freedom from disease

Forms: no plural

## healthy

adj. well; not sick; fit; sound

## helicopter

n. aircraft which flies by means of horizontally rotating

Forms: plural: helicopters

#### hem

n. folded and stitched down edge of cloth; edge of a garment

Forms: plural: hems

#### hem

v. to surround; to enclose; to hesitate; to falter in speaking

Forms: hemmed; hemmed; hemming

## hesitate

v. to waver; to be uncertain; to vacillate; to falter; to be indecisive

Forms: hesitated; hesitated; hesitating

#### hesitation

n. pausing; stammering; faltering

Forms: plural: hesitations

## hidden

adj. concealed; secret; not to be seen; ulterior

#### hide

v. to conceal; to cover up; to keep secret; to place out of

sight

Forms: hid; hidden; hiding

## hire

n. wages; rent; rental; charge; fee

Forms: plural: hires

## hire

v. to lease; to rent; to employ

Forms: hired; hired; hiring

# hit

n. stroke; blow; collision; success; popular event or production

Forms: plural: hits

#### hit

v. to strike; to beat; to reach; to find; to collide

Forms: hit; hit; hitting

#### homebound

adj. confined usually by illness

## honest

adj. truthful; candid; frank

## honesty

n. truthfulness; sincerity; integrity; frankness

Forms: no plural

# honor

n. esteem; respect; integrity; honesty; award; privilege

#### honor

v. to respect; to esteem; to pay tribute; to praise; to

accept

Forms: honored; honoring

Forms: plural: honors

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#### horrible

adj. terrible; awful; disgusting

# hospital

n. location where sick and injured people receive medical treatment

Forms: plural: hospitals

#### host

n. person who receives guests; large number; multitude (of people or things)

Forms: plural: hosts

#### host

v. to act as master of ceremonies; to receive guests into one's home; to give a party

Forms: hosted; hosted; hosting

## hourly

adj. continual

#### house

adj. pertaining to accommodations; domesticated

#### house

n. building used for a particular purpose; business; audience; legislative body

Forms: plural: houses

#### house

v. to accommodate someone; to stay; to reside; to dwell; to store; to shelter

Forms: housed; housed; housing

# housing

n. lodging; dwelling

Forms: plural: housing

#### however

adv. in any event; anyway

## however

conj. in what way?

#### hr

abbr. period of 60 minutes

Forms: hour

# humidity

n. dampness; moistness; mugginess

Forms: no plural

# hurry

v. to make haste; to rush; to urge; to prod; to dash

Forms: hurried; hurried; hurrying

## hurry

n. rush; haste; urgency

Forms: no plural

## hyphen

n. short dash; short line used to connect or separate

words or syllables (-)

Forms: plural: hyphens

I

I.O.U.

abbr. signed note acknowledging a debt

Forms: I owe you (IOU)

I.P.O.

abbr. first offering to the public of a company's shares on

the stock market

Forms: Initial Public Offering (IPO)

Inc.

abbr. legally established as a corporation

Forms: incorporated

i.e.

abbr. that is to say (Latin); for example; for instance

Forms: id est (i.e.)

idea

n. concept; thought; opinion; intention; plan

Forms: plural: ideas

ideal

adj. perfect; imaginary; excellent; best; exemplary

ideal

n. standard of perfection; pattern; model; person or thing

that embodies a standard of perfection

Forms: plural: ideals

idealize

v. to represent as the embodiment of perfection

Forms: idealized; idealized; idealizing

identification

n. verification of a person or thing; recognition

Forms: plural: identifications

identify

v. to recognize; to show to be the same; to sympathize; to

elate

Forms: identified; identifying

idle

adj. lazy; vain; unoccupied; unemployed

idle

v. to lounge; to do nothing; to laze around

Forms: idled; idled; idling

ignorance

n. lack of knowledge; illiteracy; lack of education; state of

being uninformed

Forms: no plural

ignore

v. to disregard; to overlook; to refuse to recognize; to

reject

Forms: ignored; ignored; ignoring

ill

adj. sick; bad; unfriendly; unsatisfactory; inadequate;

inferior

ill

adv. with difficulty; barely; scarcely; poorly; improperly

ill

n. trouble; misfortune; evil; harm; disease; sickness

Forms: plural: ills

illustrate

v. to exemplify; to clarify; to explain; to depict; to elucidate

Forms: illustrated; illustrated; illustrating

illustration

n. picture in a book or other work; explanation;

clarification

Forms: plural: illustrations

image

v. to draw a likeness; to describe; to reflect; to picture in

the mind

Forms: imaged; imaged; imaging

image

n. figure; form; reflection; picture; likeness; embodiment

Forms: plural: images

imaginary

adj. not real; fanciful

imagination

n. ability of the mind to create mental pictures which do

not exist in reality

Forms: plural: imaginations

imagine

v. to envision; to fantasize; to visualize; to think; to

assume

Forms: imagined; imagined; imagining

imaging

n. forming of mental pictures to control bodily processes

Forms: no plural

imagining

n. fantasizing; visualizing

Forms: plural: imaginings

immediate

adj. instantaneous; prompt; direct; close

immediately

conj. as soon as

immediately

adj. right away; shortly; at once; without delay

impact

v. to influence; to affect strongly; to collide; to squeeze in

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Forms: impacted; impacted; impacting

impact

n. influence; effect; colliding of two bodies; touch

Forms: plural: impacts

impatient

adj. unable to wait; intolerant; restless

impede

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v. to delay; to obstruct; to hinder; to prevent; to thwart

Forms: impeded; impeding

imperative

adj. necessary; obligatory; commanding

# imperative

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n. necessity; obligation; command; order

Forms: plural: imperatives

# implement

v. to perform; to put into effect; to carry out; to execute; to realize

Forms: implemented; implementing

# implement

n. tool; instrument; piece of equipment

Forms: plural: implements

## implementation

n. realization; carrying out; performing; putting into effect; execution

Forms: plural: implementations

# implication

 $n.\ consequence;\ outcome;\ result;\ indirect\ suggestion;$ 

connotation; hint

Forms: plural: implications

# imply

v. to suggest indirectly; to hint; to infer; to mean; to import

Forms: implied; implied; implying

# import

v. to bring from another place; to bring goods from a foreign country; to signify; to imply

Forms: imported; imported; importing

# import

n. brining in of goods from another country; opposite of export; meaning; significance

Forms: plural: imports

#### important

adj. significant; influential; essential; crucial; critical

## impose

v. to require; to compel; to force upon; to enforce; to institute

Forms: imposed; imposing

# impossible

adj. unbearable; cannot be done; cannot be endured

# impress

v. to affect strongly; to emphasize; to stamp

Forms: impressed; impressing

# impression

n. strong feeling or idea left by an experience; effect; vague memory

Forms: plural: impressions

# impressive

adj. grand; magnificent; striking

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improve

v. to make better; to increase in quality; to enhance; to develop

Forms: improved; improved; improving

# improvement

n. something which enhances or improves; addition or change which adds value to something

Forms: plural: improvements

## impulse

n. instinctual urge; sudden desire; whim; wave of energy sent via a nerve

Forms: plural: impulses

## inalienable

adj. non-transferable

#### inanimate

adj. lifeless; spiritless

## inbound

adj. traveling in an inward direction

#### incentive

adj. provocative; stimulating; encouraging

#### incentive

n. stimulus; inducement; enticement; encouragement

Forms: plural: incentives

#### incinerator

n. furnace which burns things to ashes

Forms: plural: incinerators

#### incline

v. to slope; to bend; to bow; to slant; to influence

Forms: inclined; inclined; inclining

# incline

n. slope; grade; slant

Forms: plural: inclines

#### include

v. to comprise; to contain; to embrace

Forms: included; included; including

## including

adj. comprising; containing; embracing

# inclusive

adj. containing; comprehensive; all-embracing; extensive; taking in

income

n. amount of money received in payment for goods or services or from other sources; revenue; profits

Forms: plural: incomes

# inconvenience

v. to cause discomfort; to trouble; to put out; to disturb

Forms: inconvenienced; inconvenienced;

inconveniencing

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#### inconvenience

n. bother; disturbance; nuisance; discomfort

Forms: plural: inconveniences

#### incorrect

adj. wrong; erroneous; imprecise; unseemly; improper

#### increase

v. to enlarge; to add to; to multiply; to raise; to intensify

Forms: increased; increasing

#### increase

n. growth; expansion; addition; enlargement; escalation

Forms: plural: increases

#### incredible

adj. unbelievable; inconceivable; fabulous; great; amazing

#### incumbent

adj. presently holding an office or position; compulsory; necessary; resting; lying

#### incumbent

n. person who currently holds an office or position

Forms: plural: incumbents

#### incur

v. to meet with; to bring upon oneself; to acquire

Forms: incurred; incurred; incurring

## independent

adj. free; autonomous; sovereign; self-reliant; selfsufficient

## independent

n. person who does not belong to any political party

Forms: plural: independents

#### index

v. to register; to adjust prices or salaries in accordance with changes in economic indicators

Forms: indexed; indexed; indexing

#### index

n. list of subjects or other information arranged in alphabetical order; indicator; sign

Forms: plural: indexes

# indicate

v. to show; to point out; to mark; to signify; to imply; to exhibit

Forms: indicated; indicated; indicating

# indoor

adj. occurring within a building; meant to be used inside

#### induce

v. to cause; to bring about; to set in motion; to influence

Forms: induced; induced; inducing

## indulge

v. to give in to desire; to yield to; to satisfy; to spoil; to humor

Forms: indulged; indulged; indulging

#### 1

## indulgence

n. act of giving in to desire; something which gratifies;

luxury; leniency

Forms: plural: indulgences

#### industrialize

v. to innovate and develop production

Forms: industrialized; industrialized; industrializing

## industry

n. manufacturing; trade; diligence; perseverance; tendency to work hard

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Forms: plural: industries

# infancy

n. beginning phase of a project; babyhood

Forms: plural: infancies

#### infant

adj. pertaining to a minor

#### infant

n. baby; very young child; toddler; tot; minor

Forms: plural: infants

#### infer

v. to derive; to conclude; to guess; to surmise; to hint

Forms: inferred; inferred; inferring

#### inference

n. act of deriving; speculation; drawing of a conclusion

Forms: plural: inferences

#### inflation

n. increase in the supply of money in relation to the amount of goods available resulting in a rise in prices

Forms: plural: inflations

#### inflict

v. to impose; to cause something unpleasant

Forms: inflicted; inflicted; inflicting

#### influence

n. effect; impact; person or thing which has power to affect others

Forms: plural: influences

#### influence

v. to affect; to impact; to impel; to control

Forms: influenced; influenced; influencing

## influx

n. inflow; inward flow; place where a stream flows into another body of water

Forms: plural: influxes

## inform

v. to communicate data to; to tell; to brief; to notify

Forms: informed; informed; informing

#### informal

adj. unofficial; relaxed; casual; easy; laid-back

#### information

n. knowledge; intelligence; data

Forms: no plural

# ingredient

n. component; element; factor; one of the substances which comprises a mixture

Forms: plural: ingredients

#### inhabit

v. to occupy; to live in; to dwell in; to reside in; to populate

Forms: inhabited; inhabited; inhabiting

#### inhabitant

n. person who lives in a particular place; resident; tenant; occupant

Forms: plural: inhabitants

## inherent

adj. intrinsic; existing as a natural and integral part; natural; inborn

#### initial

n. beginning letter of a person's first name; first letter (as of a word)

Forms: plural: initials

#### initial

v. to sign using the first letter or letters of a name

Forms: initialed; initialed; initialing

#### initialed

adj. signed with initials; marked with the first letter or letter of a name

# initially

adv. at first; in the first place; at the beginning

#### initiate

v. to set going; to launch; to begin; to start

Forms: initiated; initiated; initiating

# initiative

adj. beginning; introductory

#### initiative

n. enterprise; drive; ambition; beginning move in a process; first step

Forms: plural: initiatives

#### injure

v. to hurt; to wound; to insult; to offend; to damage

Forms: injured; injured; injuring

# injured

adj. hurt; wounded; insulted; offended; damaged

# injury

n. hurt; wound; harm; damage; insult

Forms: plural: injuries

#### innocent

adj. not guilty; pure; simple; naive; unsophisticated; harmless

# innocent

n. person who is free from sin or wrongdoing

Forms: plural: innocents

innovate

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v. to make changes; to create something new; to invent

Forms: innovated; innovating

#### innovation

n. introduction of something new; change; new method or practice

Forms: plural: innovations

#### innovator

n. person who makes changes; person who introduces new methods or procedures; creative person

Forms: plural: innovators

## inquiry

n. formal question; exploration; questioning; investigation

Forms: plural: inquiries

#### insert

v. to place in; to put in; to add to

Forms: inserted; inserted; inserting

#### insert

n. something created separately for the purpose of being added to or placed inside (a book, newspaper, etc.)

Forms: plural: inserts

#### insist

v. to demand; to emphasize firmly; to request firmly; to require; to persevere

Forms: insisted; insisted; insisting

# inspect

v. to check; to look over carefully and critically; to examine officially; to review

Forms: inspected; inspect; inspecting

#### inspection

n. act of looking over carefully and critically; official examination; audit; review

Forms: plural: inspections

## inspector

n. person whose job it is to supervise and examine; police officer ranking below a superintendent

Forms: plural: inspectors

#### inspiration

n. stimulus; motivation; revelation; insight; idea

Forms: plural: inspiration

#### inspire

v. to motivate; to stimulate; to provoke; to influence; to encourage

Forms: inspired; inspired; inspiring

# inspiring

adj. motivating; stimulating; encouraging; provoking; inhaling

#### install

v. to set up for use; to put in (i.e. machinery); to establish in an office or position

Forms: installed; installed; installing

# instalment

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n. one of several separate payments into which a debt has been divided

Forms: plural: instalments

#### instance

v. to refer to a case or occurrence to explain or prove a point; to cite; to mention

Forms: instanced; instanced; instancing

#### instance

n. occurrence; occasion; example; illustration

Forms: plural: instances

#### instant

adj. immediate; quick; urgent; pressing; present; current

#### instant

n. moment; very short space of time; current month

Forms: plural: instants

# instantaneously

adv. immediately; momentarily

#### instead

adv. in place of; as a replacement

#### instinctively

adv. naturally; spontaneously; intuitively; automatically

#### institute

v. to establish; to set up; to begin; to initiate; to start

Forms: instituted; instituted; instituting

#### institute

n. foundation; organization which provides a certain service or supports a particular cause

Forms: plural: institutes

# institution

n. organization; custom; convention; law or activity which is accepted in a society

Forms: plural: institutions

#### instruct

v. to inform; to direct; to guide; to command; to order; to educate

Forms: instructed; instructed; instructing

# instruction

 $n.\ teaching;\ direction;\ guidance;\ training;\ education;$ 

information

Forms: plural: instructions

# instructor

n. educator; teacher; trainer

Forms: plural: instructors

#### instrument

v. to equip with devices for measuring, recording, or controlling

Forms: instrumented; instrumented; instrumenting

#### instrument

n. tool; implement; device; appliance; agent; means

Forms: plural: instruments

#### insulate

v. to separate from others; to segregate

Forms: insulated; insulated; insulating

#### insult

n. affront; offense; rude remark or action

Forms: plural: insults

#### insult

v. to speak or act in a rude or contemptuous manner; to offend; to affront

Forms: insulted; insulted; insulting

#### insurance

n. contract by which property or persons are guaranteed against damage or loss

Forms: plural: insurance

#### insure

v. to provide a guarantee against possible damage or

loss; to make certain

Forms: insured; insured; insuring

# integrity

n. honesty; uprightness; morality; wholeness; unity

Forms: plural: no plural

# intelligence

n. ability to reason and understand; cleverness; brilliance; information

Forms: plural: no plural

## intend

v. to plan; to mean; to have in mind do or accomplish; to designate for a particular purpose

Forms: intended; intended; intending

#### intense

adj. extreme; great; powerful; strong; profound

## intensify

v. to increase; to strengthen; to heighten

Forms: intensified; intensified; intensifying

# intensity

n. strength; energy; extreme degree; depth; clarity

Forms: plural: intensities

# intensive

adj. characterized by a high degree; highly concentrated

#### intent

n. plan; goal; aim; objective; meaning

Forms: plural: intents

#### intent

adj. concentrated; focused; determined; resolute; purposeful

#### intention

n. plan; aim; goal; purpose

Forms: plural: intentions

#### interchangeable

adj. can be traded; can be substituted by something else

#### interest

n. concern; affair; percentage on a loan which is paid over time

Forms: plural: interests

#### interest

v. to cause to become involved in; to arouse curiosity

Forms: interested; interesting

#### interfere

v. to impede; to obstruct; to hinder; to meddle

Forms: interfered; interfered; interfering

## interim

adj. temporary; provisional

#### interim

adv. meanwhile; in the meantime

#### interim

n. temporary arrangement; in between period

Forms: plural: interims

# interior

n. inside a building; inland section of a country

Forms: plural: interiors

# interior

adj. inner; inside; inland; of a country's domestic affairs; of an individual's inner life

#### interject

v. to place between other things; to throw into the center of

Forms: plural: interjected; interjected; interjecting

# intermittent

adj. not continuous; sporadic; fitful; alternately stopping and starting

# internal

n. inner quality; intrinsic characteristic

Forms: plural: internals

#### internal

adj. inner; inside; located within; of a country's domestic affairs

# international

adj. between countries; of relations between two or more countries

## internationalize

v. to globalize; to make worldwide

Forms: internationalized; internationalized;

internationalizing

# interpret

v. to explain; to clarify; to elucidate; to understand or explain in a particular way

Forms: interpreted; interpreted; interpreting

# interpreter

n. person who translates from one language to another (orally); person how clarifies; commentator

Forms: plural: interpreters

## interrupt

v. to stop; to discontinue; to disturb; to bring a conversation to a halt

Forms: interrupted; interrupted; interrupting

# interruption

n. disturbance; discontinuance; stoppage; cutting-off

Forms: plural: interruptions

#### interview

n. meeting at which a person is evaluated through questioning (as for a job)

Forms: plural: interviews

#### interview

v. to question formally; to evaluate through questioning

Forms: interviewed; interviewed; interviewing

#### interviewee

n. person who is being asked questions; job candidate

Forms: plural: interviewees

# interviewer

n. person who ask questions (i.e. reporter or employer)

Forms: plural: interviewers

# intricate

adj. complex; complicated; involved; entangled

## introduce

v. to present for the first time; to initiate; to establish; to announce

Forms: introduced; introduced; introducing

#### introduction

n. act of acquainting one person with another; preface

Forms: plural: introductions

#### introductory

adj. preliminary; beginning

# invent

v. to originate; to create; to design; to fabricate; to concoct

Forms: invented; invented; inventing

## invention

n. creativity; resourcefulness; fabrication; falsehood

Forms: plural: inventions

#### inventive

adj. creative; new; original

#### inventor

n. creator; designer

Forms: plural: inventors

# inventory

n. stock; list of assets; act of checking stock

Forms: plural: inventories

# inventory

v. to make a detailed list of property; to summarize; to sum up the worth of

Forms: inventoried; inventoried; inventorying

#### invest

v. to expend money or effort for future benefits; to grant; to install; to cover; to authorize

Forms: invested; investing

## investment

n. expenditure of money or effort for future benefits; authorization

Forms: plural: investments

#### investor

n. person who puts money into a project

Forms: plural: investors

#### invisible

adj. impossible to see; imperceptible; hidden; concealed

#### invitation

n. request for one's presence; summons; call

Forms: plural: invitations

#### invite

v. to request the presence of; to solicit; to attract; to encourage; to promote

Forms: invited; invited; inviting

# invoice

n. bill

Forms: plural: invoices

# invoice

v. to bill; to charge

Forms: invoiced; invoicing

# involve

v. to cause to be concerned with; to engage; to engross

Forms: involved; involved; involving

# involvement

n. inclusion; participation; connection; association; relation

Forms: plural: involvements

# irrelevant

adj. beside the point; unconnected; impertinent;

immaterial

## irritate

v. to annoy; to bother; to aggravate; to anger

Forms: irritated; irritated; irritating

#### irritated

adj. annoyed; aggravated; exasperated

#### irritation

n. something which annoys or aggravates

Forms: plural: irritations

# issue

n. topic; subject; matter; question; problem; publication

Forms: plural: issues

# issue

v. to publish; to distribute; to circulate; to emit

Forms: issued; issued; issuing

#### item

n. thing; object; article; news story; piece of information

Forms: plural: items

## itemize

v. to catalog; to list; to enumerate; to set down in full detail

Forms: itemized; itemized; itemizing

# itinerary

n. route; travel plans; travel journal

Forms: plural: itineraries

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jeopardize	jeopardy
v. to endanger; to place in danger; to imperil; to put at risk	n. danger; peril; hazard; risk; endangerment
Forms: jeopardized; jeopardizing	Forms: plural: jeopardies
jeopardy	join
v. to endanger; to imperil; to put at risk; to place in danger	v. to attach; to connect; to unite; to combine; to become a member
Forms: jeopardized; jeopardizing	Forms: joined; joining
joint venture	journal
n. collective enterprise; group endeavor; collaboration	n. newspaper; magazine; diary; blog; bookkeeping ledger
Forms: plural: joint ventures	Forms: plural: journals
journalist	journey
n. reporter; person who writes for a newspaper or magazine; correspondent	n. long trip; distance; voyage
Forms: plural: journalists	Forms: plural: journeys
journey	judge
v. to travel; to take a trip	n. person who presides over court trials; arbiter; expert; critic
Forms: journeyed; journeying	Forms: plural: judges
judge	junction
v. to criticize; to assess; to determine; to rule	n. intersection; crossing; connection
Forms: judged; judged; judging	Forms: plural: junctions
justify	
v. to vindicate; to defend; to support; to excuse	
Forms: justified; justified; justifying	

# keep n. wages; living; stronghold Forms: plural: keeps

# keep

v. to hold onto; to save; to store; to watch over; to care for

Forms: kept; keeping

key

n. device used to open locks; button on a board

Forms: plural: keys

key

v. to fit; to adapt; to adjust; to tune; to supply with an

explanatory device

Forms: keyed; keyed; keying

key

adj. important; significant; fundamental; necessary;

crucial

kind

 $\ n.\ type;\ sort;\ class;\ group\ of\ things\ which\ are\ classed$ 

together because of their similarities

Forms: plural: kinds

kind

adj. gentle; good-hearted; understanding; compassionate

kindly

adj. nicely; thoughtfully; graciously; considerately;

sympathetically

kit

n. set; equipment; outfit; clothing; wash basin

Forms: plural: kits

kit

v. to equip; to outfit with supplies

Forms: kitted; kitted; kitting

know

 $\ensuremath{\text{v}}.$  to be acquainted with; to understand; to distinguish; to

be aware of

Forms: knew; known; knowing

knowledge

n. familiarity; understanding; wisdom; education;

awareness

Forms: no plural

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Ltd.	labor
abbr. firm, company that is organized in such a way as to	v. to work; to toil; to exert oneself; to work hard
give its owners limited liability	
Forms: Limited (Ld., Id)	Forms: labored; labored; laboring
labor	lack
n. strenuous physical or mental work; toil; exertion	v. to be short of; to be without; to be missing; to need; to want
Forms: plural: labors	Forms: lacked; lacked; lacking
lack	landscape
n. need; want; shortage; absence	n. view; scenery; horizontal page orientation
Forms: plural: lacks	Forms: plural: landscapes
landscaper	language
n. person who designs gardens or large areas	n. spoken or written words with which people
	communicate thoughts and feelings
Forms: plural: landscapers	Forms: plural: languages
large	last
adj. big; enormous; wide; spacious; famous	v. to continue; to suffice; to endure; to persist
	Forms: lasted; lasting
last	last
adj. coming after all others; most recent; final; newest	adv. after all others; finally; at the end; most recently
last	lasting
n. end; conclusion; final appearance; power of	adj. continuing; enduring; remaining for a long time;
endurance; vitality; unit of weight	durable
Forms: plural: lasts	
lasting	late

n. strong durable fabric; persistence

Forms: plural: no plural

adv. after the usual or expected time; tardily; recently; far on time; formerly

#### late

adj. coming or occurring after the usual or expected time; tardy; slow; delayed

#### launch

v. to start; to run; to activate; to inaugurate; to break into

Forms: launched; launched; launching

#### launch

n. act of sending out; act of starting or initiating; commencement; inauguration

Forms: plural: launches

#### law

n. rule enacted by a community or country; custom; principle; convention

Forms: plural: laws

#### lawsuit

n. case in a court of law brought by one party against another; legal claim

Forms: plural: lawsuits

#### lawyer

n. person who represents people in a court or advises them on legal matters; attorney; barrister

Forms: plural: lawyers

# lay off

v. to postpone; to dismiss from a job; to fire

Forms: laid off; laying off

#### laye

n. thickness of some material that covers a surface;

covering; bed; stratum

Forms: plural: layers

#### layman

n. unexperienced person

Forms: plural: laymen

## layout

n. arrangement; plan; sketch; drawing; something which

has been arranged

Forms: plural: layouts

# lb

abbr. pound; unit of weight in ancient Rome equaling approximately 12 ounces

Forms: libra (lb.)

# lead

v. to conduct; to guide; to direct; to influence

Forms: led; led; leading

# lead

adj. most important; main; first; opening; beginning

#### lead

n. guidance; advance position; first place; guide

Forms: plural: leads

#### leader

n. head; chief; director; carrier; main article

Forms: plural: leaders

## leaflet

n. sheet of paper on which information has been printed; flyer

Forms: plural: leaflets

#### leakage

n. something which escapes or passes through a hole or opening (i.e. liquid, gas, etc.)

Forms: plural: leakages

#### lease

v. to rent out property for a specific period of time; to let

Forms: leased; leased; leasing

#### lease

n. a contract granting use or occupation of property during a specified time for a specified payment

Forms: plural: leases

#### least

adj. smallest in size; smallest in amount; lowest in importance

#### least

adv. to the smallest extent possible

#### least

n. something which is smallest in size or importance

Forms: plural: leasts

#### leather

n. tanned and preserved animal skin; item made of animal skin

Forms: plural: leathers

# leave

v. to depart; to exit; to quit; to omit; to let alone

Forms: left; left; leaving

#### leave

n. vacation; time off; permission to be absent; departure; farewell

Forms: plural: leaves

#### lecture

v. to deliver a discourse before an audience; to reprimand tediously

Forms: lectured; lectured; lecturing

# lecture

n. discourse given before an audience; tedious reprimand; formal reproof

Forms: plural: lectures

# legacy

n. inheritance; bequest; something handed down from one's ancestors

Forms: plural: legacies

#### legal

adj. of or pertaining to the law; allowed by law

## legitimate

adj. lawful; acceptable; justified; authorized

## legitimate

v. to make valid; to make lawful; to justify; to make permissible

Forms: legitimated; legitimated; legitimating

#### leisure

n. time free from work other demands and duties; free time; rest; recreation

Forms: no plural

#### lend

v. to give on a temporary basis; to give money as a loan; to donate

Forms: lent; lent; lending

#### lesson

v. to instruct; to teach; to scold; to reprove; to rebuke

Forms: lessoned; lessoned; lessoning

#### lesson

n. exercise; assignment given to a student; something to be studied and learned

Forms: plural: lessons

#### letter

n. character which is part of an alphabet; written communication sent to a person or organization

Forms: plural: letters

#### letterhead

n. line printed at the top of a piece of stationary

Forms: plural: letterheads

#### leve

v. to straighten; to flatten; to make even; to equalize

Forms: leveled; leveled; leveling

## level

adj. straight; equal; even; honest

#### level

n. degree; rank; height; plane; flat horizontal plain

Forms: plural: levels

# lever

n. a simple machine that gives a mechanical advantage when given a fulcrum

Forms: plural: levers

# leverage

v. to use one's influence to affect people or circumstances

Forms: leveraged; leveraging

## leverage

n. influence; ability to affect or alter people or

circumstance

Forms: no plural

#### levy

v. to impose a tax or fine; to conscript troops

Forms: levied; levied; levying

#### levy

n. a charge imposed and collected

Forms: plural: levies

#### liability

n. financial obligation; debt; responsibility; obligation

Forms: plural: liabilities

#### liable

adj. under legal obligation; responsible; prone

#### liberal

adj. in favor of reform; supporting a progressive philosophy; tolerant; open-minded

#### liberal

n. person who favors political and social reform

Forms: plural: liberals

#### library

n. place where one can borrow books

Forms: plural: libraries

#### license

v. to grant a permit; to authorize; to permit; to allow

Forms: licensed; licensed; licensing

#### license

n. permit; official permission; authorization; document which shows proof of authorization; certificate

Forms: plural: licenses

#### lifestyle

n. way of life

Forms: plural: lifestyles

#### likelihood

n. probability; chance; feasibility; possibility

Forms: no plural

# likely

adj. reasonable; probable; possible; appropriate;

promising

## likely

adv. seemingly; probably

#### limit

v. to create boundaries; to restrict; to reduce; to function as a border

Forms: limited; limited; limiting

#### limit

n. point at which something ends; edge; border; restriction; restraint

Forms: plural: limits

#### limited

adj. confined within a boundary; restricted; narrow; mediocre

#### line

v. to place in a row; to cover the inside of; to pad

Forms: lined; lined; lining

#### line

n. long thin mark; row; border; domain; tactic

Forms: plural: lines

# link

v. to join; to connect; to associate with; to relate to

Forms: linked; linked; linking

#### link

n. connection; relation; association; one ring of a chain; ring

Forms: plural: links

#### list

v. to write or print a series of names or items according to a certain order; to inscribe; to record

Forms: listed; listed; listing

#### list

n. roll; roster; inventory; strip; band

Forms: plural: lists

#### litter

v. to toss or dump garbage in an unauthorized place; to scatter objects in disorder

Forms: littered; littered; littering

#### litter

n. refuse; trash; disorder

Forms: plural: litters

#### load

v. to fill; to pack (with goods, cargo, etc.)

Forms: loaded; loaded; loading

#### load

n. something carried; cargo; burden; unit of measure or

weight; capacity

Forms: plural: loads

#### Ioan

v. to lend a sum of money for a period of time; to give temporarily

Forms: loaned; loaned; loaning

## loan

n. amount of money that has been borrowed; something borrowed; act of giving temporarily

Forms: plural: loans

## local

adj. characterized; by or occupying a particular place

# local

n. person who is native to or resides in a particular area

Forms: plural: locals

#### locate

v. to situate; to place; to identify; to find; to settle

Forms: located; located; locating

#### located

adj. situated; placed; identified; found; existing; standing

# location

n. place; position; situation; site; spot

Forms: plural: locations

#### lock

v. to fix in place; to link firmly together; to be held in place

#### lock

n. fastening mechanism which is opened with a key or other device

Forms: plural: locks

Forms: locked; locking

#### locksmith

n. person who who makes and fixes keys and fasting mechanisms

Forms: plural: locksmiths

# logistics

n. planning and execution; management of a business or other operation

Forms: only plural

#### logo

n. graphic symbol which represents a company or organization

Forms: plural: logos

## look forward to

v. to anticipate gladly

Forms: looked forward to; looked forward to; looking forward to

## look into

v. to investigate

Forms: looked into; looked into; looking into

#### look over

v. to examine

Forms: looked over; looked over; looking over

#### loom

v. to appear as a large and indistinct form; to appear as larger than life; to impend

Forms: loomed; loomed; looming

#### loom

n. apparatus on which fabrics are woven; weaving machine

Forms: plural: looms

#### loop

v. to make circular shape

Forms: looped; looped; looping

#### loop

n. fastener consisting of a metal ring for lining a small hole to permit the attachment of cords or lines

Forms: plural: loops

# lose

v. to misplace; to be deprived of; to be defeated; to fail; opposite of to win

Forms: lost; lost; losing

#### loss

n. opposite of profit; deprivation; defeat; destruction

Forms: plural: losses

# lounge

v. to lie down; to recline; to move in a relaxed manner; to walk lazily

Forms: lounged; lounged; lounging

# lounge

n. sofa; couch; lobby; slow walk; stroll

Forms: plural: lounges

# loyal

adj. faithful; true to one's obligations

# loyalty

n. faithfulness; devotion; constancy

Forms: no plural

#### lucid

adj. comprehensible; intelligible; rational; transparent; bright

## **lucrative**

adj. profitable; yielding monetary rewards; gainful

# luggage

n. suitcases; cases and bags carried by travelers

Forms: no plural

## lumber

n. trees that have been sawed into rough planks; useless items that been put in storage

Forms: no plural

#### lumber

v. to move heavily or awkwardly; to accumulate; to collect n. afternoon party where a light meal is served

Forms: lumbered; lumbering

#### luncheon

Forms: plural: luncheons

#### machine

n. device made up of interconnected parts that work together to perform a given task or function

Forms: plural: machines

#### machine

v. to produce via mechanical means

Forms: machined; machined; machining

#### magnificent

adj. splendid; majestic; superb; glorious; impressive

#### mail

n. postal service; letters and other items that are sent via the postal service

Forms: no plural

#### mail

v. to send a letter or other item via the postal service; to post

Forms: mailed; mailed; mailing

## mailing

n. large batch of letters sent at one time by a single sender; rented property

Forms: plural: mailings

#### main

n. principal pipe or duct in a system; chief part of something; strength or force; high sea

Forms: plural: mains

#### main

adj. principal; head; chief

#### mainframe

n. computer which can serve many users simultaneously

maintain

v. to keep in existence; to preserve; to support; to provide

for

Forms: plural: mainframes

Forms: maintained; maintained; maintaining

# maintenance

n. upkeep; repairs; livelihood; means of support

Forms: no plural

# major

n. military rank above captain; main subject of study chosen by a college or university student

Forms: plural: majors

#### major

v. to specialize in a certain field

Forms: majored; majored; majoring

#### major

adj. more important than others; great; serious

#### majority

n. greater number or part; number greater than half of the n. shopping center; pedestrian walkway; promenade

total

Forms: plural: majorities

# mall

Forms: plural: malls

#### manage

v. to administer; to direct; to supervise; to accomplish; to handle

Forms: managed; managed; managing

## management

n. person of group of people that runs and administers a business or other enterprise

Forms: plural: managements

#### manager

n. person who runs a company; director; administrator; supervisor

Forms: plural: managers

# managerial

adj. relating to supervision and responsibility

#### mandate

n. command; order; authorization granted from one body to a subordinate body

Forms: plural: mandates

#### mandate

v. to issue a command; to make an official order

Forms: mandated; mandating

#### manner

n. mode; fashion; style; behavior; way; type

Forms: plural: manners

#### manual

n. instructional booklet; handbook

Forms: plural: manuals

## manual

adj. physical; done using human skill or force

# manually

adv. by hand; physically

#### manufacture

n. product made by hand or by machine

Forms: plural: manufactures

## manufacture

v. to make by machine; to produce; to fabricate; to invent

Forms: manufactured; manufacturing

# margin

n. profit from the difference between costs and net sales

# margin

v. to set apart an additional amount of space or money

for security

Forms: plural: margined; margined; margined; margining

#### mark

n. sign; indication; symbol; grade; trace

Forms: plural: marks

#### mark

v. to indicate; to signal; to write down; to record; to notice

Forms: marked; marked; marking

#### market

n. demand for goods or services; rate of purchase and

sale; fair

Forms: plural: markets

#### market

v. to sell; to trade or deal; to distribute; to promote

Forms: marketed; marketing

#### match

n. competition; equal opponent; partner; counterweight; game

Forms: plural: matches

#### match

v. to be compatible; to be suitable; to be an equal competitor; to compare

Forms: matched; matched; matching

#### maternal

adj. motherly; related through a mother; relating to or characteristic of a mother or motherhood

#### matter

n. issue; affair; question; problem; substance of a particular composition and consistency

Forms: plural: matters

#### maximum

n. greatest quantity or amount possible; highest capacity

Forms: plural: maximums

#### maximum

adj. greatest; most; utmost; highest

# mayor

n. elected official acting as executive head of a town or city

Forms: plural: mayors

#### mean

n. midpoint; middle; equally far from two extremes; average

Forms: plural: means

# mean

v. to signify; to be significant; to intend; to indicate

Forms: meant; meaning

#### mean

adj. average; middle; unkind; base; inferior

#### meaning

n. definition; significance; intention; explanation

Forms: plural: meanings

#### meaning

adj. significant; important

#### means

n. method; way; medium; resources; funds

Forms: only plural

#### measurable

adj. estimable; determinable; assessable

#### measure

n. action; step; criterion; amount; degree; extent

Forms: plural: measures

## measure

v. to gauge; to quantify; to assess; to evaluate; to estimate

Forms: measured; measured; measuring

#### measurement

n. calculation of size or extent; assessment of capacity or dimension

Forms: plural: measurements

# medicine

n. art and science of disease treatment and health maintenance; remedy; drug

Forms: plural: medicines

#### mediocre

adj. regular; ordinary; low-grade; poor

#### medium

n. means of expression; channel of communication; middle man; intermediary; broker

Forms: plural: media

#### member

n. person who belongs to an organization or group; part; organ

Forms: plural: members

# membership

n. state of belonging to an organization or group; fellowship

Forms: plural: memberships

#### memo

n. reminder; internal document

Forms: plural: memos

#### mend

n. reform; repair; act of repairing; state of healing or improvement

Forms: plural: mends

# mend

v. to repair; to improve; to be improved

Forms: mended; mended; mending

#### mental

adj. of or relating to the mind; intellectual; psychosocial

# mention

n. direct or incidental reference; recognition of an achievement

Forms: plural: mentions

# mention

v. to remind of; to state; to refer to; to hint at; to indicate

Forms: mentioned; mentioned; mentioning

#### mentor

n. adviser; counselor; person who guides and teaches; spiritual instructor

Forms: plural: mentors

#### menu

n. list of choices; list of commands or options which may be selected

Forms: plural: menus

#### merchandise

n. goods; ware; stock; articles or items to be sold

Forms: no plural

# merchandise

v. to trade; to plan for and promote for sales of; to market goods

Forms: merchandised; merchandised; merchandising

#### merge

v. to blend; to be blended; to combine or unite into a single body; to be assimilated

Forms: merged; merged; merging

#### merger

n. fusion; agglomeration

Forms: plural: mergers

# message

n. communication; information; announcement; note; memo; intimation

Forms: plural: messages

# messenger

n. person employed to deliver official dispatches or go on special errands

Forms: plural: messengers

#### meter

n. instrument that automatically measures quantities of substances (gas, water or electricity)

Forms: plural: meters

#### method

n. procedure; plan of action; way; manner in which one conducts business; technique

Forms: plural: methods

#### meticulous

adj. pedantic; cautious concerning minute details; scrupulous

# metropolitan

n. resident of a capital city; sophisticated big-city person

Forms: plural: metropolitans

# metropolitan

adj. characteristic of a capital city; sophisticated

# mid-range

n. pertaining to a value that is approximately in the middle of a series of values

Forms: plural: mid-ranges

## midday

n. noon; 12 a.m.

Forms: plural: middays

# midmorning

n. before noon

Forms: no plural

#### might

n. strength; power; force; bravery

Forms: plural: mights

#### might

v. can; to allow; to be possible; to wish

Forms: could; might have

#### millennium

n. unit of time equal to one thousand years; thousandth

year anniversary

Forms: plural: millenniums

#### mind

n. brain; memory; recollection; opinion; intention; desire

Forms: plural: minds

#### mind

v. to pay attention to; to supervise; to regret; to oppose; to remember; to notice

Forms: minded; minded; minding

# minimum

n. least possible amount; smallest possible size; lowest degree

Forms: plural: minimums

#### minimum

adj. pertaining to the smallest; indicating the least

#### minority

n. part of a population differing in some characteristic; state of being under legal age

Forms: plural: minorities

# minute

n. unit of time equal to 60 seconds; 1/60 of an hour; memo; protocol; memorandum

Forms: plural: minutes

#### minute

v. to record the proceedings of a meeting; to make a memorandum

Forms: minuted; minuted; minuting

## minute

adj. tiny; extremely small; trivial; petty; accurate

# minutely

adv. meticulously; exactingly; scrupulously; diligently; thoroughly

# miserably

adv. without pleasure or happiness; wretchedly; poorly

## misgiving

n. apprehension; worry; doubt; hesitation; reservation

Forms: plural: misgivings

#### mission

n. task; assignment; delegation; errand; religious delegation

Forms: plural: missions

#### mistake

n. blunder; fault; error

Forms: plural: mistakes

#### mistake

v. to make an error; to be wrong; to confuse

Forms: mistook; mistaken; mistaking

#### mistreatment

n. abuse; molestation

Forms: no plural

#### misunderstand

v. to interpret incorrectly; to comprehend incorrectly

Forms: misunderstood; misunderstood; misunderstanding | Forms: plural: misunderstandings

#### misunderstanding

n. incorrect interpretation

# mitigate

v. to soften in force or severity; to lessen the impact or intensity of; to appease

Forms: mitigated; mitigated; mitigating

#### mobilize

v. to move; to circulate; to draft; to assemble for action (especially armed reserves)

Forms: mobilized; mobilized; mobilizing

#### moderately

adv. mildly; deliberatively; in a temperate manner; not

excessively; reasonably

#### modest

adj. humble; unpretentious; unassuming; simple; limited

## modification

n. change; adjustment, agreement; adaptation; restriction

Forms: plural: modifications

## mollify

v. to calm; to soften; to pacify; to relieve

Forms: mollified; mollified; mollifying

# momentum

n. force of movement; strength or motivation derived from v. to turn into profit; to generate revenue an initial effort

Forms: plural: monumentums

# monetize

Forms: monetized; monetized; monetizing

#### money

n. coins and paper notes which have value; currency; medium of trade; wealth

Forms: plural: monies or moneys

## money supply

n. the total amount of funds in circulation in a given country's economy

Forms: plural: money supplies

#### monitor

v. to supervise; to observe; to follow up on; to check up on

Forms: monitored; monitoring

#### monitor

n. supervisor; device for regulating; screen

Forms: plurals: masc.: monitors; fem.: monitresses or monitrixes

#### mood

n. state of mind; predominant emotion

Forms: plural: moods

#### moral

adj. ethical; virtuous; righteous; principled; having integrity

mortgage

v. to sign over property to a creditor as security for money that is owed; to obligate

Forms: mortgaged; mortgaging

#### moral

n. ethic; lesson; principle

Forms: plural: morals

mortgage

n. conditional conveyance of property as for security on a

loan; pledging; lien

Forms: plural: mortgages

motivate

v. to prompt; to spur; to provide inspiration; to stir to action; to induce

Forms: motivated; motivated; motivating

# motivation

n. incentive; drive; inspiration; state of being stirred to

action

Forms: plural: motivations

motive

adj. of reason or cause; inspiring to action

#### motive

n. something that causes a person to act; cause;

incentive; purpose; intention

Forms: plural: motives

move

v. to act on; to transfer from one place to another; to change residence

Forms: moved; moved; moving

#### move

 $\ensuremath{\text{n.}}$  change of residence; action; turn in a game; formal

request or proposition

Forms: plural: moves

mth.

abbr. period of about 30 days or 4 weeks; 1/12 of a year

Forms: month

## mull

v. to think over; to ponder; to contemplate; to heat and spice for drinking

Forms: mulled: mulled: mulling

# mull

n. thin muslin fabric (Hindi); beach cliff (Scottish)

Forms: plural: mulls

## must

v. to have to; to be obligated; to be likely or probable

Forms: must; must; must

# must

n. necessity; obligation; new wine; grape juice that has not yet fermented

Forms: no plural

# myriad

n. great number of persons or things; many; a lot; composed of a countless number of items

Forms: plural: myriads

#### N/A

abbr. describing something that can be left out isn't required

Forms: not available; not applicable

#### name

n. word or phrase by which someone or something is called or identified; moniker

Forms: plural: names

#### name

v. to appoint; to specify; to identify; to designate

Forms: named; named; naming

#### name

adj. reputed; famous

#### narrow

v. to limit; to restrict; to contract; to lessen in width; to

taper

Forms: narrowed; narrowed; narrowing

#### narrow

adj. tight; strait; reduced; not wide

## nationality

n. citizenship; patriotism

Forms: plural: nationalities

# nearby

adj. close at hand

#### nearby

adv. next to; alongside

## necessarily

adv. as a logical result; unavoidably

#### necessary

n. something that is essential or imperative; essentials of life (food, clothing, and shelter)

Forms: plural: necessaries

# necessary

adj. vital; essential; indispensable; unavoidable

#### necessity

n. obligation; need; requirement

Forms: plural: necessities

# need

n. requirement; shortage of an indispensable item;

distress; hardship

Forms: plural: needs

#### need

v. to require; to be in distress; to be under hardship; to be obligated

Forms: needed; needed; needing

#### neglect

n. disregard; inattention; forgetfulness; abandonment

Forms: plural: neglects

## neglect

v. to disregard; to ignore; to forget to perform (a duty); to shirk; to abandon

Forms: neglected; neglecting

# negligence

n. neglect; disregard; carelessness; failure to provide the necessary provision for (Law)

Forms: no plural

## negotiable

adj. describing an asset or item which can easily be sold or transferred

## negotiate

v. to bargain; to deal; to work out; to compromise; to clear or pass an obstacle

Forms: negotiated; negotiated; negotiating

## negotiator

n. person who participates in a bargaining session

Forms: plurals: masc.: negotiators; fem.: negotiatrixes

#### nevertheless

adv. anyway; anyhow; still; all the same

#### news

n. report of recent events; information about previously unknown facts

Forms: no plural

#### newsletter

n. short informational periodical that is usually distributed to the members of an interest group

Forms: plural: newsletters

#### nexus

n. means of connection; link; joint; connected group

Forms: plural: nexuses

#### no.

abbr. numeral; mathematical value or its symbol; unit in a series; part

Forms: number

#### nominate

v. to appoint someone (for a position, office, or honor); to designate; to select

Forms: nominated; nominated; nominating

#### nomination

n. appointment; proposal of a candidate (for an office or an honor)

Forms: plural: nominations

# nominee

n. person who has been appointed; candidate

Forms: plural: nominees

# note

v. not intended to earn profits; to observe; to remark on; to make a comment; to record

Forms: noted; noted; noting

#### note

n. short written reminder; memo; brief informal letter; official message

Forms: plural: notes

## notebook

n. portable personal computer; laptop computer

Forms: plural: notebooks

#### notice

v. to discern; to perceive; to pay attention; to observe; to remark

Forms: noticed; noticed; noticing

## notice

n. announcement; poster, sign; warning; attention; consideration

Forms: plural: notices

#### novel

adj. new; strange

#### novel

n. piece of long fiction with a plot and characters; story

Forms: plural: novels

#### novelty

n. innovation; something new; discovery

Forms: plural: novelties

#### nuance

n. slight difference; subtle distinction

Forms: plural: nuances

#### number

v. to count; to equal in amount; to limit; to allot

Forms: numbered; numbering

#### number

adj. anesthetized; lacking sensitivity (to pain); in shock; senseless

# number

n. mathematical value or its symbol; indefinite amount; quantity of; sum

Forms: plural: numbers

#### nurse

v. to breast-feed; to suckle; to provide medical care; to take care of

Forms: nursed; nursed; nursing

#### nurse

n. medical caretaker (especially in a hospital under the supervision of a doctor)

Forms: plural: nurses

#### object

n. article, thing; goal; focus of a thought or action

Forms: plural: objects

## object

v. to oppose; to protest

Forms: objected; objecting

# objection

n. opposition; appeal; denial; protest

Forms: plural: objections

# objective

n. aim; purpose, goal

Forms: plural: objectives

# objective

adj. impartial; unbiased; existing outside of the mind

#### obligation

n. duty responsibility; indebtedness; agreement

Forms: plural: obligations

# obligatory

adj. binding; compelling; must be done; necessary

#### observe

v. to watch; to study; to monitor; to supervise; to discern

Forms: observed; observing

#### obsolete

adj. ancient; archaic; no longer in use; outdated; useless

#### obtain

v. to acquire; to procure; to secure; to earn; to achieve

Forms: obtained; obtaining

#### obvious

adj. clear; unmistakable; apparent; evident; plain

# obviously

adv. clearly; unmistakably; plainly; apparently

#### occasion

n. opportunity; occurrence, event; incident; reason; cause

Forms: plural: moccasins

#### occasion

v. to cause; to incite; to bring to pass

Forms: occasioned; occasioned; occasioning

# occupancy

n. period of residence; act of taking possession (Law); right of possession

Forms: plural: occupancies

# occupation

n. act of forcefully taking possession of an area; seizure;

conquest; possession or settlement of land

Forms: plural: occupations

# occupied

adj. conquered; seized; filled; taken up; inhabited; populated

# occur

v. to happen; to take place; to transpire; to come to mind; to suggest itself

Forms: occurred; occurred; occurring

#### occurrence

n. happening; event; incident

Forms: plural: occurrences

#### offence

n. attack; misdeed; insult; transgression

Forms: plural: offences

#### offender

n. transgressor; person who breaks the law; one who

insults

Forms: plural: offenders

#### offense

n. attack; misdeed; insult; transgression

Forms: plural: offenses

#### offensive

n. attack; act of aggression; position of pursuit or

aggression

Forms: plural: offensives

#### offer

n. suggestion; proposal of a price; tender; bid

Forms: plural: offers

#### offer

v. to suggest; to tender; to bid; to propose a price; to

present

Forms: offered; offered; offering

#### office

n. chamber; bureau; incumbency; agency; authority

Forms: plural: offices

# official

n. person who holds public position; authority

Forms: plural: officials

# offing

n. distant part of the sea visible from the shore; remote place far from the shore; high seas

Forms: no plural

# offset

n. outcome; compensation; counterbalance

Forms: plural: offsets

#### offset

v. to compensate; to balance

Forms: offset; offsetting

#### omission

n. deletion; negligence; failure; default

Forms: plural: omissions

#### omit

v. to delete; to skip over; to neglect

Forms: omitted; omitted; omitting

#### onus

n. responsibility; duty; burden; impediment; blame

Forms: plural: onuses

#### operate

v. to act; to function; to manage; to use; to activate; to perform surgery

Forms: operated; operating

#### operation

n. working, performance, handling; venture, undertaking; series of actions

\_

Forms: plural: operations

# operational

adj. working; functional; ready for use

#### operator

n. one who activates; worker of a telephone switchboard;

operation symbol

Forms: plural: operators

# opinion

n. attitude; outlook; formal judgment or estimation

Forms: plural: opinions

## opportune

adj. appropriate; fitting; well-timed; timely; proper;

expedient

## opportunity

n. chance; occasion; favorable time to act

Forms: plural: opportunities

#### opposite

n. contrast; something contrary

Forms: plural: opposites

# opposite

adj. facing; across from; contrary; reverse; different; antithetical

onno: piarai: opposites

#### opposite

adv. contrarily

## opposite

prep. across from; facing

## option

n. choice; alternative; possibility; selection; election

Forms: plural: options

#### order

n. arrangement; instruction; command; request for something

Forms: plural: orders

# order

 $\ensuremath{\text{v}}.$  to command; to request something; to arrange; to

manage

Forms: ordered; ordered; ordering

# ordinary

n. ecclesiastical judge; priest

Forms: plural: ordinaries

#### ordinary

adj. regular; common

#### organize

v. to arrange; to order; to systematize; to set up; to unite; to structure

Forms: organized; organized; organizing

#### origin

n. source; beginning; birth; parentage; nationality

Forms: plural: origins

# original

n. source from which something arises; prototype; model

Forms: plural: originals

#### original

adj. first; primary; innovative; creative; novel

## originality

n. state of not being a derivative of anything else

Forms: plural: originalities

#### originally

adv. at first; in the first place; in a unique manner

# originate

v. to begin; to be created; to result from; to develop; to be produced

Forms: originated; originated; originating

#### ostensibly

adv. apparently; seemingly; to all appearances

#### ostentatious

adj. showy; pretentious; bombastic; pompous; garish

## ought

v. to need to; must; to be obligated

Forms: modal verb

# outbound

adj. leaving; sailing; traveling to another country

# outdoor

adj. of nature

# outlet

n. exit; electrical source for connecting appliances; store; shop; joint

Forms: plural: outlets

#### output

n. yield; product; manufacture; information sent out from a computer

Forms: plural: outputs

#### outside

n. external part or surface of something

Forms: no plural

#### outside

adj. external; of the outdoors; from the outdoors; maximal

#### outside

adv. out of doors

# outside

prep. besides; aside from

# outstanding

adj. excellent; conspicuous; prominent; due

#### overall

n. work clothing consisting of denim trousers (usually with v. to subdue; to solve a bib and shoulder straps)

Forms: plural: overalls

#### overcome

Forms: overcame; overcame; overcoming

#### overdraft

n. limit to which money may be withdrawn from the bank on credit

Forms: plural: overdrafts

## overhead

n. general expenses; manufacturing and business expenses

Forms: no plural

#### overhead

adj. of general expenses; general

#### overhead

adv. from above; above; in the sky

#### overlap

n. something that is superimposed

Forms: plural: overlaps

# overlap

v. to cover a part of; to have something in common

Forms: overlapped; overlapping

# overlook

v. to inspect; to supervise; to miss; to omit; to ignore; to excuse

Forms: overlooked; overlooking

# overseas

adj. foreign; abroad

# overseas

adv. in a place across an ocean

## oversee

v. to supervise; to manage; to inspect

Forms: oversaw; overseen; overseeing

#### overt

adj. plain; clear; visible; public; intentional; undisguised (Law)

# overtime

n. work beyond regular working hours; pay for such work

Forms: no plural

#### overtime

adv. exceeding regular working hours

# overview

n. synopsis; general survey; introduction

Forms: plural: overviews

# overwhelm

v. to defeat; to master; to crush; to stagger; to stun; to daze

Forms: overwhelmed; overwhelming

## owe

v. to be indebted to; to be under obligation to pay or repay

Forms: owed; owed; owing

#### own

v. to be in possession of; to belong to; to confess

Forms: owned; owned; owning

## own

adj. belonging to oneself or itself (mine, yours, his, etc.); self; by oneself

# ownership

n. legal right of possession

Forms: plural: ownerships

#### owner

n. proprietor

Forms: plural: owners

#### PIN

abbr. set of numbers which identifies a person

Forms: personal identification number

#### PR

abbr. actions of promoting goodwill and distributing information for a company or organization

Forms: public relations

#### **PTO**

abbr. requesting to view or read the opposite side of a page or document

Forms: please turn over

#### Ph.D.

abbr. graduate with a doctorate; graduate of a doctoral program; university degree; title

Forms: Doctor of Philosophy

#### p.m.

abbr. between noon and midnight; in the afternoon; after the hour of 12:00 noon

Forms: post meridiem (pm, P.M., PM)

# package

n. bundle; parcel; container for storage or transportation; inseparable combination of items

Forms: plural: packages

# package

v. to wrap; to combine things together as one inseparable unit

Forms: packaged; packaging

## pad

n. piece of soft material which cushions; block of pages stacked together and connected on one side

Forms: plural: pads

# pad

v. to cushion; to fill; to fill out; to walk; to go by foot

Forms: padded; padded; padding

#### page

n. piece of paper; attendant; servant

Forms: plural: pages

#### page

v. to call; to summon (e.g. to the telephone); to number sheets of paper in a collection

Forms: paged; paged; paging

## paint

n. colored substance applied to surfaces; layer of dried pigment on a surface

Forms: plural: paints

#### paint

v. to apply color to a surface; to put makeup on; to describe something in words

Forms: painted; painted; painting

# pair

n. match; whole consisting of two parts; couple

Forms: plural: pairs

#### pair

v. to couple; to be part one of a match; to mate

Forms: paired; pairing

#### pallet

n. straw-filled mattress; hard and simple bed; platform used to stack items during moving or storage

Forms: plural: pallets

#### panel

n. group of judges; board; band; strip; crew; staff

Forms: plural: panels

# paper

n. thin sheets of fibrous material used to write on; article; essay; questionnaire

Forms: plural: papers

# paradigm

n. model; ideal; mold; form; example; pattern

Forms: plural: paradigms

# paragraph

n. passage; distinct portion of text (usually begins with an indented line); section; clause

Forms: plural: paragraphs

#### parameter

n. variable which determines the form of a function

Forms: plural: parameters

## paramount

adj. superior; supreme; above all; of the highest rank; most important

parentheses

n. grouping symbols ()

Forms: plural: parenthesis

#### oart

v. to divide; to separate; to be divided; to allocate

Forms: parted; parted; parting

part

adj. somewhat

## part

n. section; piece; region; role; function; side in an agreement

Forms: plural: parts

part-time

n. period; era; hour; rate

Forms: plural: part-times

## participate

v. to be involved; to join in

Forms: participated; participated; participating

# particular

adj. special; unusual; detailed; precise; pedantic; strict

# particular

n. detail; individual characteristic; item; article; specific proposition

Forms: plural: particulars

## particularly

adv. especially; specifically

## party

v. to celebrate

Forms: partied; partied; partying

#### party

adj. of a political group; of social gatherings

#### party

n. political group; social gathering; side of an agreement; group; gang

Forms: plural: parties

#### pass

n. alleyway; narrow road between mountains; successful

grade on a test

Forms: plural: passes

## pass

v. to cross; to transport; to approve

Forms: passed; passed; passing

#### passage

n. way; route; course; section; piece

Forms: plural: passages

#### passenger

n. traveler; fare; person who rides or travels

Forms: plural: passengers

#### passport

n. a document issued by a country to a citizen allowing that person to travel abroad and re-enter the home country

Forms: plural: passports

## patch

n. area of fabric used to repair a hole; stain; bandage; lot

Forms: plural: patches

# patch

v. to cover a hole with a piece of material; to use to cover

a hole

Forms: patched; patched

#### path

n. track; lane; route; search route

Forms: plural: paths

# patience

n. tolerance; forbearance

Forms: no plural

#### pattern

n. sample; model; form; mold; decorative design

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Forms: plural: patterns

#### pattern

v. to decorate; to imitate; to mimic; to copy an example

Forms: patterned; patterning

#### pay

n. salary; wages

Forms: no plural

# pay

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v. to give money for goods or to cancel debts; to settle; to

be worthwhile; to be profitable

Forms: paid; paid; paying

## payable

adj. may be settled

#### payment

n. wage; salary; compensation; bonus; punishment

Forms: plural: payments

## payroll

n. financial sheet listing salaries; list of workers who receive wages and salaries

Forms: plural: payrolls

#### pd.

abbr. given money that was owed

Forms: paid

## peace

n. state of not being at war; silence; quietness; tranquility

Forms: no plural

## peculiar

adj. exceptional; special; strange; odd; curious

# peddle

v. to hawk; to vend; to deal; to distribute; to sell

Forms: peddled; peddled; peddling

## pedicure

n. cosmetic foot treatment

Forms: plural: pedicures

#### penalize

v. to punish

Forms: penalized; penalized; penalizing

# penalty

n. punishment; fine; punishment in the form of a financial

payment

Forms: plural: penalties

#### perceive

v. to feel; to sense; to distinguish; to discern; to see

Forms: perceived; perceiving

# percent

n. one part of a hundred

Forms: plural: percents

## perennial

n. something that continues for many years

Forms: plural: perennials

#### perennial

adj. lasting throughout the whole year; continuing for many years; perpetual; everlasting

#### perfect

v. to refine; to improve; to complete; to make faultless

Forms: perfected; perfecting

#### perfect

adj. flawless; complete; undamaged

#### perform

v. to do; to carry out; to execute; to present; to arrange; to manage

Forms: performed; performing

#### performance

n. show; presentation; execution; act; deed

Forms: plural: performances

## perhaps

adv. maybe; possibly; could be

#### period

n. punctuation mark; end; pause at end of a phrase; full  $% \left( 1\right) =\left( 1\right) \left( 1\right) \left($ 

sentence; age; season

Forms: plural: periods

## periodical

n. magazine; journal

Forms: plural: periodicals

## periodical

adj. occurring at regular intervals; recurrent; cyclic;

seasonal

# perishable

n. product which can rot or spoil (fruit, food etc.)

Forms: plural: perishables

#### perishable

adj. expendable; spoils rapidly; likely to spoil; mortal

#### permanent

adj. lasting; enduring; perpetual; regular; fixed; invariable

#### permeate

v. to enter; to penetrate; to infiltrate; to suffuse

Forms: permeated; permeating

## permit

n. license; authorization

Forms: plural: permits

# permit

v. to let; to enable; to allow; to authorize; to sanction

Forms: permitted; permitted; permitting

# perpetuate

v. to eternalize; to make everlasting; to preserve from

extinction

Forms: perpetuated; perpetuated; perpetuating

## persistence

n. diligence; tenacity; stubbornness; continuation

Forms: no plural

# persistent

adj. tenacious; stubborn; constant; continual; diligent

#### personnel

n. staff; work force; team; crew

Forms: no plural

#### perspective

n. viewpoint; outlook; vista; view

Forms: plural: perspectives

# persuade

v. to convince; to induce; to sway

Forms: persuade; persuaded; persuading

# persuasion

n. inducement; act of convincing

Forms: plural: persuasions

#### pertain

v. to belong to; to be connected to; to relate; to refer

Forms: pertained; pertaining

#### pertinent

adj. relevant; related; appropriate; fitting

#### pervasive

adj. penetrating; infiltrating; spreading; extending;

permeating

#### petrol

n. type of fuel; gasoline

Forms: no plural

## pharmacist

n. druggist; apothecary

Forms: plural: pharmacists

## phone

v. to make a call; to ring

Forms: phoned; phoned; phoning

#### photo

pref. of light

## photo

n. picture; snapshot

Forms: plural: photos

## photograph

v. to take a picture

Forms: photographed; photographing

## photograph

n. picture; snapshot; image

Forms: plural: photographs

## photographer

n. cameraman; person who takes pictures

Forms: plural: photographers

## pick up

v. to choose; to select; to pull out; to tear out; to peck

Forms: picked; picked; picking

# pick up

n. hoe; tool used to spread soil; choice; selection

Forms: plural: picks

#### picture

v. to photograph; to paint; to draw; to describe; to depict

Forms: pictured; pictured; picturing

## picture

n. photograph; drawing; painting; film; embodiment

Forms: plural: pictures

## pie

n. type of dessert; cake; baked dish consisting of a crust and filling

Forms: plural: pies

#### piece

v. to join parts together; to attach segments

Forms: pieced; pieced; piecing

# piece

n. slice; part; segment; creation; work

Forms: plural: pieces

#### pile

n. heap; mound; wealth; fortune; group of buildings; dike;

levee

Forms: plural: piles

#### pioneer

n. pathfinder; forerunner; person who paves the way; member of a military engineering corps

Forms: plural: pioneers

#### pioneer

v. to pave the way; to create a path; to guide; to initiate;

to originate

Forms: pioneered; pioneering

# pipe

n. tube; trachea; flute; toot

Forms: plural: pipes

## pipe

v. to convey a fluid; to transport a liquid; to make a highpitched sound

Forms: piped; piped; piping

## pitch

n. relative highness or lowness of a sound; tar; asphalt; throw

Forms: plural: pitches

## pitch

v. to establish; to erect; to throw; to toss

Forms: pitched; pitched; pitched

# place

n. location; position; standing; role; function

Forms: plural: places

# place

v. to put; to lay; to lodge; to nominate; to appoint

Forms: laced; placed; placing

# placid

adj. serene; quiet; peaceful; tranquil; relaxed; calm

#### plaid

n. colorful fabric with a pattern of square s and crossbars

Forms: plural: plaids

#### plain

adv. simply; in an unembellished manner; clearly

## plain

n. plateau; area of level ground; prairie; savanna

Forms: plural: plains

#### plain

adj. clear; evident; simple; flat; smooth

#### plan

n. program; scheme; agenda; timetable; schedule

Forms: plural: plans

## plan

v. to make a scheme; to plot; to design; to contrive; to think up

Forms: planned; planned; planned

#### plane

adj. flat, level; even

# plane

n. type of aircraft; two-dimensional surface; rank; level

Forms: plural: planes

#### plane

v. to smooth wood; to make smooth; to remove rough areas

Forms: planed; planed; planing

## plant

n. small vegetable growth; factory; equipment

Forms: plural: plants

#### plant

v. to sow; to place seeds or vegetation into soil; to establish; to set

Forms: planted; planting

#### plate

n. flat dish for serving food; portion; covering, coating; board

Forms: plural: plates

## plate

v. to cover with a thin layer of metal; to coat with metal

Forms: plated; plated; plating

## plc

abbr. public limited liability company in Britain

Forms: public limited company

# pleased

adj. content; satiated; having one's desires satisfied

# pleasure

n. enjoyment; amusement; entertainment; delight; joy

Forms: plural: pleasures

#### pleasure

v. to cause someone enjoyment

Forms: pleasured; pleasured; pleasuring

#### plug

n. cork; stopper; electrical connector; block;

advertisement

Forms: plural: plugs

## plug

v. to cap; to cork; to stop up; to block; to advertise

Forms: plugged; plugged; plugging

#### plumber

n. person who works with pipe and water systems

Forms: plural: plumbers

#### pocket

adj. small; of a pouch

## pocket

n. pouch used to carry objects; sac; underground deposit of oil

Forms: plural: pockets

#### pocket

v. to profit; to roll a ball into a hole (Billiards)

Forms: pocketed; pocketing

#### point

n. spot; tip; essence; gist; matter

Forms: plural: points

## point

v. to indicate; to emphasize; to sharpen; to direct

Forms: pointed; pointed; pointing

## pointer

n. indicator; something used to point; hand on a clock;

clue; advice

Forms: plural: pointers

## policy

n. course or method of action; guidelines; position; standpoint; insurance contract

Forms: plural: policies

## polite

adj. courteous; having good manners; gentle; genial; kind

# poll

n. voting, electing; counting of votes; number of votes;

referendum

Forms: plural: polls

#### poll

v. to vote; to elect; to count votes; to make a survey

Forms: polled; polled; polling

# pollution

n. contamination; dirtying; soiling; spoiling; destruction

Forms: plural: pollutions

#### ponder

v. to reflect; to think; to consider; to meditate

Forms: pondered; pondering

### population

n. total number of people living in an area

### portable

adj. mobile; movable; can be transported from one place to another

Forms: plural: populations

#### portfolio

n. briefcase; attache case; list of securities and stocks

Forms: plural: portfolios

# pose

n. stance

Forms: plural: poses

pose

v. to stance

Forms: posed; posed; posing

position

n. viewpoint, opinion; siting; locus; location; place; job

Forms: plural: positions

position

v. to erect; to set; to put; to place

Forms: positioned; positioned; positioned

possess

v. to control; to dominate; to hold; to own; to have as

property

Forms: possessed; possessed; possessing

possession

n. custody; property; asset; control; ownership

Forms: plural: possessions

possibility

n. probability; feasibility; chance; likelihood

Forms: plural: possibilities

possible

adj. could be; might be; may be

post

pref. after; later; subsequent to

post

n. mail; column; opinion; role; job placement

Forms: plural: posts

post

v. to assign to a duty; to station; to publicize; to advertise

Forms: posted; posted; posting

postage

n. fee for sending letters or packages by mail

Forms: no plural

posting

n. message sent to a newsgroup or mailing list (Internet)

Forms: plural: postings

postmaster

n. mail manager, person responsible for managing electronic mail on a network (Computers)

Forms: plural: postmasters

postpone

v. to put off to a later time; to delay; to defer; to put off

until later; to stay

Forms: postponed; postponing

posture

n. viewpoint; stance; condition; state; mood; attitude

Forms: plural: postures

posture

v. to pretend; to feign

Forms: postured; postured; posturing

potency

n. power; strength; force; capacity to be

Forms: plural: potencies

potential

n. possibility; ability; capability of being

Forms: plural: potentials

#### potential

adj. possible; capable of becoming; able to be

#### pounce

n. act of suddenly swooping down and grabbing; sudden assault or attack

Forms: plural: pounces

#### pounce

v. to fall on; to storm; to invade; to attack; to seize; to assault

Forms: pounced; pounced; pouncing

#### powerful

adj. exerting great force; effective; potent; producing the desired effect; influential

#### practical

adj. feasible; workable; applicable; useful; efficacious

#### practice

v. to exercise; to train; to drill

Forms: practiced; practicing

#### practice

n. customary action; habit; drill; training exercise

Forms: plural: practices

#### precede

v. to go before; to be in front; to be ahead of; to predate

Forms: preceded; preceding

#### precise

adj. exact; not more and not less; meticulous; strict

#### precisely

adv. exactly; accurately; definitely; certainly; surely

#### precondition

v. to train in advance

Forms: preconditioned; preconditioning

# precondition

n. advance stipulation; preliminary terms

Forms: plural: preconditions

## predict

v. to prophesy; to foretell; to announce in advance

Forms: predict; predict; predicting

## predictable

adj. can be prophesied; can be foretold

# predisposition

n. sensitivity; susceptibility (to disease, etc.)

Forms: plural: predispositions

#### predominate

v. to control to rule over; to be superior

Forms: predominated; predominated; predominating

#### preempt

v. to occupy a place; to take a place; to obtain at an advance opportunity

Forms: preempted; preempting

# preface

v. to use as an introduction; to use as a foreword

Forms: prefaced; prefaced; prefacing

#### preface

n. introduction; foreword; opening statement

Forms: plural: prefaces

#### prefer

v. to hold superior; to appoint; to nominate; to like better

Forms: preferred; preferred; preferring

#### preference

n. favor; liking; fondness; priority; superior status

Forms: plural: preferences

## prejudice

v. to express a preconceived opinion; to express one's . .

biases

Forms: prejudiced; prejudiced; prejudicing

# prejudice

n. bias; sentence passed before proper examination of the circumstances

Forms: plural: prejudices

## premises

n. property; site; area; grounds; building with the grounds belonging to it

Forms: no plural

## premium

n. supplementary charge; additional charge; amount paid for insurance; reward

Forms: plural: premia or premiums

# prepaid

adj. remunerated ahead of time; settled beforehand via payment

#### prepare

v. to make ready; to get oneself ready; to put into the proper condition

Forms: prepared; preparing

# prerogative

n. right; special privilege

Forms: plural: prerogatives

# prescription

n. written order for a medication; instruction; directive;

order; command

Forms: plural: prescriptions

# present

v. to display; to demonstrate; to bestow; to grant

Forms: presented; presenting

## present

adj. existent; in attendance; on hand; of the current times; pertaining to the current times

# present

n. gift; offering; something that is given to another person without compensation

Forms: plural: presents

# preserve preserve n. area of land set aside to protect natural resources and v. to guard; to keep safe; to keep; to defend; to protect wildlife Forms: plural: preserves Forms: preserved; preserved; preserving press president n. head; leader; chairman; chief v. to push; to iron; to remove creases or wrinkles; to confiscate for public or government use Forms: plural: presidents Forms: pressed; pressed; pressing pressure press n. journals and newspapers collectively; act or process of v. to apply force or weight; to push; to stress printing Forms: plural: presses Forms: pressured; pressured; pressuring pressure presume n. exertion of force; application of weight; weight; burden; v. to take for granted; to dare; to venture; to take liberties; encumbrance to permit oneself Forms: plural: pressures Forms: presumed; presumed; presuming pretend pretend v. to impersonate; to act in a role; to claim; to assert adj. simulated; feigned; make-believe Forms: pretended; pretending pretense pretense v. to feign; to impersonate; to put on a false show n. feigning; impersonation; false show; claim; assertion Forms: pretensed; pretensed; pretensing Forms: plural: pretenses pretentious pretty adj. impersonating; putting on a false appearance; adv. moderately; quite; rather; to some extent feigning; arrogant; haughty

# prevail v. to win; to succeed; to overcome; to surpass; to prove superior Forms: prevailed; prevailed; prevailing prevalent adj. common; widespread; current

#### prevent

v. to cause not to happen; to avert; to delay; to impede; to n. safeguard; something used to avert an unwanted

hinder

Forms: prevented; prevented; preventing

# preventive

situation

Forms: plural: preventives

#### preventive

adj. averting; avoiding; delaying; inhibiting

# previous

adj. earlier; antecedent; hasty; premature

# previously

adv. before; at an earlier time; in the past; antecedently

#### price

n. cost; value; worth; rate; measure

Forms: plural: prices

## price

v. to give a cost to something

Forms: priced; priced; pricing

# priceless

adj. invaluable; beyond any expressible value; very expensive

# primarily

adv. chiefly; principally; mainly; initially

## prime

adj. major; chief; select; of the highest quality; excellent

#### prime

n. state of perfection; state of highest quality

Forms: plural: primes

# principal

adj. chief; head; leading; primary; main

# principal

n. school director; school master; capital sum (Finance)

# principle

n. doctrine; tenet; precept; fundamental law; primary law on which other laws are based

Forms: plural: principles

# printer

n. computer peripheral used for exporting documents to paper

Forms: plural: printers

Forms: plural: principals

# prior

adj. earlier; antecedent; former

#### prior

n. officer of a monastery; high-ranking member of a religious order

Forms: plural: priors

## prioritize

v. to organize according to importance

Forms: prioritized; prioritized; prioritizing

#### priority

n. preference; precedence; higher rank; privileged position; seniority

Forms: plural: priorities

## privacy

n. seclusion; solitude; reclusion; secrecy; confidentiality

Forms: plural: privacies

#### private

adj. intimate; for or pertaining to a small group of people; personal; of an individual

#### private

n. soldier of the three lowest military ranks

Forms: plural: privates

#### privatize

v. to transfer control from governmental to individual powers

Forms: privatized; privatized; privatizing

#### privilege

v. to grant special rights; to give special advantages or benefits

Forms: privileged; privileged; privileging

# privilege

n. special individual right not enjoyed by others; benefit; advantage

Forms: plural: privileges

## prize

v. to appreciate; to esteem; to respect; to appraise; to assess worth

Forms: prized; prized; prizing

# prize

adj. valuable; unique; outstanding; award-winning

# probably

adv. almost certainly; very likely; apparently; in all likelihood

## procedure

n. routine; protocol; course of action; subroutine; sequence of instructions (Computers)

Forms: plural: procedures

# proceed

v. to continue; to carry on; to advance; to progress; to move forward

Forms: proceeded; proceeding

# process

v. to treat; to adapt; to prepare; to make ready

Forms: processed; processed; processing

# process

n. routine; course of action; advance; summons to court

Forms: plural: processes

#### procure

v. to obtain; to acquire; to get; to buy; to purchase

Forms: procured; procuring

## procurement

n. purchase; sale; acquisition

Forms: plural: procurements

#### product

n. result of manufacturing; goods; merchandise

Forms: plural: products

## production

n. manufacture; assembly; output; yield

Forms: plural: productions

## productivity

n. a measurement of output per hours worked; creativeness; fruitfulness; prolificness

Forms: no plural

#### profession

n. vocation; skilled occupation; declaration; proclamation

Forms: plural: professions

## professional

adj. of a skilled occupation; working in one of the skilled occupations

# professional

n. person who works in a skilled occupation; specialist

Forms: plural: professionals

## proficiency

n. expertise; state of having expert skills; skillfulness; adeptness; masterfulness

Forms: no plural

## profit

v. to earn income; to make financial gains; to be of service; to be beneficial

Forms: profited; profited; profiting

# profit

n. earnings; financial gain; benefit; advantage; privilege

Forms: plural: profits

## profitable

adj. lucrative; paying; rewarding; beneficial; producing income

# profuse

adj. plentiful; abundant; generous; extravagant; wasteful

# profusion

n. plentifulness; abundance; numerousness; plurality

Forms: no plural

## program

v. to schedule; to plan; to write a system of operating instructions for a computer

Forms: programmed; programming

## program

n. schedule; agenda; written order of events

Forms: plural: programs

#### programmer

n. person who creates sets of instructions for a computer or other device

Forms: plural: programmers

# progress

v. to advance; to move forward; to gain

Forms: progressed; progressed; progressing

#### progress

n. headway; forward movement; development; advancement

Forms: no plural

#### prohibit

v. to outlaw; to forbid by law; to interdict; to ban; to prevent

Forms: prohibited; prohibited; prohibiting

#### project

v. to plan; to scheme; to send; to dispatch; to throw

Forms: projected; projected; projecting

#### project

n. plan; scheme; program; task; assignment; activity

Forms: plural: projects

#### proliferate

v. to reproduce quickly; to multiply rapidly; to thrive; to grow quickly

Forms: proliferated; proliferating

# proliferation

n. rapid multiplication; rapid reproduction; prosperity

Forms: plural: proliferations

# prolific

adj. fruitful; productive; abundant; plentiful; multiplying; producing fruit

# prolong

v. to extend; to lengthen

Forms: prolonged; prolonged; prolonging

# promise

v. to pledge; to give one's word; to vow; to commit oneself to a certain course of action

Forms: promised; promised; promising

#### promise

n. pledge; vow; declaration of intention; source of hope; basis for expectations

Forms: plural: promises

#### promote

proof

v. to further; to encourage sales; to aid; to help; to assist

## promotional

adj. of publicizing; of advancement; of encouragement; of fostering; of an enterprise

Forms: promoted; promoted; promoting

#### proof

adj. resistant; invulnerable; impervious; sealed; durable

v. to make resistant; to make impervious; to edit

Forms: proofed; proofed; proofing

#### propensity

n. inclination; tendency; disposition; aptitude

Forms: plural: propensities

## proper

adj. correct; suitable; just; complete

## property

n. possessions; belongings; estate; assets; ownership

Forms: plural: properties

## proposal

n. suggestion; tender; plan; offer of marriage

Forms: plural: proposals

#### propose

v. to suggest; to recommend; to tender; to make an offer of marriage

Forms: proposed; proposed; proposing

#### proposition

n. offer; plan; theory; problem

Forms: plural: propositions

#### prosaic

adj. common; regular; boring; tedious; dull

#### prospect

v. to search for valuable materials (such as gold, oil, etc.)

Forms: prospected; prospecting

#### prospect

n. chance; probability of advancement or success; hope; promise

Forms: plural: prospects

## prospectus

n. a document giving details about an offering of securities investment for sale to the public

Forms: plural: prospectuses

## protect

v. to defend; to save from harm; to watch over; to guard

Forms: protected; protected; protecting

# protection

n. defense; shelter; safety

Forms: plural: protections

#### protocol

n. method of dealing with a certain subject; draft of a treaty

Forms: plural: protocols

#### proud

adj. arrogant; haughty; magnificent; impressive

# prove

v. to substantiate with evidence; to demonstrate; to show clearly

Forms: proved; proved; proving

#### provide

v. to supply; to grant; to set; to offer

Forms: provided; provided; providing

#### provision

v. to supply with stock; to equip with supplies (esp. food)

Forms: provisioned; provisioned; provisioning

## provision

n. supply; stock; measure; means; condition; stipulation

Forms: plural: provisions

#### proximity

n. adjacency; nearness; closeness; vicinity

Forms: no plural

## publication

n. process of producing and distributing printed material; act of advertising

Forms: plural: publications

## publicize

v. to advertise; to bring to the attention of a large audience

Forms: publicized; publicized; publicizing

## publish

v. to produce and distribute printed material; to advertise

Forms: published; published; publishing

## publisher

n. person or company that produces and distributes printed material

Forms: plural: publishers

## pull out

v. to remove; to withdraw; to abandon; to exit; to depart

Forms: pulled out; pulled out; pulling out

## purchase

n. something which has been bought; act of buying

Forms: plural: purchases

# purchase

v. to buy; to acquire in exchange for money; to procure; to obtain

Forms: purchased; purchased; purchasing

# purpose

n. goal; aim; intention; objective

Forms: plural: purposes

## purpose

v. to intend; to plan; to design; to aim

Forms: purposed; purposed; purposing

#### pursue

v. to chase after; to follow; to aspire to; to strive for

Forms: pursued; pursued; pursuing

### pursuit

n. chase; quest; search; occupation; pastime

Forms: plural: pursuits

## pushy

adj. controlling; aggressive; extremely self-assertive;

bossy

## pushy

n. cat (Slang); feline

Forms: plural: pushies

# put in

v. to make an application; to enter; to let something or someone enter

Forms: put in; put in; putting in

# put off

v. to postpone; to disgust; to repulse; to deter

Forms: put off; put off; putting off

# put up with

v. to tolerate; to be patient

Forms: put up with; put up with; putting up with

# puzzle

n. enigma; riddle; game; jigsaw

Forms: plural: puzzles

# puzzle

v. to mystify; to baffle; to confound; to confuse; to perplex

Forms: puzzled; puzzled; puzzling

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## qualification

n. fitness; suitability; limitation; diploma or certificate stating one's abilities

Forms: plural: qualifications

# qualify

v. to train; to certify; to meet the minimum standards; to moderate; to modify

Forms: qualified; qualifying

#### quality

n. degree of excellence; characteristic; attribute; character; excellence

Forms: plural: qualities

# quality

adj. excellent; having superior characteristics; fine

## quantity

n. amount; extent; measure; degree; size; magnitude

Forms: plural: quantities

## quarter

n. one fourth; neighborhood; coin worth 25 cents; period of three months; district

Forms: plural: quarters

# quarter

adj. being one fourth; having four equal parts

# quarterly

adj. occurring every three months; taking place four times a year

# quarterly

adv. four times a year; once every three months

#### queues

v. to stand in line; to make a row

Forms: queued; queued; queuing

# queues

n. line; file (British); row; braid; plait

Forms: plural: queues

## quiet

adj. silent; noiseless; peaceful; tranquil; still; lacking activity

# quiet

n. silence; noiselessness; stillness; tranquility; muteness; speechlessness

Forms: no plural

## quotation

n. citation; passage taken from another source; reference; commercial offer; statement of price

Forms: plural: quotations

#### quote

v. to cite; to state a price; to offer a price

Forms: quoted; quoted; quoting

#### quote

n. citation; commercial offer

Forms: plural: quotes

#### R&D

abbr. department in a company that develops new products

Forms: research and development

#### ROI

abbr. method of measuring the profitability of a company (derived by dividing the net income by total assets)

Forms: return on investment

#### railroad

v. to transport via locomotive; to convey by train

Forms: railroaded; railroaded; railroading

#### railroad

n. path for a train made of parallel metal tracks

Forms: plural: railroads

#### raise

v. to elevate; to lift; to excite; to arouse; to cause

Forms: raised; raised; raising

#### raise

n. increase in salary; wage increase

Forms: plural: raises

#### ranches

n. farm with large pasture land for raising livestock

Forms: plural: ranches

## randomly

adv. accidentally; by chance

# range

v. to determine the scope of a target; to extend; to

stretch; to vary

Forms: ranged; ranged; ranging

# range

n. pasture; scope; extent; field; domain; assortment

Forms: plural: ranges

## rank

adj. giving off a foul odor; fertile; productive; fruitful; growing vigorously

## rank

v. to arrange in a line; to grade; to classify

Forms: ranked; ranked; ranking

## rapidly

adv. quickly; fast; swiftly

#### rarely

adv. infrequently; not often; seldom

# rate

v. to assess; to appraise; to determine value; to grade; to

classify; to sort

Forms: rated; rated; rating

#### rate

n. price; cost; speed; pace; tax

Forms: plural: rates

## rather

adv. very quite; to a degree; somewhat; slightly; a bit; might as well

#### rational

adj. logical; reasonable; intelligent; prudent; expressible as a whole number (Mathematics)

#### reach

v. to arrive; to obtain; to procure; to extend the arm outward

Forms: reached; reached; reaching

# reach

n. distance that an arm can extend

Forms: plural: reaches

# readership

n. total number of people who subscribe to a particular publication

Forms: plural: readerships

## readiness

n. preparedness; willingness; promptness; quickness

Forms: no plural

#### ready

adj. prepared; set; eager; willing; quick; fast

#### realization

n. accomplishment; fulfillment

Forms: plural: realizations

#### realize

v. to understand; to comprehend; to accomplish; to convert into cash; to liquidate

Forms: realized; realized; realizing

## rear

adj. back; hind

#### rear

n. back end; hindmost unit of an army (or fleet, etc.)

Forms: plural: rears

#### reason

v. to think; to consider logically; to argue; to claim

Forms: reasoned; reasoned; reasoning

# reason

n. cause; basis for action; intelligence; sense

Forms: plural: reasons

# reasonable

adj. rational; logical; intelligent; wise; plausible; likely; credible

# rebound

v. to spring back

Forms: rebounded; rebounded; rebounding

## rebound

n. backlash

Forms: plural: rebounds

#### rebuild

v. to reconstruct; to erect again

Forms: rebuilt; rebuilt; rebuilding

#### recant

v. to give up; to renounce; to deny; to disavow; to retract

Forms: recanted; recanted; recanting

#### recap

v. to summarize; to review with a short summary

Forms: recapped; recapping

#### receipt

v. to write a statement of purchases; to make a bill of sale

Forms: receipted; receipted; receipting

#### receipt

n. bill of sale; written statement of purchases

Forms: plural: receipts

#### receive

v. to get; to accept; to absorb; to take in; to host; to accommodate

Forms: received; received; receiving

#### recent

adj. new; fresh; late; of late times

## reception

n. acceptance; event in which guests are formally welcomed by their host; check-in

Forms: plural: receptions

## receptionist

n. person who greets visitors or clients on the telephone and upon their arrival

Forms: plural: receptionists

#### recession

n. a significant decline in general economic activity extending over a period of time

Forms: plural: recessions

## recipient

n. person who accepts; person who takes or gets

Forms: plural: recipients

#### reclaim

v. to demand the return of property; to repossess

Forms: reclaimed; reclaimed; reclaiming

# recognition

n. acknowledgment; identification

Forms: plural: recognitions

recognizable

adj. identifiable; determinable; able to be distinguished

## recognize

v. to identify; to acknowledge; to know; to admit

Forms: recognized; recognized; recognizing

## recommend

v. to advocate; to endorse; to speak well of; to advise; to

suggest

Forms: recommended; recommended; recommending

#### recommendation

n. endorsement; approval; letter of reference; suggestion; v. to contemplate again

advice

Forms: plural: recommendations

# reconsider

Forms: reconsidered; reconsidered; reconsidering

#### record

adj. comprising the best result ever attained

#### record

n. list; evidence; best result ever attained; list of events or actions

Forms: plural: records

#### recover

v. to get well; to get back; to regain; to obtain again

Forms: recovered; recovered; recovering

# recovery

n. recuperation; getting well; return

Forms: plural: recoveries

#### recruit

v. to enlist or draft new members; to gain; to obtain; to procure

Forms: recruited; recruited; recruiting

#### recruit

n. new member of a group; new employee

Forms: plural: recruits

#### recruitment

n. act of enlisting or drafting new members

Forms: plural: recruitments

## rectangle

n. parallelogram

Forms: plural: rectangles

#### rectify

v. to fix; to repair; to correct; to calibrate; to adjust

Forms: rectified; rectified; rectifying

#### reduce

v. to lessen; to diminish; to decrease

Forms: reduced; reduced; reducing

## refer

v. to send; to direct; to ascribe to; to relate to; to apply to;

to call attention to

Forms: referred; referred; referring

# reference

v. to add a footnote; to place a note that directs readers to another source of information (in a book, journal, etc.)

Forms: referenced; referenced; referencing

#### reference

n. comment; remark; ascription; mention; regard

Forms: plural: references

# reflect

v. to mirror; to send back energy from a surface; to cause

to return; to express

Forms: reflected; reflecting

#### reflection

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n. act of casting back a mirror image; act of sending back energy from a surface; idea; concept

Forms: plural: reflections

#### refund

v. to return money; to reimburse; to repay; to finance again

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Forms: refunded; refunded; refunding

**PHOTOCOPIABLE** 

#### refund

n. return of money; repayment; reimbursement

Forms: plural: refunds

#### refurbish

v. to make new again; to renovate; to restore to good

Forms: refurbished; refurbished; refurbishing

#### refusal

n. denial; rejection

Forms: plural: refusals

## refuse

v. to decline; to deny; to reject

Forms: refused; refused; refusing

#### refuse

n. garbage; trash; waste

Forms: plural: refuses

# regard

v. to look at; to concern; to relate to; to esteem; to appreciate; to consider

Forms: regarded; regarding

## regard

n. esteem; respect; thought; consideration; look; glance

Forms: plural: regards

## regarding

prep. with relation to

#### regardless

adj. inattentive; unmindful

# regardless

adv. without consideration for possible problems; anyway; in any case

## region

n. area; territory; domain; field; area of activity or interest;

sphere

Forms: plural: regions

# registering

v. to record; to enroll; to have an effect; to have influence

Forms: registered; registered; registering

## registering

n. list; record; regulator; gauge

Forms: plural: registers

#### rearess

v. to move backward; to go back; to return to a previous

condition

Forms: regressed; regressed; regressing

## regular

adj. occurring at fixed intervals; normal; usual; ordinary; common

## regular

n. frequent customer; repeat customer

Forms: plural: regulars

## regularly

adv. at fixed intervals; at evenly-spaced intervals; usually; customarily

## regulate

v. to control; to govern; to manage; to adjust to a specific level or condition

Forms: regulated; regulated; regulating

## regulations

n. statute; law; act of controlling; management; direction

Forms: plural: regulations

#### rehearsal

n. practice session for a performance

Forms: plural: rehearsals

#### rehearse

v. to drill; to practice an action repeatedly in order to perfect it

Forms: rehearsed; rehearsed; rehearsing

#### reimburse

v. to repay; to refund; to compensate for a loss; to repay for an expense

Forms: reimbursed; reimbursed; reimbursing

#### reimbursement

n. act of paying back; repayment; compensation for a loss; repayment for an expense

Forms: plural: reimbursements

#### reinforce

v. to strengthen; to fortify; to support; to increase

Forms: reinforced; reinforced; reinforcing

#### reinforcement

n. act of strengthening; reward or punishment designed to encourage or discourage a particular response

Forms: plural: reinforcements

# reiterate

v. to repeat; to say again; to restate

Forms: reiterated; reiterated; reiterating

# reject

v. to decline; to deny; to turn down

Forms: rejected; rejected; rejecting

# reject

n. something or someone that does not match up to standards; object of lower quality; outcast

Forms: plural: rejects

# relate

v. to narrate; to tell; to make a connection between; to have a good relationship with

Forms: related; related; relating

# relation

n. narration; act of telling; family member; connection; association

Forms: plural: relations

## relationship

n. connection; association; closeness

Forms: plural: relationships

## release

v. to set free; to emancipate; to make available to the general public; to surrender

Forms: released; released; releasing

#### release

n. freedom; liberation; newly distributed film (or record, book, etc.); statement provided to the media

Forms: plural: releases

#### relevant

adj. pertinent; related; connected to the current subject

#### reliable

adj. credible; trustworthy; dependable

#### relief

n. easement; alleviation; liberation; aid; assistance

Forms: plural: reliefs

## relinquish

v. to cede; to surrender; to give up; to forsake; to abandon

Forms: relinquished; relinquished; relinquishing

#### relocate

v. to move to a different apartment; to move to a different place

Forms: relocated; relocated; relocating

#### rely

v. to depend on; to trust in

Forms: relied; relied; relying

#### remain

v. to stay; to abide; to continue; to go on

Forms: remained; remained; remaining

#### remark

v. to notice; to observe; to comment; to state; to say

Forms: remarked; remarked; remarking

#### remark

n. comment; observation; notice

Forms: plural: remarks

## remarkable

adj. striking; noteworthy; extraordinary; exceptional

# remember

v. to recall to the mind; to retain in one's mind; to have a recollection

Forms: remembered; remembered; remembering

#### remind

v. to cause to remember

Forms: reminded; reminded; reminding

#### remit

v. to forgive; to absolve; to release; to discharge

Forms: remitted; remitted; remitting

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# remote remit adj. distant; located far away; secluded; isolated; aloof n. act of forgiving; discharging; dispatching Forms: plural: remits remove removal n. act of shedding; act of taking away; elimination; v. to take off; to shed; to take away; to eliminate; to get rid of ejection; dismissal Forms: plural: removals Forms: removed; removed; removing remove render n. degree of difference; promotion of a student to a higher v. to give; to submit; to transform; to represent; to depict grade Forms: plural: removes Forms: rendered; rendered; rendering renovation renew n. act of repairing; renewal; act of restoring to good v. to restore to good condition; to restart; to resume; to condition Forms: renewed; renewed; renewing Forms: plural: renovations renowned rent v. to let; to allow someone to use property in return for adj. famous; prominent regular payments; to hire Forms: rented; rented; renting rental rent n. money paid for the use of property; rip; tear; laceration adj. available to lease or rent Forms: plural: rents rental repair n. money paid for the use of property; property that is v. to fix; to mend; to correct a problem or malfunction leased; act of leasing Forms: plural: rentals Forms: repaired; repaired; repairing repair repeat

adj. done over again

n. act of fixing; correction; act of mending

Forms: plural: repairs

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## repeat

n. act of redoing something

Forms: plural: repeats

# repetition

n. reiteration; act of redoing something

Forms: plural: repetitions

#### replace

v. to substitute for; to return something to a particular position or location

Forms: replaced; replaced; replacing

## replacement

n. substitution; substitute

Forms: plural: replacements

# replay

v. to rebroadcast

Forms: replayed; replayed; replaying

## replay

n. rematch; repetition

Forms: plural: replays

#### reply

v. to answer; to respond

Forms: replied; replied; replying

## reply

n. answer; response

Forms: plural: replies

#### repo

n. agreement in which the seller of securities agrees to buy them back at a specified time and price

Forms: plural: repos

#### report

n. detailed account of an occurrence or situation

Forms: plural: reports

#### report

v. to provide a detailed statement about an occurrence or situation; inform

Forms: reported; reported; reporting

# represent

v. to act as an agent on behalf of a person or organization; to symbolize

Forms: represented; represented; representing

## representative

n. delegate; agent; person who acts on behalf of another person or organization

Forms: plural: representatives

## representative

adj. typical; characteristic; acting on behalf of another person or organization

## reprove

v. to accuse; to admonish

Forms: reproved; reproved; reproving

## reputation

n. regard; esteem; renown

Forms: plural: reputations

#### request

n. petition; instance of asking for something; something that is asked for; object of a petition

Forms: plural: requests

## request

v. to ask for; to petition for

Forms: requested; requested; requesting

## require

v. to demand; to claim; to need; to call for; to order; to command

Forms: required; required; requiring

# requirement

n. something that is demanded; necessity; something that is needed

Forms: plural: requirements

#### reschedule

v. to set a new time and date

Forms: rescheduled; rescheduled; rescheduling

#### rescue

n. deliverance; act of saving from danger or injury; act of freeing from risk

Forms: plural: rescues

#### rescue

v. to save from harm; to deliver from danger; to free from risk

Forms: rescued; rescued; rescuing

#### research

n. comprehensive inquiry; extensive investigation of a subject

Forms: plural: researches

#### research

v. to perform a thorough investigation; to study a subject closely

Forms: researched; researched; researching

#### resemble

v. to be similar to; to be akin to; to look like; to have a similar appearance to

Forms: resembled; resembled; resembling

#### reservation

n. act of ordering in advance (hotel room, airline ticket,

Forms: plural: reservations

#### reserve requirement

n. minimum amount of money and liquid assets set by the central banking system of the U.S.

Forms: plural: reserve requirements

#### residence

n. headquarters of a business; dwelling place; abode; home; domicile

Forms: plural: residences

#### resident

adj. staying in a particular place; not migratory; intrinsic; existing

#### resident

n. inhabitant; one who lives in a particular location

Forms: plural: residents

#### residential

adj. intended for inhabitation; occupied with homes

#### residual

adj. enduring; lasting; continuing; leftover; remaining

#### resign

v. to quit an office or position; to relinquish; to give up; to abdicate

Forms: resigned; resigned; resigning

## resignation

n. act of quitting a position; letter stating that one quits a position; relinquishment

Forms: plural: resignations

## resilience

n. elasticity; cheerfulness; quality of quickly recovering from sadness or failure; buoyancy

Forms: no plural

#### resist

v. to oppose; to fight against; to challenge; to withstand

Forms: resisted; resisted; resisting

#### resist

n. protective coating

Forms: plural: resists

#### resistance

n. opposition; act of fighting against; act of withstanding the effects of

Forms: plural: resistances

#### resolute

adj. determined; firm; steadfast

# resolve

 $\ensuremath{\text{v}}.$  to determine; to decide; to separate into constituent

parts

Forms: resolved; resolved; resolving

# resolve

n. firm decision; ruling; decisiveness; determination

Forms: plural: resolves

### resonate

v. to echo

Forms: resonated; resonated; resonating

### resource

n. supply; stock; means of accomplishing a goal; expedient

Forms: plural: resources

#### respect

v. to honor; to admire; to esteem; to hold in high regard

Forms: respected; respecting

#### respect

n. honor; esteem; high regard; consideration; attention

Forms: no plural

#### respond

v. to answer; to reply; to react

Forms: responded; responded; responding

## response

n. reply; answer; reaction

Forms: plural: responses

## responsible

adj. dependable; reliable; accountable; liable

## responsive

adj. answering; reacting (esp. positively or sympathetically)

# restriction

n. limitation; limit

Forms: plural: restrictions

#### resume

v. to recommence; to begin again; to retake; to take back; to continue

Forms: resumed; resumed; resuming

#### resume

n. summary; synopsis; abstract; CV; curriculum vitae

Forms: plural: resumes

#### retail

adj. pertaining to the sale of goods to final consumers; of the sale of merchandise to end users

#### retail

n. sale of products to final consumers; sale of goods to end users

Forms: plural: retails

#### retailer

n. person or business that sells goods to final consumers

Forms: plural: retailers

#### reticent

adj. keeping quiet; reserved; showing self-restraint

#### retire

v. to withdraw from a position (usually due to old age); go into seclusion; to withdraw

Forms: retired; retired; retiring

# retirement

n. withdrawal from one's job or occupation

Forms: plural: retirements

## retrieval

n. act of bringing back; restoration; act of finding information and sending it to the user as output

Forms: plural: retrievals

#### retrieve

v. to recover; to regain; to bring back; to fetch; to rescue

Forms: retrieved; retrieved; retrieving

#### return

adj. reciprocal; done in response to a previous action; repeated; recurring

#### return

n. act of giving back; reply; answer; profit; yield; repayment

Forms: plural: returns

#### reveal

v. to show; to exhibit; to display; to expose; to disclose

Forms: revealed; revealed; revealing

#### revenue

n. income; return; gains; government income earned through taxation

Forms: plural: revenues

#### revere

v. to respect deeply; to honor greatly

Forms: revered; revered; revering

#### reverse

adj. having the back side exposed to view; opposite; contrary

#### reverse

n. opposite; contrary; back side; rear; setback; defeat

Forms: plural: reverses

#### review

n. survey; general study; examination; inspection

Forms: plural: reviews

#### review

v. to survey; to conduct a general study; to inspect; to examine; to reconsider

Forms: reviewed; reviewed; reviewing

#### revise

v. to make changes in order to improve something; to edit; to correct

Forms: revised; revised; revising

#### revise

n. act of making changes; alteration; proof sheet made to verify changes made and check for additional errors

Forms: plural: revises

#### revive

v. to resuscitate; to bring back to life; to put into action again

Forms: revived; revived; reviving

#### revolve

v. to rotate; to turn; to spin; to encircle; to think about; to contemplate

Forms: revolved; revolved; revolving

# reward

v. to recompense someone for a service

Forms: rewarded; rewarding

#### reward

n. prize; recompense; benefit received as payment for a service

Forms: plural: rewards

## rigorous

adj. harsh; strict; severe; exact; precise

#### rise

v. to stand up; to get into an upright position; to climb; to ascend

Forms: rose; risen; rising

#### rise

n. slope; incline; increase; ascent; raise in position or status; promotion; angry response

Forms: plural: rises

#### rival

adj. being in competition; contending

#### rival

n. competitor; opponent; contender

Forms: plural: rivals

#### rivalry

n. competition; contention; act of competing

Forms: plural: rivalries

#### robust

adj. strong; healthy

#### rotten

adj. decayed; decomposed; putrid; spoiled; despicable

#### route

n. track; path; customary series of stops during a trip

Forms: plural: routes

#### route

v. to direct along a particular path; to chart a course

Forms: routed; routed; routing

# routine

n. commonplace activity; everyday task; habit; custom; practice

Forms: plural: routines

# routine

adj. commonplace; ordinary; usual; customary; habitual

## royalties

n. percentage of profits paid to an artist for each copy of his work that is sold

Forms: plural: royalties

# rubber

n. elastic material derived from of some tropical plants; eraser

Forms: plural: rubbers

## rubber

adj. composed of elastic material; made from caoutchouc

# rule

n. law; custom; common practice; government; flat tool used for measuring distances

Forms: plural: rules

Forms: rushed; rushed; rushing

# rule run v. to govern; to control; to determine; to decide; to decree n. range; journey; track; path; series; sequence Forms: ruled; ruled; ruling Forms: plural: runs run rush v. to operate; to activate; to manage; to direct; to carry n. speed; haste; sudden increase in activity or speed out; to fulfill Forms: ran; running Forms: plural: rushes rush v. to hurry; to make haste; to act or move quickly; to cause to hurry

## safety

n. freedom from danger; quality of not causing injury or loss; any security device

Forms: plural: safeties

# salary

n. periodic wage paid to someone for work; pay

Forms: plural: salaries

#### sale

n. commercial transaction; instance of offering goods at a reduced price; demand for merchandise; auction

Forms: plural: sales

## sales

n. marketing; activities associated with selling a product or service

Forms: only plural

#### salient

n. angle that points outward

Forms: plural: salients

## salient

adj. conspicuous; bulging outward; protruding; remarkable; noticeable

salvage

n. act of rescuing; rescued items

Forms: plural: salvages

## salvage

v. to save from destruction; to rescue

Forms: salvaged; salvaging

# sample

n. specimen; small part of something; representative part of a larger group

Forms: plural: samples

# sample

v. to take a small portion of something as a specimen

Forms: sampled; sampling

# sanitary

adj. hygienic; clean; healthy

## satisfaction

n. gratification of a need; remuneration; fulfillment

Forms: plural: satisfactions

## satisfy

v. to fulfill; to meet a request or requirement; to compensate; to remunerate

Forms: satisfied; satisfying

## save

prep. except; besides; but

#### save

n. action or instance in which the ball or puck is prevented from entering the goal

Forms: plural: saves

## savvy

adj. experienced; knowledgeable (Slang)

#### savvy

n. understanding; wisdom; intelligence (Slang)

Forms: no plural

#### saw

n. tool for cutting consisting of a toothed blade; saying;

maxim; proverb

Forms: plural: saws

#### saw

v. to cut with a toothed blade

Forms: sawed; sawn; sawing

## scale

n. progression of steps; table of graduated rates; system

of marks used for measuring

Forms: plural: scales

## scale

v. to climb; to ascend; to weigh; to do according to a particular ratio

Forms: scaled; scaled; scaling

#### scan

n. close examination; scrutinizing look

Forms: plural: scans

#### scan

v. to convert an object or image into a digital image using an optical device to browse

Forms: scanned; scanning

# scanner

n. peripheral device used to convert objects or images into digital images (Computers)

Forms: plural: scanners

## scatterbrained

adj. unable to think in a clear and orderly manner; giddy or frivolous

## scene

n. place where an event occurs; vista; view

Forms: plural: scenes

## scenery

n. view; vista; panorama; set; backdrop used on stage to portray a particular setting or locale

Forms: plural: sceneries

## schedule

n. timetable; agenda; itinerary; plan

Forms: plural: schedules

# schedule

v. to create a timetable; to enter into a timetable; to plan for a certain date

Forms: scheduled; scheduled; scheduling

# science

n. system of knowledge gained by research; specific field of systematic knowledge; skill; proficiency

Forms: plural: sciences

## scope

n. range; extent; sphere; expanse

Forms: plural: scopes

#### score

n. group of twenty items; debt; account; bill; grade on a

Forms: plural: scores

#### score

v. to gain; to obtain; to earn a point (in a game, etc.); to tally; to grade a test

Forms: scored; scored; scoring

## scramble

n. climb over rough terrain; struggle for possession; disorderly or chaotic proceeding

Forms: plural: scrambles

## scramble

v. to jumble; to mix together confusedly; to clamber; to climb on all fours

Forms: scrambled; scrambling

## scratch

n. abrasion; cut; score of zero; cash; money (Slang)

Forms: plural: scratches

#### scratch

v. to rub; to achieve or obtain with difficulty; to delete; to cross out

Forms: scratched; scratching

# screen

n. part of a television or computer monitor where the picture is displayed

Forms: plural: screens

#### screen

v. to cover with a curtain; to filter; to sift; to hide; to conceal; to separate

Forms: screened; screening

# scrupulous

adj. moral; adhering to ethical principles; precise; strict; exact

#### scrutinize

v. to examine; to investigate; to check closely; to inspect

Forms: scrutinized; scrutinized; scrutinizing

## seamlessly

adv. smoothly; continuously; inconspicuously

#### search

 $n.\ quest;\ hunt;\ instance\ of\ looking\ for\ something;\\$ 

investigation; examination

Forms: plural: searches

# search

v. to hunt for; to look for; to investigate; to examine

Forms: searched; searching

#### season

n. one of the four quarters of the year (winter, spring, summer, autumn)

Forms: plural: seasons

## season

v. to spice; to flavor; to accustom; to acclimatize; to become experienced

Forms: seasoned; seasoned; seasoning

#### second

v. to support a proposal or statement; to endorse; to approve; to help; to assist

Forms: seconded; seconded; seconding

## second

adj. next after the first; alternate; other; additional; subordinate; having a lower rank

## secret

n. information that is confidential or classified; mystery; unexplained phenomenon

Forms: plural: secrets

## secret

adj. classified; confidential; clandestine; covert; hidden; latent

#### section

n. part; district; paragraph; passage; department; unit

Forms: plural: sections

## section

v. to divide; to split

Forms: sectioned; sectioning

## secure

v. to obtain; to protect; to defend; to strengthen

Forms: secured; secured; securing

# secure

adj. safe; protected; strong; stable; confident

# security

n. safety; pledge; guarantee; stock; bond

Forms: plural: securities

v. to go in search of; to look for; to search for; to request

Forms: sought; seeking

## seem

v. to appear to be; to look like; to give the impression of; to have the appearance of

Forms: seemed; seemed; seeming

# segment

n. part; portion; slice; piece

Forms: plural: segments

# segment

v. to partition; to be partitioned

Forms: segmented; segmenting

## select

v. to choose; to pick out

Forms: selected; selecting

## select

adj. chosen; picked out; choice; superior; prime; picky

# selection

n. choice; assortment; collection of items available to choose

Forms: plural: selections

# self-employed

adj. independent; independent contractor; business owner; person who is not a hired laborer

## semester

n. one of the two periods of an academic year (usually 15-18 weeks)

Forms: plural: semesters

## seminar

n. educational meeting; training session

Forms: plural: seminars

## senior

n. person of higher rank; older person; elder

Forms: plural: seniors

## senior

adj. older; elder; having a higher rank; aged

## sense

n. any of the five faculties of perception; perception; recognition; awareness

Forms: plural: senses

#### sense

v. to feel; to perceive; to apprehend; to understand

Forms: sensed; sensed; sensing

## sensible

adj. rational; reasonable; wise; judicious; cognizant; aware

## sensitive

adj. having the capacity for feeling; susceptible to external influences or agents

# separate

v. to segregate; to set apart; to split; to divide; to disconnect

Forms: separated; separating

# separate

adj. detached; disconnected; distinct; set apart

# sequence

n. progression; succession; order; arrangement

Forms: plural: sequences

#### series

n. sequence; succession; television program broadcast in installments

Forms: only plural

## serious

adj. solemn; acute; critical; requiring much consideration; humorless; grim

#### serve

n. opening stroke or hit of the ball (Sports)

Forms: plural: serves

#### serve

v. to tend to; to attend; to work; to perform a duty or task

Forms: served; served; serving

#### service

n. act of providing; act of offering; work; labor; function;

role; offer

Forms: plural: services

#### service

adj. useful; providing assistance; repairing; performing maintenance tasks

## session

n. meeting; assembly; term; semester

Forms: plural: sessions

## set

n. system; group of items; collection; posture; carriage;

series; sequence

Forms: plural: sets

#### set

adj. fixed; arranged; prepared; resolute; firmly resolved; determined in advance

#### set out

v. to display; to undertake; to attempt; to begin a journey; to arrange

Forms: set out; setting out

# set up

v. to establish; to start; to found; to being; to raise

Forms: set up; set up; setting up

# setback

n. obstacle; misfortune; something which hinders progress

Forms: plural: setbacks

# setup

n. arrangement; structure; organization; hoax; configuration of hardware or software (Computers)

Forms: plural: setups

## several

adj. some; few; separate; distinct; individual; various

# severe

adj. serious; grave; acute; difficult; rigorous; harsh; strict

# severely

adv. seriously; gravely; acutely; critically

# shape

n. form; model; image; condition; fitness; mold

Forms: plural: shapes

# shape

v. to design; to mold; to form; to direct; to be formed

Forms: shaped; shaping

#### share

n. part; portion; quota; allocation; issue of stock

Forms: plural: shares

## share

v. to divide; to apportion; to receive a portion; to participate

Forms: shared; sharing

#### shareholder

n. person or organization that owns part of a company

Forms: plural: shareholders

# sharp

n. sewing needle; swindler; cheater; professional gambler

Forms: no plural

## sharp

adj. having a thin edge intended for cutting; sudden; clear; smart

## shelf

n. a support that consists of a horizontal surface for holding objects; projection; rock ledge; sandbank

Forms: plural: shelves

# ship

n. large vessel made for sailing on the sea; aircraft; spacecraft

Forms: plural: ships

# ship

v. to send; to dispatch; to transport (by airplane, truck, etc.); to embark

Forms: shipped; shipping

# shipment

n. sending of cargo or freight

Forms: plural: shipments

# shipping

n. business of sending or transporting cargo; sea voyage (Archaic)

Forms: plural: shippings

# shipyard

n. place where vessels are built and repaired

Forms: plural: shipyards

# shop

n. small retail store; studio; business; office; outlet

Forms: plural: shops

## shop

v. to visit a store and purchase goods; to browse in a store; to inform on; to betray (British Slang)

Forms: shopped; shopping

# shortage

n. lack; scarcity; deficit; deficiency

Forms: plural: shortages

## should

v. must (indicating duty or obligation); would (softening the statement)

Forms: modal verb

## shredder

n. device used to destroy documents by cutting them into small strips or pieces

Forms: plural: shredders

# shrewdness

n. intelligence; ability to think in a clever manner

sick

adj. ill; nauseous; feeling the need to vomit; disgusted; fed up

Forms: no plural

sight

n. vision; ability to see; look; glimpse; spectacle

Forms: plural: sights

sight

v. to see with the eyes; to view; to notice; to discern; to

observe

Forms: sighted; sighted; sighting

sign

n. mark; symbol; indication; hint; trace; notice;

advertisement

Forms: plural: signs

sign

v. to mark; to indicate; to write one's name

Forms: signed; signed; signing

significance

n. meaning; sense; quality of having meaning

Forms: no plural

significant

adj. important; consequential; meaningful; having

meaning; of a considerable amount

signification

n. meaning; sense; importance; consequence; act of

pointing out

Forms: plural: significations

signify

v. to represent; to indicate; to communicate; to express;

to convey

Forms: signified; signified; signifying

similar

adj. alike; having common qualities; comparable

simple

n. stupid person substance unmixed with other

substances; commoner

Forms: plural: simples

simple

adj. easy; uncomplicated; modest; ordinary; plain

simulate

v. to copy; to pretend; to fake

Forms: simulated; simulated; simulating

# simulation

n. act of pretending; counterfeit; imitation of the operation or features of one system using an other system

Forms: plural: simulations

## sincere

adj. honest; truthful; frank; straightforward; genuine; earnest

# sincerely

adv. honestly; genuinely; earnestly; faithfully

## sink

n. wash basin; sewer; drain; cesspool; place where criminals gather

Forms: plural: sinks

## sink

v. to submerge; to fall down below the surface (especially in water)

Forms: sunk; sunk; sinking

#### site

n. place; location; area

Forms: plural: sites

## site

v. to locate

Forms: sited; sited; siting

# situation

n. condition; circumstance; location; position; job; place of

employment

Forms: plural: situations

## size

n. spatial dimension; measurement; extent; degree

Forms: plural: sizes

## size

v. to arrange according to dimension

Forms: sized; sized; sizing

## skill

n. ability; aptitude; proficiency; expertise; craft or trade that requires special training

Forms: plural: skills

## skim

n. a thin layer covering the surface of a liquid; film; thin layer

Forms: no plural

# skim

v. read superficially; to cause an object to skip across the surface of a liquid

Forms: skimmed; skimmed; skimming

# skirting

n. act of going around; avoidance; evasion

Forms: no plural

#### slander

n. false and injurious statements made about another; defamation; calumny

Forms: no plural

## slander

v. to make false and injurious statements about another; to defame; to vilify; to malign

Forms: slandered; slandering

## slantwise

adj. sloping; inclined

# slantwise

adv. at an angle; obliquely; in a slanting direction

#### slash

n. punctuation mark in the form of a diagonal line (/); reduction; decrease

Forms: plural: slashes

#### slash

v. to cut with a sharp quick stroke; to reduce; to lower; to criticize strongly

Forms: slashed; slashing

#### slice

n. thin piece cut from a larger object; portion; share

Forms: plural: slices

#### slice

v. to cut into portions; to cleave

Forms: sliced; sliced; slicing

# slip

n. slide; stumble; mistake; blunder; error

Forms: plural: slips

# slip

v. to glide; to sneak; to slide; to decline; to deteriorate; to make a mistake

Forms: slipped; slipping

# slogan

n. motto; catchword; attention getting phrase used in advertising

Forms: plural: slogans

# slope

n. side of a hill; incline; upward or downward slant; degree to which a surface deviates from the vertical

Forms: plural: slopes

#### slope

v. to incline; to slant upward or downward; to cause to tilt

#### slo

n. notch; narrow opening; place; position (within a system, etc.)

Forms: plural: slots

# slot

v. to notch; to groove; to assign to a place or position (in an organization, system, etc.)

Forms: slotted; slotting

Forms: sloped; sloped; sloping

# slump

n. recession; sudden decrease; drooping posture; slouch; collapse

Forms: plural: slumps

## slump

v. to collapse; to decline; to decrease; to deteriorate; to settle

Forms: slumped; slumped; slumping

## small

adj. little; few in number; trivial; unimportant; modest

# small

adv. softly; in a low voice; without strength or force; weakly; into little pieces

# smart

n. sharp stinging pain

Forms: plural: smarts

#### smart

adj. intelligent; clever; shrewd; lively; fashionable; stylish

# smoothly

adv. gently; without roughness or projections; evenly; calmly

#### sneakers

n. sports shoe; one who moves about stealthily; one who acts furtively

Forms: plural: sneakers

#### soar

v. to glide; to fly upward; to ascend; to increase; to rise

Forms: soared; soared; soaring

## society

n. association; organization; community; rich upper class;

fellowship; companionship

Forms: plural: societies

# society

adj. of or pertaining to the upper class

## software

n. programs which control the functions of a computer's

hardware

Forms: no plural

# solace

n. consolation; relief from distress; source of comfort

Forms: plural: solaces

#### solace

v. to comfort; to console; to encourage; to relieve; to appease

Forms: solaced; solaced; solacing

# solely

adv. only; exclusively; merely

# solicit

v. to try and obtain something through persuasion or earnest requests

Forms: solicited; solicited; soliciting

## solve

v. to find the answer to; to explain

Forms: solved; solving

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sophisticated
adj. refined; cultured; complex; intricate; complicated
sort
v. to classify; to organize; to separate from others; to clarify
Forms: sorted; sorted; sorting
sound
adj. whole; healthy; in good condition; sane; firm; valid
source
v. to originate from; to reveal the origin of something; to obtain from a particular supplier
Forms: sourced; spacing
space
v. to set some distance apart
Forms: spaced; spacing
span
v. to extend across; to stretch from one point another; to
bridge
Forms: spanned; spanning
special
adj. unusual; exceptional; unique; particular; highly valued

Forms: plural: specials

# specialize

v. to devote oneself to a particular profession or field of study; to limit

Forms: specialized; specialized; specializing

# specialty

n. distinguishing mark; unique ability; area of expertise

Forms: plural: specialties

# specification

n. item or detail included in a description of requirements or plans

Forms: plural: specifications

# specify

v. to indicate; to itemize; to mark; to designate; to stipulate

Forms: specified; specifying

## speech

n. speaking ability; something that is communicated orally

Forms: plural: speeches

# speed

n. quickness; velocity; transmission gear in a motor

vehicle

Forms: plural: speeds

## speed

v. to accelerate; to cause to move quickly; to expedite; to further; to hurry

Forms: sped; sped; speeding

# spend

v. to expend; to disburse; to put out (money, resources, etc.)

Forms: spent; spending

## splendid

adj. wonderful; excellent; marvelous; grand; elegant; magnificent

## sponsor

n. one who donates money; person or organization that promotes or supports (an event, program, candidate, etc.)

Forms: plural: sponsors

## sponsor

v. to back; to support; to finance; to subsidize; to promote

Forms: sponsored; sponsoring

# sporadic

adj. irregular; fitful; occasional; infrequent

# spot

n. roundish stain; speck; place; awkward or difficult situation; predicament

Forms: plural: spots

## spot

adj. made or done immediately; paid at once; performed randomly

# spread

n. expansion; growth; range; story or advertisement that covers two pages

Forms: plural: spreads

# spread

v. to open; to extend; to apply a layer on; to scatter; to distribute

Forms: spread; spreading

#### spy

n. secret agent; person who secretly investigates and gathers information about other people

Forms: plural: spies

## spy

v. to provide secret information about another country; to examine

Forms: spied; spied; spying

## square

n. geometric figure having four equal sides; plaza

Forms: plural: squares

# square

adj. having four equal sides enclosing four equal angles

## stable

n. structure in which horses and other animals are

housed

Forms: plural: stables

# stable

adj. steady; firm; lasting; dependable; faithful

## stack

n. heap; tall bookshelf; chimney

Forms: plural: stacks

# stack

v. to place one thing on top of another in a heap; to pile

Forms: stacked; stacked; stacking

## staff

n. employees working in an organization; personnel;

crew; team

Forms: plural: staffs

#### staff

v. to employ a group of workers; to provide with employees; to man

# stage

n. raised platform; resting place on a journey; phase

Forms: plural: stages

# stage

v. to perform; to present; to carry out; to execute

Forms: staged; staged; staging

Forms: staffed; staffed; staffing

# stake

n. wager; bet; investment; share

Forms: plural: stakes

# stake

v. to risk; to gamble; to finance; to underwrite

Forms: staked; staking

## stall

n. stand; booth; pen; pretext to delay

Forms: plural: stalls

#### stal

v. to put into a stable; to delay; to check the progress of

Forms: stalled; stalled; stalling

#### stance

n. physical position or bearing; opinion; attitude

Forms: plural: stances

# stand out

v. to be conspicuous; to be noticeable; to project; to protrude

Forms: stood out; standing out

#### standard

n. model; criterion; norm; average; commodity which backs a monetary system

Forms: plural: standards

# standard

adj. serving as a model; normal; regular; typical; widely accepted

# standpoint

n. outlook; perspective; view; opinion; attitude

Forms: plural: standpoints

# staple

n. metal clip for binding papers; essential element

Forms: plural: staples

# staple

adj. essential; regularly used; primary; principal; main (of goods or products)

#### state

n. condition; phase; mood; splendor; nation

Forms: plural: states

#### state

adj. governmental; bureaucratic; majestic; dignified

# statement

n. declaration; allegation; official account

Forms: plural: statements

# station

 n. position; place where a person or thing is usually found; headquarters; broadcast frequency

Forms: plural: stations

# station

v. to assign to a particular post or position; to appoint

Forms: stationed; stationed; stationing

# stationary

adj. still; fixed in place; static; settled; tending to stay in one place

# stationery

n. paper used for writing letters

Forms: plural: stationeries

## statistics

n. organization and interpretation of numerical data

Forms: only plural

## status

n. individual's social or professional standing; position; rank; present situation

Forms: plural: statuses

#### stay

n. act of halting; visit; temporary residence; suspension of a legal proceeding

Forms: plural: stays

# stay

v. to visit; to spend time in a place; to remain temporarily; to lodge

Forms: stayed; stayed; staying

## steadfast

adj. loyal; faithful; unchanging

#### stem

n. central stalk of a plant; petiole

Forms: plural: stems

#### stem

v. to arise; to come from; to originate; to stop; to check

Forms: stemmed; stemmed; stemming

# step

n. movement made by lifting the foot and setting it down in another place; stair; stage in a process

Forms: plural: steps

## step

pref. related to by the remarriage of a parent and not by

blood

# sternly

adv. strictly; firmly

# still

n. silence; quiet; photograph

Forms: plural: stills

# still

adj. quiet; tranquil; calm; motionless

# stipendiary

adj. receiving of a regular or fixed payment

# stipulate

v. to require that certain conditions be met before the signing of a contract; to specify; to require

Forms: stipulated; stipulated; stipulating

# stock

n. supply of goods; inventory; share; company's capital divided into shares

Forms: plural: stocks

# stock

adj. available on a regular basis; employed to handle merchandise or goods

## stop

n. cessation; end; visit; obstacle; hindrance

Forms: plural: stops

# stop

v. to halt; to cease; to quit; to close; to block; to impede

Forms: stopped; stopping

#### store

n. shop; place where merchandise is sold; supply of goods or materials set aside for future use

Forms: plural: stores

#### store

v. to amass; to accumulate; to supply; to equip

Forms: stored; stored; storing

## story

n. true or fictional account of some occurrence; short work of fiction; plot; news report

Forms: plural: stories

# straight

n. line that is not curved; section that is not curved

Forms: plural: straights

# straight

adj. having no curves or bends; frank; continuous; honest; consistent

# straightforward

adj. frank; candid; sincere; honest; simple; uncomplicated

#### strap

v. to tie with a narrow piece of leather; to lash

Forms: strapped; strapping

## strategy

n. plans or methods created for the purpose of achieving a goal

Forms: plural: strategies

## streamline

n. path along which a fluid flows; direction in which a particle flows; aerodynamic shape

Forms: plural: streamlines

#### streamline

v. to make more efficient; to organize; to simplify

Forms: streamlined; streamlined; streamlining

# strength

n. durability; determination; resolve; power; intensity; force

. . . . .

Forms: plural: strengths

# strengthen

v. to make strong; to fortify; to reinforce; to toughen

Forms: strengthened; strengthened; strengthening

#### stress

n. emphasis; importance; accent; strain; tension; pressure

Forms: plural: stresses

#### stress

v. to emphasize; to accentuate

Forms: stressed; stressed; stressing

# stretch

v. to extend; to elongate; to reach out; to pull; to strain

Forms: stretched; stretching

# strike

n. temporary work stoppage; good luck; discovery of natural resources

Forms: plural: strikes

#### strike

v. to temporarily cease working as a protest; to impress

adj. marked with narrow bands of contrasting color or

Forms: struck; stricken; striking

## strive

v. to endeavor; to try hard; to compete; to struggle; to resist

Forms: strove; striven; striving

# structure

striped

n. building; something created from a number of interconnecting parts

Forms: plural: structures

## structure

v. to organize; to arrange; to give form to

Forms: structured; structured; structuring

# study

n. learning; field of learning; thorough investigation;

report; analysis

Forms: plural: studies

# study

v. to learn; to ponder; to examine; to investigate; to memorize

Forms: studied; studied; studying

# style

n. manner; way; fashion; chic; vogue

Forms: plural: styles

## style

v. to plan; to design; to name; to call

Forms: styled; styled; styling

# subject

n. topic; branch of studies; major; citizen; motive

Forms: plural: subjects

# subject

adj. under the rule of; subordinate; exposed to; liable to;

conditional

# subjectively

adv. based on individual thoughts and feelings

# submit

v. to give in; to surrender; to yield; to present; to propose

Forms: submitted; submitted; submitting

# subordinate

n. one who is subservient; someone under the authority of another

Forms: plural: subordinates

# subordinate

adj. inferior; of secondary importance; under the authority of another

# subscribe

v. to endorse; to donate; to contribute; to pledge; to support; to approve

Forms: subscribed; subscribing

# subscription

n. payment given for regularly scheduled performances or publications

Forms: plural: subscriptions

## subside

v. to descend; to decline; to abate; to lessen

Forms: subsided; subsiding

# subsidiary

n. company that is owned or controlled by another company

Forms: plural: subsidiaries

# subsidiary

adj. supplementary; auxiliary; secondary; lesser in importance

## subsidize

v. to provide financial assistance

Forms: subsidized; subsidized; subsidizing

# subsidy

n. financial assistance

Forms: plural: subsidies

#### substantial

adj. firm; wealthy; influential; important; considerable

#### substantiate

v. to prove; to verify; to confirm; to actualize

Forms: substantiated; substantiated

#### substantive

n. word or phrase functioning as a noun

Forms: plural: substantives

#### substantive

adj. existing independently; real; tangible

# substitute

n. replacement; person or thing that takes the place of

another

Forms: plural: substitutes

# substitute

adj. acting as a replacement

## subtract

v. to take away part of a whole; to remove; to deduct

Forms: subtracted; subtracting

# succeed

v. to prosper; to achieve; to attain; to follow; to inherit

Forms: succeeded; succeeding

## success

n. attainment of something desired or attempted; accomplishment; prosperity

Forms: plural: successes

## succinct

adj. stated briefly but clearly; clear and concise; short and to the point

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adj. enough; adequate

# suggest

v. to propose; to mention; to imply; to hint; to evoke

Forms: suggested; suggesting

# suggestion

n. proposal; recommendation; insinuation; hint

Forms: plural: suggestions

#### suit

n. matching outfit consisting of a jacket and trousers or a

skirt; request; courtship

Forms: plural: suits

## suit

v. to fit; to match; to satisfy; to please; to clothe

Forms: suited; suited; suiting

## suitcase

n. rectangular traveling bag; valise

Forms: plural: suitcases

## suite

n. group of things that together form a set; group of

attendants

Forms: plural: suites

#### sum

n. whole amount; entire quantity; essence; gist

Forms: plural: sums

## sum

v. to add

Forms: summed; summed; summing

#### summarize

v. to present in a condensed form; to list the main points

in a brief and comprehensive manner

Forms: summarized; summarized; summarizing

# superb

adj. excellent; wonderful; splendid; magnificent

# superfluous

adj. being more than is needed; excessive; unnecessary

# superior

n. one who is higher than another in rank or position

# superior

adj. higher in rank or position; above average; exceptional

Forms: plural: superiors

v. to oversee; to administer; to direct; to manage; to

watch over

supervise

Forms: supervised; supervised; supervising

supervisor

n. overseer; director; manager

Forms: plural: supervisors

# supervisory

adj. managerial; overseeing

# supplement

n. something which makes up for a deficiency; addition; extra added part

Forms: plural: supplements

# supplement

v. to make up for a deficiency; to add on to

Forms: supplemented; supplementing

# supplementary

adj. additional; extra

# supplier

n. provider

Forms: plural: suppliers

# supply

n. act of providing; provision; reserve; stock

Forms: plural: supplies

# supply

v. to furnish; to equip; to make up for; to compensate for; to substitute for temporarily

Forms: supplied; supplied; supplying

# support

n. prop; brace; economic assistance; upkeep; encouragement; aid

Forms: plural: supports

# support

v. to carry; to encourage; to assist financially; to substantiate

Forms: supported; supporting

# supportive

adj. providing assistance

# suppose

v. to presume to be true; to hypothesize; to believe

Forms: supposed; supposed; supposing

# surely

adv. confidently; certainly; without a doubt; yes; of course

# surface

n. exterior or upper boundary of a thing; external part or

layer; outward appearance

Forms: plural: surfaces

# surface

adj. external

## surmise

v. to infer; to conjecture; to guess; to presume

Forms: surmised; surmised; surmising

# surplus

n. profit; amount of assets that is higher than liabilities

Forms: plural: surpluses

S

# surprise surprise n. astonishment; something which startles or astonishes; v. to startle; to astonish; to ambush unexpected event Forms: plural: surprises Forms: surprised; surprising surveillance survey n. careful observation of a person or group n. review; overview; statistical study Forms: no plural Forms: plural: surveys survive survey v. to look over; to observe; to examine carefully; to study v. to outlive; to remain in use; to outlast; to endure; to withstand Forms: surveyed; surveyed; surveying Forms: survived; survived; surviving susceptible suspect adj. vulnerable; prone; impressionable adj. doubtful; dubious sustain suspend v. to hang; to postpone; to defer; to expel v. to support; to provide for; to finance; to assist; to encourage Forms: suspended; suspending Forms: sustained; sustained; sustaining swap swap n. exchange; trade v. to exchange one thing for another; to trade; to barter Forms: plural: swaps Forms: swapped; swapping sway sway n. moving back and forth; influence; control; authority v. to move back and forth; to lean in a certain direction; to be sympathetic to; to hesitate Forms: plural: sways Forms: swayed; swaying swift sweater n. pullover; employer who underpays his employees n. financial industry owned cooperative supplying secure, standardized messaging services to financial institutions Forms: plural: sweaters Forms: plural: swifts

# swift

adj. fast; immediate; prompt; smart

# switch

n. exchange; transfer; device

Forms: plural: switches

#### switch

v. to change; to shift; to exchange; to trade; to turn on or off

Forms: switched; switching

## switchboard

n. panel containing buttons for connecting and disconnecting telephone or electrical circuits

Forms: plural: switchboards

# sympathy

n. affinity; compassion; pity; concern; empathy

Forms: plural: sympathies

# symposium

n. meeting or conference at which a specific topic is

discussed

Forms: plural: symposiums

# synthesis

n. combining of separate elements into a complete whole

Forms: plural: syntheses

# system

n. combination of related things or parts that form a complex whole

Forms: plural: systems

# systematically

adv. methodically; in an organized fashion

table  n. list of information arranged in columns and rows; chart; flat surface	table v. to enter information into a chart; to postpone; to set aside for future consideration
Forms: plural: tables	Forms: tabled; tabled; tabling
tackle	tackle
n. equipment; device for lifting and lowering objects	v. to deal with; to stop; to undertake; to set about
Forms: plural: tackles	Forms: tackled; tackled; tackling
tailor	tailor
n. one who makes or alters garments	v. to create or adapt for a particular need or desire
Forms: plural: tailors	Forms: tailored; tailored; tailoring
take	take
n. amount collected at one time; income; proceeds; profits (Informal)	v. to seize; to capture; to possess; to contract
Forms: plural: takes	Forms: took; taken; taking
take over	takeover
v. to capture; to assume control	n. act of assuming control of something (as in a government or business)
Forms: took over; taken over; taking over	Forms: plural: takeovers
talk	talk
n. conversation; speech; lecture; meeting	v. to converse; to speak; to spread rumors; to lecture; to reveal secret information
Forms: plural: talks	Forms: talked; talked; talking
talkative	tall
adj. chatty; loquacious	adj. having a specified height; difficult to believe; exaggerated; challenging
tantalizing	tantamount
v. to tempt or tease by presenting something as available and then withholding it	adj. equivalent to; equal to
Forms: tantalized; tantalized; tantalizing	

target

n. mark; objective; aim; object; goal

Forms: plural: targets

target

v. to aim at something

Forms: targeted; targeted; targeting

task

n. job; assignment; obligation; role

Forms: plural: tasks

v. to give assignments; to overburden; to strain

Forms: tasked; tasked; tasking

taste

n. perception of flavor; sense; reason

Forms: plural: tastes

taste

v. to check flavor by eating; to attempt; to try

Forms: tasted; tasted; tasting

tax

n. levy; fee

Forms: plural: taxes

v. to impose a tariff; to impose a levy; to burden; to

demand too much

Forms: taxed; taxed; taxing

technician

n. specialist in repairs of machinery and appliances

Forms: plural: technicians

technique

n. method of performance

Forms: plural: techniques

technology

n. sciences of the industrial arts; applied sciences

Forms: plural: technologies

temper

n. disposition; mood

Forms: plural: tempers

temper

v. to moderate; to soften; to tone down; to toughen; to

harden

Forms: tempered; tempered; tempering

temporary

adj. passing; brief

tenant

n. lodger; occupant; resident; renter; landlord

Forms: plural: tenants

tenant

v. to rent; to inhabit; to occupy

Forms: tenanted; tenanted; tenanting

tender

n. bid; offer; overseer; supervisor

Forms: plural: tenders

tender

adj. gentle; soft; delicate

tense

n. inflection; verbal 'time'

Forms: plural: tenses

tense

adj. strained; taut; rigid; nervous; stressful

tension

n. tautness; strain; nervousness; agitation; apprehension

Forms: plural: tensions

tentative

adj. experimental; trial; temporary; hesitant

tenure

n. strength; period; permanence

Forms: plural: tenures

term

n. word; expression; idiom; condition; stipulation

Forms: plural: terms

term

v. to name; to call; to designate

Forms: termed; termed; terming

terminal

n. either end of a passenger line; bus or train station

Forms: plural: terminals

terminal

adj. end; closing; concluding; final; mortal

terminology

n. nomenclature; specific vocabulary

Forms: plural: terminologies

terrible

adj. awful

territory

n. region; district; zone; area; domain

Forms: plural: territories

testify

v. to bear witness; to declare under oath; to attest

Forms: testified; testified; testifying

testimonial

n. letter of recommendation

Forms: plural: testimonials

thorough

adj. comprehensive; complete; finished

thoroughness

n. diligence; neatness

Forms: no plural

though

conj. despite; in spite of

though

adv. anyway

thought

n. idea; concept; product of the mind

Forms: plural: thoughts

thread

n. string; thin cord; Internet discussion

Forms: plural: threads

thread

v. to pass something through an opening

Forms: threaded; threaded; threading

threat

n. expression of intent to damage or injure; intimidation;

danger

Forms: plural: threats

thrive

v. to prosper; to flourish; to succeed

Forms: throve; thriven; thriving

throughout

prep. in every part; at every point or moment

throughout

adv. in every; during

thus

adv. therefore; so

ticket

n. certificate; entry pass; tag

Forms: plural: tickets

ticket

v. to label; to fine

Forms: ticketed; ticketed; ticketing

tie

n. rope; cord; link; connection; equal score in a game

Forms: plural: ties

tie

v. to bind; to fasten with a rope or cord

Forms: tied; tied; tying

tight

adj. close-fitting; tense; narrow

tight

adv. in a close-fitting manner; firmly

time

n. period; era; hour; rate

Forms: plural: times

timeliness

n. punctuality

Forms: no plural

title

n. heading; caption; right; ownership; championship

Forms: plural: titles

itla

v. to furnish with a caption or heading

Forms: titled; titled; titling

Forms: tracked; tracked; tracking

token token adj. nominal; symbolic; perfunctory n. symbol; sign; mark; remembrance Forms: plural: tokens toll n. tax; charge; levy; grievous price n. apparatus; device Forms: plural: tolls Forms: plural: tools top top n. summit; peak; head adj. highest; prime; leading Forms: plural: tops topic total n. theme; subject of conversation; issue n. sum; whole Forms: plural: topics Forms: plural: totals total tour adj. entire; complete; absolute n. voyage; sightseeing excursion; trip; route Forms: plural: tours tour v. to sightsee; to voyage; to travel n. act of dragging or pulling with a rope or chain Forms: toured; toured; touring Forms: plural: tows town tow n. city v. to pull; to drag Forms: towed; towed; towing Forms: plural: towns town track adj. of a city; local n. lane; path; signs; trails; channel Forms: plural: tracks track trade v. to follow n. business; commerce; barter; occupation

Forms: plural: trades

trade	
adj. commercia	l; of commerce

## tradition

n. custom; practice; convention

Forms: plural: traditions

traditional

adj. customary

traffic

n. movement of vehicles or persons; trade; commerce; load of messages in a communications network

Forms: no plural

traffic

v. to deal in; to sell

Forms: trafficked; trafficked; trafficking

trail

n. track; footprints; path; way

Forms: plural: trails

trail

v. to follow; to drag; to tow

Forms: trailed; trailed; trailing

transact

v. to carry out; to conduct; to perform

Forms: transacted; transacted; transacting

transaction

n. negotiation; settlement; business deal

Forms: plural: transactions

transcend

v. to excel; to rise above

Forms: transcended; transcending

transcendent

adj. sublime; exalted; superior

transfer

n. exchange; conveying something from one person to

another

Forms: plural: transfers

transfer

v. to convey; to relocate; to hand over; to pass on

Forms: transferred; transferred; transferring

trash

n. something discarded; rubbish; garbage; refuse;

nonsense

Forms: plural: trashes

trash

v. to throw away; to discard; to destroy; to damage

Forms: trashed; trashed; trashing

travel

n. movement; journeying

Forms: plural: travels

## travel

v. to go on a journey; to move; to go from one place to another

Forms: traveled; traveled; traveling

## traveler

n. one who makes a journey

Forms: plural: travelers

## tray

n. flat receptacle used to hold other items; platter

Forms: plural: trays

## treasure

v. to put away for future use

Forms: treasured; treasured; treasuring

## treat

n. delight; refreshment or entertainment given to its recipient without cost

Forms: plural: treats

## treat

v. to relate to; to deal with; to process; to pay for

Forms: treated; treated; treating

# treatment

n. therapy; care; relation; attitude; behavior

Forms: plural: treatments

# treaty

n. formal agreement between two states; compact; covenant; contract

Forms: plural: treaties

#### tremendous

adj. very great in numbers; huge; powerful

# trespasser

n. one who damages a person or his property or rights

Forms: plural: trespassers

# trial

n. test; attempt; experiment; annoyance

Forms: plural: trials

#### trial

adj. experimental; exploratory; test; used as a sample

# triangle

n. shape having three sides and three corners; group of

three

Forms: plural: triangles

# trivial

adj. trifling; unimportant; insignificant; minor

## trouble

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n. problem; misfortune; annoyance; cause of worry

Forms: plural: troubles

## trouble

v. to worry; to cause concern; to annoy; to bother; to disturb

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Forms: troubled; troubled; troubling

**PHOTOCOPIABLE** 

# truly

adv. really; genuinely

# trust

n. confidence; faith; credit; monopoly; several companies banded together in order to reduce competition

Forms: plural: trusts

## trust

v. to rely on; to extend business credit

Forms: trusted; trusted; trusting

# trustee

n. person granted legal custodianship over property not belonging to him

Forms: plural: trustees

## trustee

v. to grant a person or persons legal custodianship over property not belonging to them

Forms: trusteed; trusteeing

# turnover

n. gross revenues; total business done; rate of selling or producing

Forms: plural: turnovers

# twice

adv. doubly

ulti	mate	ly
------	------	----

adv. in the end; eventually

#### unable

adj. not capable

#### unauthorized

adj. unlicensed; forbidden; unlawful

# unbiased

adj. impartial; equitable

#### uncertain

adj. doubtful; not reliable; ambiguous

## uncertainty

n. doubtfulness

Forms: plural: uncertainties

# unconventional

adj. not standard; not ordinary

## undercut

n. type of beef tenderloin; type of cavity with a broad

oase

Forms: plural: undercuts

## undercut

v. to offer at lower prices than the competition; to weaken; to undermine

Forms: undercut; undercut; undercutting

# underestimate

v. to assign too low a value to

Forms: underestimated; underestimated; underestimating

#### underline

n. caption beneath an illustration

Forms: plural: underlines

## underline

v. to emphasize

Forms: underlined; underlined; underlining

# understatement

n. representing something less strongly than what the facts would justify

Forms: plural: understatements

# underway

adj. having begun a journey (especially of a sea vessel); initiated; in progress; under construction

# unfair

adj. biased; dishonest

# unforeseen

adj. not anticipated; not expected

# unfortunately

adv. regrettably

# unify

v. to join; to cause to become one

Forms: unified; unified; unifying

union n. workers' association; federation; amalgamation	unique adj. singular; matchless; rare
Forms: plural: unions	
uniqueness	unit
n. singularity; individuality; incomparability	n. specific quantity regarded as a standard; combination which acts a whole; piece
Forms: no plural	Forms: plural: units
unjudged	unless
adj. objective	conj. not before; precluding; barring; except; aside from
unlimited	unlock
adj. infinite; boundless	v. to open; to free from restraints; to release
	Forms: unlocked; unlocked; unlocking
unnecessary	unsanitary
adj. excessive; redundant; superfluous	adj. not healthful; not clean
unsatisfactory	until
adj. inadequate; disappointing; not good enough	prep. up to
until	unveil
conj. up to the time which	v. to reveal; to uncover; to disclose
	Forms: unveiled; unveiling
upcoming	update
adj. about to happen; imminent	n. more current version of something
	Forms: plural: updates
update	upgrade
v. to modernize; to make current	n. the process of installing a newer and more powerful
	version of a software package or a piece of hardware
Forms: updated; updating	Forms: plural: upgrades

# upgrade

v. to improve; to raise the quality of

Forms: upgraded; upgrading

# upholstery

n. materials that are used to cushion and cover furniture (i.e. fabric, lining, padding, etc.)

Forms: plural: upholsteries

## upon

prep. on; atop

# upwards

adv. to a higher level; more than; higher than

## urban

adj. pertaining to a city; municipal

# urbanize

v. to make into a city

Forms: urbanized; urbanized; urbanizing

# urgent

adj. pressing; compelling; immediate; prompt

## use

n. function; utilization; benefit; advantage; consumption

Forms: plural: uses

## use

v. to practice; to employ; to exploit; to treat; to consume

Forms: used; used; using

## useful

adj. functional; practical; applicable

# useless

adj. not functional; not practical

# usual

adj. common; regular; ordinary

# usually

adv. commonly; generally; regularly

# utilization

n. the proportion of available time that an item of equipment is operating

Forms: plural: utilizations

# utilize

v. to put to practical use; to take advantage of

Forms: utilized; utilized; utilizing

# vacant vacancy adj. empty; unfilled; unoccupied; lacking expression n. emptiness; available position; job opening Forms: plural: vacancies vacation vacation n. holiday v. to go on holiday Forms: plural: vacations Forms: vacationed; vacationing vaccinate vaccination v. to render insusceptible to a disease by inoculating n. act or instance of rendering insusceptible to disease by inoculating Forms: vaccinated; vaccinated; vaccinating Forms: plural: vaccinations vacillate valid adj. legitimate; legally acceptable; not expired; logical; v. to fluctuate; to hesitate; to waver well-founded Forms: vacillated; vacillated; vacillating validate valuable v. to confirm; to sanction; to legalize n. something of great worth Forms: validated; validating Forms: plural: valuables valuable value adj. of great worth; costly; cherished; dear; important n. monetary or material worth; importance; merit Forms: plural: values value van v. to esteem; to cherish; to assess; to estimate n. large closed vehicle used for transporting goods or people Forms: valued; valued; valuing Forms: plural: vans

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# variation n. degree of diversity; change; modified version; deviation Forms: plural: variations variety n. assortment; kind; sort Forms: plural: varieties

various

adj. assorted; different; individual; several

vary

v. to alter; to change; to fluctuate

Forms: varied; varied; varying

vast

adj. large; enormous; huge

vat

n. large container; tank; tub

Forms: plural: vats

vegetable

n. plant; edible fruit of a plant

Forms: plural: vegetables

vegetarian

n. one who does not eat meat; herbivore

Forms: plural: vegetarians

vehicle

n. means of transport (car, bus, etc.); instrument; means;

medium

Forms: plural: vehicles

veil

n. netting attached to a woman's hat

Forms: plural: veils

veil

v. to cover; to hide

Forms: veiled; veiled; veiling

vending machine

n. automated device used for selling items

Forms: plural: vending machines

vendor

n. salesman; supplier; automatic machine for selling

goods

Forms: plural: vendors

venture

n. an undertaking that is dangerous, daring, or of

uncertain outcome

Forms: plural: ventures

venture

v. to take a risk in order to achieve a goal

Forms: ventured; ventured; venturing

veracity

n. truthfulness; something that is a truth

Forms: no plural

verify

v. to confirm the truth of something

Forms: verified; verified; verifying

versatile

adj. fulfilling many functions; multi-purpose; skilled to do

many things

## version

n. particular form of something; variant; rendering; translation

Forms: plural: versions

## vessel

n. large craft made for navigation on water; boat; ship; container

Forms: plural: vessels

## viable

adj. capable of living; having a reasonable chance of

succeeding; practical

# victim

n. person who falls prey (to an attack, deception, etc.)

Forms: plural: victims

# viewpoint

n. attitude; stance; opinion

Forms: plural: viewpoints

# vilify

v. to slander; to defame

Forms: vilified; vilified; vilifying

#### violation

n. transgression; desecration; attack or disruption; rape

Forms: plural: violations

# virtual

adj. imaginary; hypothetical; computer simulated

## virtual

n. computerized representation of an actual object

Forms: no plural

## visibility

n. quality of being clearly seen

Forms: plural: visibilities

# visible

adj. in view; observable; obvious; apparent

# visit

n. temporary stay somewhere; instance of spending time with a person or group of people; inspection

Forms: plural: visits

# visit

v. to stay somewhere temporarily; to make an official inspection

Forms: visited; visited; visiting

# visitor

n. guest; migrating bird

Forms: plural: visitors

## vital

adj. lively; vigorous; crucial; critical; necessary

## vivid

adj. lively; bright; dazzling; clear; graphic

# vocabulary

n. lexicon; list of words and their definitions in alphabetical order

Forms: plural: vocabularies

# voice

n. sound produced in the throat; expression; language

Forms: plural: voices

## voice

v. to raise an opinion; to adjust the tone of

Forms: voiced; voicing

# volunteer

n. one who offers his services of his own free will or without pay

Forms: plural: volunteers

## volunteer

v. to offer to do or give something for free; to propose

Forms: volunteered; volunteering

# voucher

n. certificate that bears monetary value; coupon; receipt; authorizer; endorser

Forms: plural: vouchers

# voyage

n. trip; journey; travel; cruise

Forms: plural: voyages

# voyage

v. to take a cruise; to travel; to make a journey

Forms: voyaged; voyaging

#### wait

n. staying where one is; expectation; ambush

Forms: plural: waits

#### wait

v. to be ready or available; to work as an attendant; to postpone

Forms: waited; waiting

#### waiter

n. one who serves tables at a restaurant or pub

Forms: plural: waiters

#### waitress

n. woman who serves tables in a restaurant or pub

Forms: plural: waitresses

## wallet

n. small purse used to carry money and personal documents; billfold; handbag

Forms: plural: wallets

# wallpaper

n. picture or design used as a background for the other images in a graphical user interface

Forms: plural: wallpapers

## warehouse

n. depot; wholesale store; large retail store

Forms: plural: warehouses

## warehouse

v. to store in a large building

Forms: warehoused; warehoused; warehousing

# warning

n. caution; advice about danger; advance notice

Forms: plural: warnings

# warning

adj. cautioning; giving advice about danger

# warranty

n. guarantee; authority; justification

Forms: plural: warranties

# waste

n. misuse; loss; rubbish; garbage; sewage

Forms: plural: wastes

## waste

adj. leftover; unused; desolate; desert; destroyed

## watch

observation

n. small clock that is usually worn on the wrist; guarding;

Forms: plural: watches

# watch

v. to see; to look; to pay attention; to supervise

Forms: watched; watching

## waver

v. to sway; to oscillate; to vacillate; to fluctuate

Forms: wavered; wavering

weak

adj. frail; feeble; faint; dilute; watery

weakness

n. drawback; disadvantage; defect; foible

Forms: plural: weaknesses

wealth

n. richness; prosperity; capital; fortune; abundance

Forms: no plural

weapon

n. instrument for use in attack or defense in combat

Forms: plural: weapons

weigh

v. to consider; to be of a particular heaviness; to burden

Forms: weighed; weighing

weight

n. heaviness; unit of mass; pressure; importance;

influence

Forms: plural: weights

weight

v. to load; to oppress; to burden; to regard; to esteem

Forms: weighted; weighting

whereas

n. this being the case; since (used in formal documents)

Forms: no plural

whereas

conj. since; inasmuch as; while; while on the contrary

whether

conj. if

whole

n. totality; completeness; entirety

Forms: plural: wholes

whole

adj. complete; full; entire; healthy

widespread

adj. common; popular; extensive; prevalent

width

n. breadth; thickness

Forms: plural: widths

will

n. last testament listing inheritors of a dying person's

property

Forms: plural: wills

will

v. to want; to command; to determine; to decide

Forms: willed; willing

willingness

n. readiness; agreeableness

Forms: no plural

wire

n. cord; line; string; telegraph cable

Forms: plural: wires

# W withdraw wire adj. made of a thin flexible cord of metal v. to take money from the bank; to retire; to remove Forms: withdrew; withdrawn; withdrawing within withstand v. to bear; to endure prep. during Forms: withstood; withstanding witness n. testifier; onlooker; bystander; testimony Forms: plural: witnesses wool n. fleece from some animals; frizzy hair

# witness

v. to look on; to see; to observe; to testify; to vouch for

Forms: witnessed; witnessed; witnessing

Forms: plural: wools

#### work

n. labor; task; profession; occupation; vocation; effort

Forms: plural: works

# work

v. to labor; to act; to operate; to activate; to process

Forms: worked; worked; working

## workshop

n. seminar; brief intensive educational program; discussion group

Forms: plural: workshops

# worry

n. concern; fear; misfortune; distress

Forms: plural: worries

# worry

v. to be concerned; to harass; to advance through great effort

Forms: worried; worried; worrying

#### would

v. helping verb for use in a question; request or expression of desire

Forms: modal verb

## wrench

n. violent twist; violent ripping; tool for gripping or turning bolts

Forms: plural: wrenches

## wrench

v. to pull by force; to twist; to cut off; to distort; to pervert

Forms: wrenched; wrenched; wrenching

## write off

v. to disregard an outstanding debt (as of a customer)

Forms: wrote off; written off; writing off

W

wrong n. injustice; evil; bad; broken law; transgression  Forms: plural: wrongs	<ul><li>wrong</li><li>v. to cause suffering to; to behave unjustly toward</li><li>Forms: wronged; wronging</li></ul>
wry adj. distorted; crooked; twisted; askew	

yearly adj. occurring once within 12 months	yearly adv. annually
yet adv. still; already; but; in spite of; although	yet conj. but; in spite of; despite
yield  n. harvest; return; produce; income; profit  Forms: plural: yields	<ul><li>yield</li><li>v. to produce; to supply; to bear (profit, harvest, fruit, etc.)</li><li>Forms: yielded; yielding</li></ul>

# ZIP

n. extension of an archived file compressed with a special program; type of drive using removable disks

Forms: no plural