

---

## WRITING (GRADE 12)

### \* Some concepts:

#### 1. Sentence?

- Câu là một nhóm từ thường bao gồm một chủ ngữ và một động từ, diễn đạt một lời nói, một câu hỏi hay một mệnh lệnh.

- Các loại câu:

+ **Câu đơn** (Simple sentences): là câu chỉ có một động từ được chia

Ex: The child cried.

+ **Câu hợp** (Compound sentences): là câu gồm hai hoặc nhiều mệnh đề độc lập được kết nối với nhau bằng liên từ (and, but, or, nor, so, yet, ...) hoặc bằng một dấu chấm phẩy.

Ex: She told a folk tale and we all listened to her.

We moved to Florida in 1990; however, we stayed only five years and then returned to Ohio.

+ **Câu phức** (Complex sentences): là câu gồm một mệnh đề chính (main clause) và một hay nhiều mệnh đề phụ (subordinate clause).

Ex: The thief went away when he saw a policeman.

Main clause                      Subordinate clause

The little girl whom you saw yesterday is my youngest daughter.

Subordinate clause

+ **Câu phức hợp** (Composite sentences): là câu có hai hay nhiều mệnh đề chính và một hay nhiều mệnh đề phụ.

Ex: Because they trusted me, they gave it to me and asked me to preserve it.

Subordinate clause

#### 2. Paragraph?

- A paragraph includes:

+ A topic sentence

- Supporting ideas

◦ Examples

#### 3. Topic sentence?

- The topic sentence gives the main idea of the paragraph. It is often the first sentence in the paragraph and should express an idea you can easily write about in one paragraph. The topic sentence should not be too specific or too general.

- A good topic sentence should have a clear focus. This means it should present a particular idea, feeling or opinion about the topic.

Ex: *Too general topic sentence:* My neighborhood is a nice place to live.

*A good topic sentence:* My neighborhood is fascinating because people from many countries live in it.

#### 4. Essay?

- An essay includes:

+ Introduction paragraph:

- Restatement of the question

- Thesis statement

+ Body:

- Paragraph 1

- Paragraph 2
- Paragraph 3
- .....

+ Conclusion:  
- Restatement of the thesis

**5. Some kinds of essay:**

- Description:
  - + Description of things, places, people
  - + Description of charts
- Argument
- Comparison

**\* Steps to write a paragraph:**

**1. Exploring ideas:**

- Brainstorming
- Discussing
- Listing

**2. Organizing ideas:**

- Order of importance: the most important ideas first and then the less important ideas ones.
- Order of time (Chronological order)
- Giving reasons: when you write you should give reasons for your opinions

Ex: Write about the advantages of a large or small college.

Advantage 1: Small schools have fewer students.

Reason: It's easier to get to know the other students.

Advantage 2: -----

Reason: -----

Advantage 3: -----

Reason: -----

**3. Write the topic sentence:**

Ex 1: Here is a list of topic sentences for a different paragraph about the advantages of studying abroad. Are any topic sentences too specific or too general?

1. Students who study abroad often can't speak the language well.
2. Studying abroad has three main advantages.
3. There are several reasons why students should study abroad.
4. There are many good schools in foreign countries.
5. If possible, all college students should spend some time studying in a foreign country.

Ex 2: Write a topic sentence for your paragraph about the advantages of large or small colleges.

-----  
-----

**Note:** All the detail in the paragraph should develop the idea given in the topic sentence.

Ex 3: In the following list, one detail is not on the topic. Find it and cross it out.

*Topic sentence:* My room is small, but it is very comfortable and has everything I need.

- is small but has enough space for my things, with a big closet
- has a big window with a view of a beautiful oak tree

- 
- landlord is not very pleasant
  - is on the second floor and is quiet
  - is nice and warm in winter
  - has a small refrigerator and a cabinet for dishes

#### **4. Developing cohesion and style:**

- Giving reasons: because, as, since, so, therefore, ...
- Using transition words: first of all, secondly, finally, in addition, also, moreover, ...
- Using connectors: and, but, or ...
- Using expression of contrast: in contrast, on the other hand ...
- Giving examples: for example, for instance, an example of .... is ...

#### **5. Writing concluding sentence:**

- Most paragraph have concluding sentences, which may repeat the idea of the topic sentence in different words or give a personal reaction to the topic of the paragraph. It can tell what you learned about yourself from the experience, or it can describe a hope for the future. It should leave the reader with a positive feeling.

Ex: Paragraph about ethnic neighborhood.

I don't need to buy an airplane ticket to experience the world; a walk around my neighborhood is just as exciting.

Ex: Paragraph about how a Brazilian student felt about living in a dorm with no other students from Brazil.

Although I often felt lonely and homesick at first, I feel that I made some good American friends because I didn't have people from Brazil to talk to.

Ex: - I hope that my experience raising my own children will help me be a better teacher.

- I feel that I have experienced the best of both cultures, and I hope to use the experience in my future work.
- Now I know that if I enjoy something and know it is important, I can work really hard to make it a success.

#### **\* Some writing topics:**

1. Describe a festival or celebration in your country, using the following brief notes.

Opening: Which festival? Where? When? Why?

Main body: How is it celebrated? (general)

What happened? (details)

Food and drink?

Ending: How does it end?

2. The world is experiencing a dramatic increase in population. This is causing problems not only for poor, developing countries but also for industrialized and developed nations. Describe some of the problems that overpopulation causes and suggest at least one possible solution. (You should write from 200 to 250 words)

3. Some people think that the use of computers should be restricted to reduce its harmful effect on children. Do you agree or disagree? Write a composition of 200 words, giving your opinion on the topic.

---

4. Write a composition to argue for or against the following suggested solutions to traffic problems. Which solutions are you for and which ones are you against?

Suggested solutions:

- tax motorists more
- improve public transportation
- give cyclists free helmets
- restrict parking in cities
- build more motorways
- ban car advertising
- put up petrol prices
- set lower speed limits

5. You borrow some books from your school library. Unfortunately you have to go away to visit a sick relative and cannot return the books in time. Write a letter to the library. Explain what has happened and tell them what you want to do about it.

6. Some people say that studying the English language in an English-speaking country is the best but not the only way to learn the language. Do you agree or disagree with this statement? Write a paragraph of 200 words to express your opinion.

7. Use your own ideas, knowledge and experience and write an essay of about 200 words about the following topic: some people state that TV programs should be more educational than entertaining. Others disagree. Give your own opinion, and provide specific examples.

8. This is a part of a letter you receive from an English friend:

*We had dinner at a new restaurant yesterday. It was great! How often do you eat out? What's your favorite restaurant like?*

Write a letter, answering your friend questions.

9. Your English teacher has asked you to write a story. Your story must begin with this sentence.

*I had a real surprise when I turned on the television.*

10. Your Scottish pen friend has written to you for advice.

*Next month, I'm moving with my family to a different area. I have to choose between going to a small school in the countryside or a large school in the center of town. What should I do?*

Write a letter to your pen friend, giving your advice.

11. Your English teacher has asked you to write a story. Your story must begin with this sentence:

*As the man left the café, Maria saw that his phone was still on the table.*

**MỜI QUÝ KHÁCH THAM KHẢO MỘT SỐ WEBSITE CÔNG TY CHÚNG TÔI ĐÃ LÀM GÀN**

**ĐÂY:**

---

## **1.Thiết kế website:**

- [www.chepphim.net](http://www.chepphim.net) (Công ty TNHH DV - TM Vi Tính Thu Ngân)  
[www.decalsaigon.com](http://www.decalsaigon.com) (Hệ thống cửa hàng decal)  
[www.pvgasd.com.vn](http://www.pvgasd.com.vn) (Công ty Cổ phần phân phối khí thấp áp Dầu khí Việt Nam)  
[www.fta.vn](http://www.fta.vn) (Công ty TNHH nghiên cứu thị trường Định Hướng)  
<http://susasoft.com/khangthinh> (Công Ty TNHH XNK Khang Thịnh)  
<http://www.vcptw.com> (Công ty TNHH Vinh Cơ)  
[www.tours-vietnam.com](http://www.tours-vietnam.com)

## **2.Phần mềm:**

*Chúng tôi đã phát triển phần mềm ứng dụng cho các công ty sau*

### **a.Công ty cổ phần L&A :**

- +Website: [www.l-a.com.vn](http://www.l-a.com.vn)
- +Nội dung: phát triển hệ thống CRM trong lĩnh vực tuyển dụng

### **b.Công ty cổ phần xây dựng Đông Dương:**

- +Website: [www.dongduongvn.com](http://www.dongduongvn.com)
- +Nội dung: phát triển hệ thống CRM, chuyển đổi dữ liệu(Import) cũ vào phần mềm CRM

### **c.Công ty cổ phần Tân Vĩnh Cửu:**

- +Website: [www.tavicowood.com](http://www.tavicowood.com).
- +Nội dung: phát triển hệ thống phần mềm CRM

### **d.Công ty Vi Tính thu ngân:**

- +Website: [www.chepphim.net](http://www.chepphim.net)
- +Nội dung: phát triển phần mềm quản lý chép phim, bán linh kiện vi tính

### **e.Công ty dịch vụ vận tải Gió Mới:**

- +Website: [www.giomoi.tk](http://www.giomoi.tk)
- +Nội dung: xây dựng phần mềm quản lý trong lĩnh vực chuyển phát nhanh

## **LIÊN HỆ**

- Chúng tôi rất mong được hợp tác với Quý vị thành công trong việc xây dựng và phát triển website cho Quý công ty
- Mọi chi tiết xin vui lòng liên hệ:

**Công ty phần mềm Cửu Long**

**Hotline: 0975 28 2009 Mr.Dương**



**Công ty phần mềm Cửu Long**

*Dịch vụ thiết kế website, phần mềm CRM*

[www.susasoft.com](http://www.susasoft.com)

---

**Email :** [contact@susasoft.com](mailto:contact@susasoft.com), [chaptergoat@gmail.com](mailto:chaptergoat@gmail.com)

**Địa chỉ:** 45 Nguyễn Ảnh Thủ, Hiệp Thành, Quận 12, Tp.HCM.

**Website:** [www.susasoft.com](http://www.susasoft.com).